

PROCEEDINGS

of the

County Board of Supervisors
CALUMET COUNTY, WISCONSIN

WISCONSIN
**Calumet
County**



ANNUAL SESSIONS
2018-2019

PROCEEDINGS
Of the
Calumet Board of Supervisors
CALUMET COUNTY, WISCONSIN

Published by Order of the Board

Alice Connors, Chairperson
Merlin Gentz, Vice Chairperson
Beth A. Hauser, County Clerk

GENERAL INDEX

RULES OF ORDER OF CALUMET COUNTY BOARD4

APRIL SESSION.....47

MAY SESSION57

JUNE SESSION68

JUNE WORKSHOP SESSION76

AUGUST SESSION77

SEPTEMBER SESSION83

NOVEMBER SESSION.....90

DECEMBER SESSION.....110

FEBRUARY SESSION.....122

MARCH SESSION127

INDEX TO RESOLUTIONS131

INDEX TO ORDINANCES135



RULES OF ORDER

OF THE

CALUMET COUNTY BOARD

OF SUPERVISORS



CALUMET COUNTY MISSION STATEMENT:

- As a team of elected representatives, in partnership with staff, we are accountable to the citizens of Calumet County.
- We are responsible for the creation of public policy and the oversight of county services, so they are delivered in a courteous and effective manner to ensure that Calumet County remains a great place to live, work and play.

PART I: RULES**RULE I: COUNTY BOARD OF SUPERVISORS**

The governing body shall be known as "Calumet County Board of Supervisors". The Board shall consist of twenty-one (21) Supervisors representing twenty-one (21) Districts.

RULE II: TERM OF OFFICE

The Calumet County Board of Supervisors shall serve a two (2) year term expiring on the third (3rd) Tuesday in April in even-numbered years.

RULE III: ELECTION OF OFFICERS

- A. The Board shall, on the third (3rd) Tuesday of April, in even-numbered years, elect, by secret ballot according to Wisconsin State Statute 19.88(1), a Chair, a Vice Chair, and a Second Vice Chair who serve a two (2) year term. The manner in which the County Board Chair, Vice Chair, and Second Vice Chair are elected shall be as follows:
- B. Secret ballots shall be used to elect the Chair, Vice Chair, and a Second Vice Chair, with a nominating ballot followed by formal ballots until a majority vote of the members present elects such officers. Only persons named on a nominating ballot shall be considered during a formal ballot and any ballot cast in violation of this rule shall be considered void. Each position shall be voted by separate ballot. Each nominee may speak for three (3) minutes.

RULE IV: ABSENCE OF THE CHAIR, VICE CHAIR, VACANCIES, AND REMOVAL

- A. In the absence of both the Chair and the Vice Chair, the Second Vice Chair shall take on the duties of the Chair during the meeting.
- B. If a vacancy occurs on the Board, the Chair, with the approval of the Board, shall appoint a person who is a qualified elector and resident of the Supervisory District to fill the vacancy for the unexpired portion of the term to which the person is appointed and until his successor is elected and qualified.
- C. The Chairperson shall have the authority to remove and reassign any member appointed to a committee with the approval of two-thirds (2/3) vote of the members of the County Board.
- D. The County Administrator may remove any member appointed to a board or commission with the approval of two-thirds (2/3) vote of the members of the County Board.
- E. Resignations of a County Supervisor must be given to the Sheriff and the Sheriff shall file such resignation with the County Clerk. All resignations must be presented in writing. A resignation takes effect 72 hours after receipt.

RULE V: MEETINGS**A. All Meetings**

1. The term "Committee" shall be used herein to refer to Committees, Boards, Commissions, Councils, Partnerships, and Groups unless otherwise specifically noted.
2. Meetings may be cancelled, postponed or Special Meetings set, except those expressly required by law. County Board meetings see below.
3. If a Board member cannot attend a regularly scheduled Board or Committee meeting for any reason, the Supervisor shall contact the Board Chair, the Committee Chair or County Clerk at least two (2) days before the meeting in question with an explanation of the anticipated absence. The Supervisor shall be entered in the Board minutes as excused. If circumstances render advance notice of absence impossible, the Supervisor shall contact the Chair within one (1) week of the absence. At the next Regular Board Meeting or Committee Meeting, the Chair shall enter the excused statement in the meeting minutes. For any unexcused absence, sanctions can be authorized by the Board Chair or Committee Chair, whichever is applicable, and approved by the majority of the County Board.
4. The Chair may cancel a meeting if the Chair determines there is a lack of items on the agenda requiring action by the Board, Commission, Committee, or Council, or if inclement weather makes travel too dangerous.
5. Sanctions may include: private reprimand, public reprimand, removal from committee assignment, payment of a forfeiture and/or a request for the resignation of the Board member.
6. The length of a session shall be the term of one meeting.
7. The order of business for all other meetings may be as follows:
 - 1) Roll Call
 - 2) Pledge of Allegiance
 - 3) Approval of Agenda
 - 4) Approval of Minutes
 - 5) Petitions
 - 6) Communications
 - 7) Public Participation
 - 8) Special Business
 - 9) Supervisors' Reports of Meetings and Seminars Attended
 - 10) County Administrator Appointments and Reports
 - 11) Resolutions and Ordinances
 - 12) Reading of Minutes if Directed by the Board

- 13) Set Next Meeting Date
- 14) Closed Session, Pursuant to Wisconsin State Statute, Chapter 19
- 15) Adjournment

8. Agendas (for Board Meetings see below)

- 1) The Home Committee Chair shall be responsible for preparing their meeting agendas and shall approve the Agenda before it is sent to the Committee Members
- 2) Agenda items generally listed as: "Any other business", "Any unfinished business", "Any new business", "Miscellaneous Reports" or "For the good of the Department" shall not be included. Items to be discussed shall identify the topic to be discussed with enough specificity so the members of the Committee and the public will know what will be discussed. If the item is not clearly identified, the Committee may not take any action on the issue.
- 3) The Agenda shall follow this format:

Date:

Time:

Place:

Agenda:

- 1.) Meeting Announcement and Posting
- 2.) Roll Call
- 3.) Pledge of Allegiance
- 4.) Approval of Agenda
- 5.) Approval of Minutes (list date(s) of meeting(s))
- 6.) Public Participation (if requested by the Committee Chair)
- 7.) Report of Committee Members (list items for action)
- 8.) Communications
- 9.) Items for Action or Discussion:
- 10.) Report of Departments (list items for action)
- 11.) Set Next Meeting Date
- 12.) Closed Session, Pursuant to Wisconsin State Statute, Chapter 19 (This shall have the approval of the Corporation Counsel as to contents.)
- 13.) Adjournment

So as not to disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside the meeting room.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the (name of Department and phone number where they may call) at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members, or the majority of any given County Board Committee may be present, only the above committee will take official action based on the above agenda.

9. Rescheduling committee meetings - when it is necessary to reschedule a committee meeting, the Chair of the committee shall direct the preparer of the agenda to contact all committee members to inform them of the need to reschedule. The preparer of the agenda will then choose the meeting date and time when a majority of the committee members can attend. The preparer of the agenda shall contact all committee members to inform them of the new meeting date and time and proceed with preparing and distributing an amended agenda.
10. Joint Committee Meetings
 - a. The Chairs of the Committees that have requested a joint meeting(s) shall agree to the agenda items relating to the Joint Committee Meeting and relay that information to the appropriate Department Head. For all joint committee meetings, there shall be one agenda and one set of minutes for the joint meeting. The minutes shall be read and approved before the adjournment of the joint meeting, if another joint meeting is not scheduled. The Chairs of the Committees involved in a joint meeting(s) shall determine who shall chair the meeting(s). The members of all committees involved in a Joint Committee Meeting may make motions and vote on all agenda items.
11. Use of Technology During meetings
 - a. Cellular Phones, Laptops, Tablets, iPads, and other computing devices.
 - 1) All technology devices must be placed on vibrate before the start of any meeting.
 - 2) If a Supervisor must take a call on an important matter during a Meeting, he shall mark himself absent, and immediately leave the meeting room before answering the call.
 - 3) In no instance shall any Supervisor answer a cellular call while present in the meeting room while the meeting is in session.
 - 4) Cell phones may be used to read and review meeting materials, and access information pertinent to the items being discussed at a meeting.
 - 5) Technology shall not be used during meetings to surf the web (except as stated" above), email, engage in

instant or text messaging of any kind or to engage in non-county related business.

- b. Email, Instant or Text Messaging.
 - 1) All communication between Supervisors during a County Board or Committee Meeting shall be completed verbally and shall not include texting, instant messaging or email. Exceptions to this rule may be made in the case of disability where the Supervisor is unable to communicate by using his voice due to illness, injury or disability.
 - 2) A Supervisor shall not engage in any email, instant messaging or text messaging during any meeting with County Employees.

B. County Board Meetings

1. The Board shall meet in Regular Session on the following dates:
 - a. The third (3rd) Tuesday in April in the even numbered years shall be the Organizational Meeting
 - 1) For the Organizational Meeting, the order of business shall be:
 - a.) Reading of Certificate of Membership
 - b.) Administration of Oath of Office
 - c.) Call of the Roll
 - d.) Pledge of Allegiance
 - e.) Adoption of Rules of Order of the Calumet County Board of Supervisors
 - f.) Election of Chair (two (2) year term)
 - g.) Approval of Agenda
 - h.) Election of Vice-Chair (two (2) year term)
 - i.) Election of a Second Vice-Chair (two (2) year term)
 - j.) The order of business for all other meetings
 - b. The Annual Meeting shall be held on the last Monday of October or the first (1st) Monday of November of each year.
 - 1.) The purpose of the Annual Meeting is to establish the yearly budget.
 - c. The third (3rd) Tuesday in each month that the Board shall meet unless otherwise designated by two-thirds (2/3rds) majority vote of the Board.

All meetings shall begin at 8:30 a.m. November through April, and 7:00 p.m., May through September, unless a different hour shall be specified

by two-thirds (2/3rds) majority vote of the Board. The place of the meetings shall be in the County Board Room of the Courthouse in the City of Chilton, Wisconsin, or some other place as designated by two-thirds (2/3rds) majority vote of the Board.

- C. In the case of an emergency, the County Board Chair and Vice Chair may call a Special Meeting. The calling of the meeting must be in writing, specify the time, date and place and be delivered to the County Clerk at least forty-eight (48) hours before the meeting. The County Clerk shall prepare an agenda and notify each Supervisor by mail, fax, e-mail or telephone of the time and date of the meeting.

If a County Board meeting is canceled, the County Clerk shall notify each Supervisor of the cancelation.

D. Agendas and minutes

1. All Resolutions and Ordinances shall be delivered to the County Clerk seven (7) days prior to the Board meeting or a shorter time period if approved by the Chair for good cause.
2. The County Clerk shall, at least four (4) days before each meeting of the Board, present to each Board Supervisor written minutes of the previous County Board meeting and an itemized agenda of the matters to be considered by the Board.
3. The Chair, in conjunction with the County Clerk, shall prepare the agenda. Copies of all Resolutions and Ordinances shall be submitted to the Board of Supervisors along with the agenda and written minutes of the previous meeting.
4. Minutes should be prepared by the County Clerk for each Board meeting.
5. At the beginning of the meeting, the Board shall review and approve the minutes of the previous meeting.

RULE VI: QUORUM

A majority of the Supervisors who are entitled to a seat on the Board shall constitute a quorum.

A majority of the members of any Committee shall constitute a quorum for the transaction of business.

If a quorum is not present for any called meeting, no meeting shall take place.

For joint meetings, a majority of each committee must be present constitute a quorum. A joint meeting shall be defined as more than one committee called to attend the same meeting. Each Supervisor gets one (1) vote regardless of the number of committees the Supervisor is on at the joint meeting.

RULE VII: PARLIAMENTARY PROCEDURE

- A. To the extent applicable, the procedures set forth in this Rule shall also apply to all committees, boards and commissions established solely by the Calumet County Board of Supervisors.
- B. Except as modified by these Rules and in all matters not specifically provided for, the Rules of Parliamentary Procedure contained in the latest edition of Robert's Rules of Order shall govern the Board in all cases where applicable.
- C. Each member of the Board shall be issued a current edition of Robert's Rules of Order, or a condensed version, upon request to the County Clerk following the Organizational Meeting.
- D. The Chair shall preserve order and shall decide questions of order, subject to an appeal to the whole Board, and shall vote on all questions taken by ayes and nays except an appeal from its own decisions.
- E. Every matter that comes before the Board, may without motion, be referred to its appropriate Committee by the Chair. Any Resolutions and Ordinances not presented by a Committee, which are referred by the Chair to a Committee of the Board must be returned to the County Board for action within 90 days after referral.
- F. When a motion is made and seconded, it shall be stated by the Chair prior to debate. If a majority of the Supervisors present require it, the motion (except to adjourn, postpone, table or commit), shall be reduced to writing and if a motion contains several points, any Supervisor may require it to be divided.
- G. On all questions, it shall be proper to call for a division or for the ayes and nays if made previous to the decision of the Chair. A motion, Resolution or Ordinances may be withdrawn at any time before an amendment or decision, but all motions, amendments, Resolutions or Ordinances shall be entered at large upon the minutes unless withdrawn.
- H. It is expected that every Supervisor shall vote when a question is put to vote, unless the Supervisor abstains from voting.
- I. Whenever any Supervisor is to speak in debate or deliver any remarks to the Board, he shall address the Chair, confine his remarks to the question under debate, and avoid personality. No Supervisor shall speak more than thrice on the same subject without leave of the Board except to answer questions from the Chair or the Board.
- J. In all cases, the Supervisor who shall first address the Chair shall speak first (1st); where two (2) Supervisors address the Chair at the same time, the Chair shall name the Supervisor who is to speak first (1st).

- K. Any Supervisor called to order shall immediately cease debate, unless permitted to explain. The Board, if appealed to, shall decide the case. If there is no appeal, the decision of the Chair shall be submitted to.
- L. All questions shall be put in the order in which they were moved except privileged questions.
- M. Motions.

RANKING MOTIONS

These motions are listed in order of rank. When any one of these motions is pending, those above are in order and those below are not in order.

Privileged Motion	Require Second?	Can Debate?	Can Be Amended?	Vote Required
13. Fix the Time to Which to Adjourn	Yes	No	Yes	Majority
12. Adjourn	Yes	No	No	Majority
11. Recess	Yes	No	Yes	Majority
10. Raise a Question of Privilege	No	No	No	Chair
9. Call for the Orders of the Day	No	No	No	Chair

Subsidiary Motions	Require Second?	Can Debate?	Can Be Amended?	Vote Required
8. Lay on the Table	Yes	No	No	Majority
7. Close Debate	Yes	No	No	2/3
6. Limit or Extend Limits of Debate	Yes	No	Yes	2/3
5. Postpone to a Certain Time	Yes	Yes	Yes	Majority
4. Commit or Refer	Yes	Yes	Yes	Majority
3. Amend	Yes	Yes	Yes	Majority
2. Postpone Indefinitely	Yes	Yes	No	Majority
1. Main Motion	Yes	Yes	Yes	Majority

NON-RANKING MOTIONS

Incidental Motions	Require Second?	Can Debate?	Can be Amended?	Vote Required
Objection to Consideration of Question	No	No	No	2/3
Point of Order	No	No	No	Chair
Suspend the Rules	Yes	No	No	2/3

Motions Bringing a Question Before Assembly Again	Require Second?	Can Debate?	Can Be Amended?	Vote Required
Reconsider	Yes	Yes	No	Majority
Rescind with Notice	Yes	Yes	Yes	Majority
Amend Something Previously Adopted with Notice	Yes	Yes	Yes	Majority
Take from the Table	Yes	No	No	Majority

- N. A motion to adjourn shall always be in order; a motion to lay on the table shall be decided without debate; but this rule shall not authorize any Supervisor to move an adjournment when another Supervisor has the floor or when the Board is voting.
- O. It shall be in order for any Supervisor who voted on the prevailing side, or a Supervisor who has been excused from the previous Board meeting, to move for reconsideration of the vote on any question on the same or next regular meeting of the Board.
- P. The Chair may, without suspension of the rules, call upon any county employee for remarks on matters pertaining to their Office or Department.
- Q. Any person not a Supervisor, desirous of addressing the Board on any subject, shall first (1st) obtain permission from the Chair prior to the meeting so the item can be placed on the agenda.
- R. The public may address the Board at the portion of the agenda listed as Public Participation. The person shall sign their name, address, and the topic they will speak on. The guidelines for Public Participation shall be followed:
 - 1. The topic may pertain to any item they wish to present with the exception of political candidate endorsement.
 - 2. Identify themselves and if representing a group, identify the group.
 - 3. State clearly and concisely the issue, limiting comments to a maximum of THREE (3) MINUTES. Written material may be provided. It is not necessary to read an entire document.
 - 4. Avoid speaking at length to a previously presented issue by briefly expressing support for that issue.
 - 5. Plan group representation by appointing one (1) or two (2) members to present an issue.

RULE VIII: VOTING

It is expected that every Supervisor present at any meeting of the Board, express his opinion on a question by his vote, unless the Supervisor abstains from voting. Voting may be done by paper ballot with the Supervisor writing his name on the ballot and by marking the ballot indicating his vote. Electronic voting may also be used. A vote on any question shall be taken by roll call when called for by any member of the Board.

RULE IX: RULE CHANGES

- A. These Rules may be suspended by two-thirds (2/3rds) majority vote of the Supervisors present. The vote on any motion to suspend the Rules may be taken by paper ballots or electronic voting of ayes and nays.

- B. These Rules may be amended by Resolution at any Regular Session of the Board by two-thirds (2/3rds) majority vote of all Supervisors of the Board then present.

RULE X: BUDGETARY AND POLICY RESPONSIBILITIES

- A. New positions or permanent increases in part-time allocations to full-time status shall be approved through budget process pursuant to law and shall be presented to the Board in the form of a resolution. However, when the County Administrator determines that an unbudgeted position is necessary, regardless of the need for additional appropriations, a resolution for the unbudgeted position shall be approved by a majority vote of the Administrative Services Committee, and two-thirds (2/3rds) vote of the full County Board.* All position resolutions shall have an approved position description attached to it and shall contain the following information:
 1. Position title
 2. Proposed classification
 3. Effective date
 4. Rationale for the position
 5. Identification of the state or federal mandates that may have caused the need
 6. Description of how the position fits into the long-range and strategic plans of the department and/or county
 7. Salary, fringe benefit and other related costs
 8. Other pertinent information such as tenure restrictions, revenue contingencies, or other limiting factors shall also be identified in the resolution.

*The exception to this, as also provided in the Personnel and General Administrative Policy Manual, is: Home Healthcare/Hospice Positions. The County Administrator has the authority to increase/decrease full-time equivalents (FTEs) in the Table of Organization for Home Healthcare/Hospice with flexibility to meet the needs of patients (clients/consumers) provided there is no impact on the approved budget.

- B. Unless explicitly provided, the Board does not intend to create a committee for purposes of implementing any policy or action of the Board.
- C. Developing the yearly budget is an administrative responsibility and the Board’s action does not start until the Administrator submits the budget.
- D. Capital Improvements Rule
When there is a capital improvement project related to structures (excluding roadways) over one million dollars, the following expectations and roles will be applicable:

Home Committee –

Includes Parks Commission (all Park buildings and properties), Highway Committee (all Highway Department buildings), Protection of Persons

and Property (for the Jail) and the Administrative Services Committee (for the Courts and Courthouse projects).

The home committee of the project will be responsible for recommending the project to the Board of Supervisors for consideration. Responsibilities also include:

Design

- If appropriate, solicit and review proposals for architect/engineering service and make recommendations to the Board.
- Recommend final design of interior (square feet and general layout), exterior (conceptual only based), site (if applicable-may need to be staff and experts only.)

Construction Management

- If appropriate, solicit and review proposals for construction management and make recommendations to the Board.
- If contracting for a Guaranteed Maximum Price is found to be in the best interest of the county the committee shall approve the Guaranteed Maximum Price (GMP). If the GMP exceeds the budget, the home committee would make a recommendation to the Administrative Services Committee, who then forwards a recommendation to the County Board.

Environmental, Remediation, and Demolition

- Makes recommendation to County Board if removal of hazardous substances exceeds the environmental, remediation, and demolition estimated costs for overall project.
- Recommend to County Board timing of Request for Proposals for environmental, remediation, and the demolition.

Board of Supervisors –

The Board of Supervisors will be responsible for approving consideration of a capital improvement project from the home committee. The Board of Supervisors shall approve the overall project budget amount.

Responsibilities also include:

Design

- Approve final design of interior (square feet and general layout), exterior (conceptual only based), site (if applicable-may need to be staff and experts only.)

Construction Management

- If GMP exceeds the project budget, determine whether to exceed project budget or take other action.

Administrator and Staff -

Responsibilities include:

Design

- Select Architect

- In conjunction with the architect/engineer and/or construction manager will be responsible for working through the phases of design and preparation for recommendations to the home committee.

Construction Management

- If appropriate, review proposals for construction management and make recommendations to the home committee.
- In conjunction with the construction manager and/or architect/engineer will work through the phases of pre-construction, construction, and occupancy.
- Shall review and approve or deny any requested change orders.

Environmental and Demolition (If applicable)

- In conjunction with contractor, shall decide how to undertake or arrange for the handling, removal, treatment, storage, transportation, and disposal of hazardous substances or constituents found or identified at the site.

RULE XI: DUTIES OF THE CHAIR OF THE BOARD

- A. The Chair preserves the order of the Board, and should decide all the questions of order, subject to an appeal of the Board.
- B. The Chair may excuse the attendance of members and the excuse shall be entered into the minutes of the Board.
- C. The Chair shall preserve and may speak on points of order in preference to other Supervisors and shall be required to vote on all questions and matters pertaining to the Board except questions on appeal from his decisions and his vote shall be recorded with the rest.
- D. The Board Chair shall only be a member of the Protection of Persons and Property Committee, the East Central Wisconsin Regional Planning Commission (ECWRPC), and the Winnebago Waterways Committee.
- E. The Chair shall be an ex officio member of all Committees, Boards and Commissions, but may vote and count toward the quorum only in the absence of a member of the Committee.
- F. The Chair shall ensure the Board and individual Board members act consistently with the Board's own Rules and Policies.
- G. The Chair shall preside at Board meetings in an efficient and effective manner and shall set the general tone for each meeting through positive leadership. Deliberation will be fair, open, and thorough, but also efficient, timely, orderly, and to the point.
- H. The Chair shall ensure the other Board members are informed of current and pending Board issues and processes.

- I. The County Board Chair, or designee, shall represent the county at all ceremonial events or functions, when requested, and shall represent the county upon request of groups or organizations to present county positions or programs.
- J. The Chair of the Board is a member of the Board, and has the same rights in debate as any other member. However, the Chair is also obligated to maintain impartiality when presiding over the assembly. If the Chair believes that a crucial factor relating to a question before the assembly has been overlooked, the Chair must relinquish his seat before addressing the Board. The Vice Chair will then assume the Chair for the duration of the discussion and action on the agenda item.
- K. The Chair, in conjunction with the Vice Chair, Second Vice Chair and the County Administrator, shall make recommendations for the initial appointments of committees, boards, and commissions.

RULE XII: DUTIES OF THE VICE CHAIR

- A. The Vice Chair shall assume the duties of the Chair in the event of the Chair's temporary absence. A temporary absence is deemed to mean that the Chair is unable to carry out the duties of his office for a period of time that is for ninety (90) days or less.
- B. The Vice Chair shall assume the duties of the Chair in the event the Chair relinquishes his seat to address the assembly. At the conclusion of the discussion and action of the agenda item in which the Chair addressed the assembly, the Chair may resume his seat.
- C. The Vice Chair shall assume the duties of the Chair in the event of a permanent absence due to disability, incapacity, death, resignation or removal. A permanent absence is deemed to mean that the Chair is unable to carry out the duties of his office for a period of time that exceeds ninety (90) days.
- D. The Vice Chair, in conjunction with the Chair, Second Vice Chair and the County Administrator, shall make recommendations for the initial appointments of committees, boards, and commissions.

RULE XIII: DUTIES OF SECOND VICE CHAIR

- A. The Second Vice Chair shall assume the duties of the Chair at a Board of Supervisor meeting in the event of the Chair and the Vice Chair's temporary absence during a Board meeting.
- B. The Second Vice Chair shall assume the duties of the Chair in the event the Chair and Vice Chair relinquish their seat to address the assembly. At the conclusion of the discussion and action of the agenda item in which the Chair addressed the assembly the Chair shall resume their seat.
- C. If the Vice Chair assumes the duties of the Chair in the event of a permanent absence due to disability, incapacity, death, resignation or

removal, the Second Vice Chair shall assume the duties of the Vice Chair. An election as provided in Rule III shall be held to elect a new Second Vice Chair for the remaining term.

- D. The Second Vice Chair, in conjunction with the Chair, Vice Chair and the County Administrator, shall make recommendations for the initial appointments of committees, boards, and commissions.

RULE XIV: ROLE OF THE COUNTY BOARD SUPERVISOR

- A. Calumet County is a body corporate of the State of Wisconsin. The County Board of Supervisors is the governing body of Calumet County. Calumet County has 21 districts, and the voters in each district elect one Supervisor to serve on the County Board. The term of office is two years. To be elected as a Supervisor, a candidate must be 18 years of age or older and be a resident of the supervisory district within which they are a candidate at the time election papers are taken out. Once elected, the Supervisor must remain a resident of that district during the duration of their term in office to continue to serve as the representative of that district. The duties, powers and responsibilities of the County Board of Supervisors are defined by the laws of the State of Wisconsin and the Rules of Order of the Calumet County Board of Supervisors.
- B. County Supervisors are expected to individually contribute to a collaborative effort to set a vision and strategic mission goals and make broad policy decisions that support the strategic mission to advance the priorities of the county. Examples of such activities, include, but are not limited to:
 - 1. Taking part in the activities of the Board and serving on one or more Standing Committees or Special Committees, Boards and Commissions enumerated in the Rules of Order;
 - 2. Participating in the process of debate and voting on proposed ordinances, resolutions and motions in County Board and Committee meetings;
 - 3. Providing policy and direction to the management of the county regarding delivery of county services while refraining from the delivery, management or administration of daily operations of the county;
 - 4. Being responsive to the needs of their constituency through effective communication;
 - 5. Establishing priorities for the delivery of county services through the annual budget and tax levy.
- C. Service as a County Supervisor is an honor and a trust, which compels the office holder to serve the public through use of his or her judgment for the benefit of the public, and binds him or her to uphold the Constitution of the United States, the Constitution of the State of Wisconsin, and to carry out impartially the laws of the Nation, State and County.

- D. County Supervisors, being representatives drawn from society at large, are recognized to hold different views, values, and loyalties that may result in personal conflict. Personal integrity, courtesy and a willingness to work toward consensus on commonly accepted goals are essential traits as we acknowledge that the County Board of Supervisors' influence and authority comes from collective action and not from individual action.
- E. County Supervisors:
1. Are dedicated to the democratic ideals of honesty, openness and accountability in all matters involving county government;
 2. Are willing to accept responsibility for decision-making that can affect many;
 3. Understand the county's mission, priorities, challenges, needs and demographics;
 4. Understand the difference between governance and management and accept that their role is to set policy while management carries out policy;
 5. Understand the importance of distinguishing between personal opinions and County Board positions when communicating with the public and the media, exert a good faith effort to communicate the full truth about county matters and avoid structuring information to achieve a personal advantage;
 6. Are good listeners and will speak to issues, but also recognize when discussion must conclude and a decision must be made;
 7. Are committed to building community partnerships;
 8. Actively practice and support stewardship of the county's fiscal and natural resources by supporting public policy for the best use of land, water and air consistent with the public interests, community need and a vision for the future and adopt fiscal policies that promote the most effective, efficient and ethical use of public funds;
 9. Perform the duties of their office with fairness and impartiality to build public confidence in government;
 10. Support the principle of equal employment and oppose discrimination in all county operations;
 11. Strive to seek and consider citizen input; and
 12. Strive for excellence through continuous learning, seek opportunities to acquire skills and knowledge, and dedicate the time necessary to adequately attend to the assignments and duties of the office.

RULE XV: EMAIL

- A. Each supervisor will be provided with a county email account. While no supervisor is required to conduct county business by email, a supervisor who does so is required to use the county email account for all communications that pertain to county business.

- B. Meeting notices and other information shall be provided to each supervisor by email at the same time that meeting notices and other information are distributed to the news media.
- C. A supervisor shall be provided with a hard copy of email distributed information upon supervisor request.
- D. A supervisor may communicate with other supervisors by email for the purpose of setting a meeting time, place, and agenda; but a supervisor should not engage in any substantive discussion of county business with any other supervisor by email.
- E. A supervisor may communicate with his or her constituents by email.
- F. These standards apply to all members of county governmental bodies.

RULE XVI: COMPENSATION / REIMBURSEMENT FOR SERVICES

Supervisors and Committee members shall receive compensation if any of the following apply:

- A. A Supervisor is a member of a Committee and has received an agenda and attends the meeting. This includes telephonic meetings.
- B. A Supervisor has been requested to attend a meeting by either the Board Chair or the Chair of the Committee. If possible, this request shall be included in the minutes of the meeting and the Supervisor shall indicate on their voucher that they were requested to attend said meeting.
- C. If the Chair of a Committee has been requested by the County Administrator or Department Head to meet, the Chair shall be entitled to compensation for the meeting.

Please note: If a Supervisor or Committee member inadvertently receives an agenda from another Committee they are not a member of, and they have not been requested to attend the meeting by either the Board Chair or the Chair of the Committee, they are not entitled to compensation.

The following items are reimbursable as Supervisors or Committee members:

- A. Mileage for each mile traveled in going to and returning from meetings of the Board or Committee meetings by the most usual and direct route.
- B. If travel has occurred to a meeting prior to the member becoming aware the meeting has been canceled, or travel to a meeting where a quorum is not present and the meeting cannot be held, the Supervisor or Committee member will be reimbursed for mileage by the most usual and direct route.

- C. Supervisors and Committee members are not entitled to compensation and mileage if they are reimbursed from another source for attending the meeting.

Approval Requirements:

- A. If not previously budgeted, a Supervisor or Committee member may seek overnight lodging and other allowed expenses for meetings attended, if there is need to stay overnight, with the approval of the County Board Chair. All lodging arrangements shall be made through the Department Head in order to save paying the tax. If a Supervisor or Committee member charges a room to their personal credit card, the County will not reimburse for the unnecessary tax paid.
- B. Supervisors who attend programs when not a member of the related Committee, Board, or Commission, in order to gain knowledge of a subject pertaining to County Government, may be reimbursed for the program costs, compensation and mileage for the training, provided there is prior permission granted by the County Board Chair.
- C. All out-of-state travel shall be approved by the County Board.

Compensation Rates/Reimbursement Procedure:

- A. The compensation for all Board and Committee meetings shall be set by Resolution of the Board by not later than November 30th of each odd-numbered year. IF the Board fails to set the compensation by November 30th of each odd-numbered year, the compensation for all Board and Committee meetings shall remain the same as the prior term.
- B. All mileage shall be reimbursed at the rate set by the Internal Revenue Service.
- C. Reimbursement for meals and lodging must follow the same procedures as set forth for employees in the Calumet County Personnel and General Administrative Policy Manual.
- D. If expenses for meals, lodging, and conference registration have been incurred and the Supervisor or Committee member does not attend the meeting or conference, absent being excused from attending by the Chair, the Supervisor or Committee member shall be responsible for costs incurred by the County.
- E. For any meeting in which a quorum is not met due to an unexcused absence of a member, each absent member may be responsible to reimburse the county for any expenses incurred for attending members. If more than one member is absent, each absent member will equally share in the expenses incurred and reimburse the County those expenses.
- F. All claims for reimbursement for Committee meetings filed by the Supervisors shall be made on the "Meeting/Expense Voucher" form, and

include only expenses incurred prior to the end of the preceding month and be submitted monthly.

- G. Pursuant to Wisconsin State Statute 59.70(21) reimbursement of up to \$250 will be provided to a member of the Conservation Congress to attend the Annual Conservation Congress Convention.
- H. All Supervisors, Board, Commission, and Committee members shall participate in direct deposit for all their pay through up to three (3) banking institutions of their choosing, Direct Deposit Authorization Forms are available in the Personnel Division of the Department of Administration.

RULE XVII: RESOLUTIONS AND ORDINANCES

- A. Resolutions and Ordinances presented by a Committee of the County Board may be acted on upon their first (1st) presentation at a County Board meeting. Resolutions and Ordinances not presented by a Committee may be referred by the Chair to a Committee of the Board with a time limit of 90 days to be returned to County Board for action. Ordinances shall be submitted to the Corporation Counsel for drafting comments and opinions.
- B. Resolutions and Ordinances presented for consideration at any meeting must be in writing and bear the signature of at least two (2) Supervisors offering the same, or if by a Committee, the signatures of a majority of that Committee. The exception to this is the Budget Resolution, which shall be presented by the County Administrator.
- C. Beginning with the April meeting, Resolutions and Ordinances shall be designated by their number, which number shall be the year of the Organizational Meeting of the County Board then in session followed by the sequential number of the Resolution or Ordinance introduced in that Session. For example: Resolution 2004-1 or Ordinance 2004-1.
- D. When a Resolution or Ordinance is presented to the Board for action, the County Clerk shall read the title and the Board members who signed the document.

RULE XVIII: HOME RULE

To give the county the largest measure of self-government under the Administrative Home Rule authority granted to Counties in Section 59.03(1), these Rules shall be liberally construed in favor of the rights, powers and privileges of the county to exercise any organizational or administrative power not contrary to the Constitution or to any enactment of the Legislature that is of statewide concern and which uniformly affects every county.

RULE XIX: GENDER NEUTRALITY

- A. Pronouns of masculine gender used herein refer to persons of either sex.

RULE XX: CODE OF ETHICS

- A. Declaration of Policy. To ensure that the public can have complete confidence in the integrity of Calumet County Government, County Board members, and appointed members of Committees, Boards and Commissions, hereinafter referred to as "Officials", shall respect and adhere to the fundamental principles of ethical service. The proper operation of County Government demands that:
1. Officials be independent, impartial and responsible to the people;
 2. Decisions are made in the proper channels of the County Government structure;
 3. County offices shall not be used for personal gain;
 4. County business shall be conducted in such a way so as to re-enforce the public's confidence in its integrity.

In recognition of those fundamental principles, there is hereby created a Code of Ethics.

- B. Purpose. The purpose of this Code is to establish ethical standards of conduct for all Officials by identifying those acts or actions that are not compatible with the best interest of the county. Citizens who serve as Officials, retain their rights as citizens to personal and economic interests. Therefore, the standards of ethical conduct for Officials must distinguish between minor and inconsequential conflicts which are unavoidable and those conflicts, which are substantial and material. The provisions of the Code, and such rules and regulations, which may be established, are to be interpreted in the context of the above principles and are deemed to be in the best interest of the public.
- C. Responsibility of Public Office. Officials hold office to serve the public interest. They are bound to uphold the Constitution of the United States, the Constitution of the State of Wisconsin, and to carry out efficiently and impartially all laws of the United States and the State of Wisconsin and the Ordinances of Calumet County. Further, they are bound to the standards of ethics set forth in this Code and to faithfully discharge the duties of their office. The public interest must be their primary concern.
- D. Coverage. This Code governs all, County Board members and appointed members of Committees, Boards and Commissions.
- E. Exemptions. Political contributions, which are reported under Wisconsin Statutes, Chapter 11, are exempt from the provisions of this Code.
- F. Definitions.
1. Person: Any individual, corporation, partnership, joint venture, association or organization.
 2. Financial Interest: Any interest which yields, directly or indirectly, a monetary or other material benefit to the Official or to any person employing or retaining services of the Official.
 3. Anything of Value: Any property, favor, service, payment, advance, forbearance, loan or promise of future employment. County offices shall not be used to obtain anything of value.

This does not include door prizes, compensation and expenses paid by the county, fees and expenses which are permitted by Wisconsin Statute 19.56, political contributions which are reported under Wisconsin Statutes, Chapter 11, or hospitality extended for a purpose unrelated to the county business.

4. Anything of Insignificant Value: Includes such things as unsolicited advertising or promotional material such as pens, pencils, notepads, calendars, informational or educational materials of insignificant value, (an item from a vendor that costs less than \$25.00 on a one time basis, but not more than \$50.00 worth of items in a calendar year from a vendor), plaques, other advertising giveaways or any other thing which is not likely to influence the judgment of individuals covered by this Code.
5. Privileged Information: Any written or oral material related to county government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders, Ordinances or Resolutions as privileged.
6. Officials: All County Board members and appointed members of Committees, Boards and Commissions.
7. Immediate Family: An Official's spouse, children, stepchildren, parents, stepparents, or other legal relation who contributes more than one-half of the support of the Official or receives that level of support from the Official.

G. Fair and Equal Treatment.

1. Use of Public Property: An Official shall not knowingly permit the use of county services or county owned vehicles, equipment, materials for unauthorized non-governmental purposes or for unauthorized personal convenience or for profit, unless approved by the County Administrator.
2. Obligations to Citizens: An Official shall not grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen. This section does not affect the duty of County Supervisors to diligently represent their constituency.

H. Conflicts of Interest.

1. It is a conflict of interest to accept anything of value if it could reasonably be expected to influence their vote, governmental actions or judgments or is provided to such Official because of their position or office and could reasonably be considered as a reward for any governmental action or inaction.
 - a. It is not a conflict of interest for an Official to receive an unsolicited item of insignificant value.
2. Business Interest: An Official shall not engage in any business or transaction or act in regard to any financial interest, direct

- or indirect, which: Is incompatible with the proper discharge of their official duties for the benefit of the public;
- a. Is contrary to the provisions of this Code; or
 - b. May impair their independence of judgment or action in the performance of their official duties.
3. Employment: An Official shall not engage in or accept any private employment or render any service for a private interest when such employment or service is incompatible with the proper discharge of their Official duties or which may impair their independence of judgment or action in the performance of their official duties unless otherwise permitted by law or unless disclosure is made as hereinafter provided.
 4. Contracting: An Official or a business in which an Official holds a ten percent (10%) or greater interest, may not enter into a contract with the county involving a payment or payments of more than three thousand dollars (\$3,000) amount within a twelve (12) month period unless the Official has made a written disclosure of the nature and extent of such relationship or interest to the County Administrator and reported such interest to the County Board. Further, pursuant to Wisconsin Statutes 946.13, an Official is prohibited from participating in the formation of a contract or contracts with Calumet County involving the receipts or disbursements of more than fifteen thousand dollars (\$15,000) in any year.
- I. Financial Interest in Legislation. A member of the County Board, who has a financial interest in any proposed action before the County Board, shall disclose the nature and extent of such interest to the County Board Chair prior to or during the initial discussion of such action and shall refrain from participating in the discussion of, and voting on, such action. A member of the County Board shall request to be excused by the Board or Committee Chair for the duration of any deliberations concerning such action in which the member has a financial interest. Any other Official who has a financial interest in any proposed action before the County Board, and who participates in discussion with or gives an official opinion or recommendation to the County Board, shall first disclose the nature and extent of such interest to the County Board.
 - J. Disclosure of Privileged Information. An Official shall not knowingly disclose or permit the disclosure of privileged information to any person not lawfully authorized to receive such privileged information. An Official shall not use privileged information to advance their personal financial interest or that of their immediate family.
 - K. Violation of County Board Rules and Calumet County Personnel and General Administrative Policy Manual. County Board Supervisors, and appointed members of Committees, Boards and Commissions shall not violate Rules or Policy.

L. Investigations and Enforcement.

1. **Advisory Opinions:** Any person governed by this Code of Ethics may apply in writing to the Corporation Counsel for an advisory opinion and shall be guided by any opinion rendered. The applicant shall present their interpretation of the facts at issue and of the applicable provisions of this Code before the advisory opinion is rendered. All requests for opinion and opinions rendered shall be in writing. Records of the Corporation Counsel's opinion requests and investigations of violations shall be closed to public inspection, as required by Wisconsin Statutes Chapter 19. However, such records may be made public with the consent of the applicant.
2. **Complaints:** The Corporation Counsel shall accept a verified written Complaint (sworn to be true before a notary public) which states the name of the Official alleged to have committed a violation of the Code and sets forth the material facts involved in the allegation. The Corporation Counsel shall forward a copy of the Complaint to the accused Official and the Ethics Inquiry Committee within ten (10) days. However, no action may be taken on any Complaint that is filed more than one year after a violation of the Ethics Code is alleged to have occurred.
 - a. **Preliminary Investigations:**
 - 1.) Following the receipt of a verified Complaint, the Ethics Inquiry Committee shall conduct a preliminary investigation with respect to alleged violation(s) of this Code.
 - 2.) A preliminary investigation shall not be initiated unless the Corporation Counsel notifies the accused Official in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific action or activities to be investigated and a statement of such person's due process rights.
 - 3.) If the Ethics Inquiry Committee finds probable cause to believe the allegations contained in the Complaint, the Complaint shall be referred to a hearing before the Ethics Inquiry Committee.
 - 4.) If the Ethics Inquiry Committee does not find probable cause to believe the allegations in the Complaint, it shall set forth in writing the reasons why and submit the report to the County Board at the next regularly scheduled meeting.
 - 5.) If the accused Official admits to probable cause, or does not contest the allegations in the Complaint, a hearing is not necessary and the Committee may forward its recommendations to the County Board

for further action by the Board. The Committee may make the following recommendations:

- a.) Order the Official to conform his or her behavior to be in compliance with the Ethics Code;
- b.) Private or public censure;
- c.) Referral to the District Attorney to commence enforcement and penalties as permitted by Wisconsin Statutes.

b. Hearing:

- 1.) Burden of Proof: The burden of proving a violation alleged in the Complaint shall be on the complainant. Violations shall be proven by evidence that is clear, satisfactory and convincing.
- 2.) The Committee shall keep a record of the hearing.
- 3.) The Committee shall have the power to compel the attendance of witnesses and to issue subpoenas as granted to other Boards and Commissions under Wisconsin Statutes 885.01
- 4.) Within the ten (10) workdays of the conclusion of the hearing, the Committee shall file its written findings of fact and conclusions of law and recommendations with the County Board of Supervisors, which shall be signed by all participating Committee members.
- 5.) If the Ethics Inquiry Committee finds that clear, satisfactory and convincing evidence exists for believing the allegations of the Complaint, the Ethics Inquiry Committee shall refer its written findings of fact and conclusions of law and recommendation to the County Board. The Committee may choose any of the following recommendations:
 - a.) Order the Official to conform their behavior to be in compliance with the Ethics Code;
 - b.) Private or public censure;
 - c.) Referral to the District Attorney to commence enforcement and penalties as permitted by Wisconsin Statutes;

If after a hearing, the Ethics Inquiry Committee does not find clear, satisfactory and convincing evidence for believing the allegations of the Complaint, the Complaint shall be dismissed.

M. Ethics Inquiry Committee.

1. Membership: The Ethics Inquiry Committee shall consist of two permanent members whose terms shall be for two years to run concurrently with the term of the County Board Chair. One permanent member shall be the County Board Chair and

one permanent member shall be the Family Court Commissioner of the county. There shall be a temporary third member who shall be a member of the County Board, appointed by the Chair of the County Board and approved by the County Board. This third member shall be appointed upon the Board receiving a written complaint of violation or injury and ruling as to the violation of these Rules or resolution. This third member appointment shall be made with due care to ensure impartiality.

If a complaint is filed against the County Board Chair, he or she shall be disqualified and the Vice-Chair of the County Board shall replace him or her and become temporary Chair of the Ethics Inquiry Committee, and as such temporary Chair, he or she shall appoint the third member to the County Board in lieu of such appointment by the Chair of the County Board.

2. Powers and Duties: The Ethics Inquiry Committee shall be responsible for investigating a complaint, conducting a fact finding hearing (unless the accused Official admits to probable cause, or does not contest the allegations in the Complaint) and reporting its findings to the County Board of Supervisors. The County Board of Supervisors has the final decision making power to determine the appropriate sanction for an accused Official.
3. By adoption of this Rule and in accordance with Wisconsin Statutes, 68.16, the Board specifically elects not to allow an appeal to Circuit Court under Chapter 68 for County Board Supervisors and appointed members of Committees, Boards and Commissions.
4. The Corporation Counsel shall provide legal advice, secretarial service and assistance to the Committee.

N. Wisconsin Statutes Incorporated.

1. Wisconsin Statutes Incorporated by Reference: The following Sections of the Wisconsin Statutes are hereby incorporated by reference and made a part of the Code of Ethics:
 - a. 19.01 Oaths and Bonds;
 - b. 19.21 Custody and Delivery of Official Property and Records;
 - c. 19.81-19.89 Open Meetings of Governmental Bodies, Officials, Employees and Candidates.
2. Violation of Incorporated Statutes: Officials shall comply with the Sections of Wisconsin Statutes incorporated in this Code and failure to do so shall constitute a violation of the Code of Ethics.

RULE XXI: RECOGNITION OF COUNTY BOARD SUPERVISORS, AND CITIZEN MEMBERS OF COMMITTEES, BOARDS AND COMMISSIONS

- A. All members of the Calumet County Board of Supervisors and all citizen members of the County Board's Committees, Boards and Commissions shall be recognized by the presentation of a certificate of appreciation, a resolution presenting the same and at the discretion of the Board of Supervisors, acknowledgement in the local news media for every five (5) consecutive years of service on the County Board or its Committees, Boards or Commissions.
- B. County Board Supervisors and citizen members will also be recognized for their service at the time of their resignation, recall, election defeat or death. The County Administrator's office shall be responsible for the administration of this rule.

RULE XXII: MISCELLANEOUS

Bereavement Recognition. Flowers or plants in the approximate value of fifty dollars (\$50.00) will be sent to families of all past and present Board members, upon notification that the past or present Board member has passed away. The County Clerk shall be responsible for the administration of this rule.

PART II: COMMITTEES, COMMISSIONS, BOARDS AND COUNCILS**RULE XXIII: APPOINTMENTS AND SERVICE OF COMMITTEES, BOARDS AND COMMISSIONS**

- A. The County Board Chair shall appoint all members of Committees, subject to confirmation of the County Board. The County Administrator shall appoint all members of Boards and Commissions, subject to confirmation of the County Board. Initial appointments shall occur at the Organizational Meeting held in April of even numbered years. Recommendations for the initial appointments shall be made by the Chair, Vice Chair and County Administrator.
- B. After the initial appointment to the Committees, Boards and Commissions, all future appointments shall be made by the County Administrator or County Board Chair and confirmed by the Board.
- C. County Board Supervisors may serve as the chair of only two committees at one time.
- D. Opportunities may arise where County Board Supervisors may apply for appointments to committees, boards and commissions outside those identified in the Rules of Order of the Calumet County Board. If practical, these applications shall be submitted to the County Board for approval before the application deadline. If the timing is such that the Board will not meet before the application deadline, the County Board Chair will act on the application and submit the recommendation for appointment to the County Board at their next meeting for approval.

- E. Committees shall as its first Order of Business, elect a County Board Supervisor Chair and a Vice Chair. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The Secretary shall keep records and minutes of all Committee meetings. In the election of the Chair and Vice Chair by the Committee, the first (1st) ballot shall be a Nominating Ballot, to be followed by succeeding Formal Ballots until a majority vote of the members present elects such officer. Only persons named on a Nominating Ballot shall be considered during a Formal Ballot and any ballot cast in violation of this Rule shall be considered void. Each position shall be voted by separate ballot. Each nominee may speak for three (3) minutes.
- F. In the event the Chair leaves the position of Chair during the term of office, the Vice Chair shall assume the Chair position and an election shall be held to elect a Vice Chair for the remaining term.
- G. Each Committee shall set policy for all programs and activities of the Departments it oversees.
- H. Shall act on all requests from Departments it oversees.
- I. Monitor the expenditure of county funds committed to the Department or agency in terms of its stated goals and objectives.
- J. Act on all Resolutions and Ordinances affecting any Department or agency that it oversees.
- K. The Chair of each Committee shall report Committee activities on a regular basis at Board meetings.

RULE XXIV: COMMITTEES

A. ADMINISTRATIVE SERVICES COMMITTEE

1. Membership. The Administrative Services Committee shall be comprised of seven (7) County Board Supervisors. The County Board Chair shall appoint members to the Committee for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.
 - b. Review the annual budget and tax levy.
 - c. Monitor the operating and capital budgets and approve and recommend adjustments.
 - d. Administer the Contingency Fund pursuant to Wisconsin Statutes and in accordance with financial policies.

- e. Review and establish financial and investment policies.
- f. Discuss and review the TIF District activities with the Finance Director.
- g. Recommend resolutions for appropriations to the Board for adoption.
- h. Provide general oversight for all fiscal policies, and approve those fiscal policies not having a direct fiscal impact on the county.
- i. Review and approve property and general liability insurance policies and review claims filed against the county, with the assistance of the Corporation Counsel.
- j. Review and approve, as appropriate, medical expense claims and vehicle damage claims up to \$250 made by volunteers of the county.
- k. Review the delinquent property taxes, tax foreclosures and the subsequent sale of foreclosed property.
- l. Responsibility for the purchase and sale of all county land except for Highway right-of-way.
- m. Review the use of technology within Departments.
- n. Review grants and Department programs and projects.
- o. Review procedures for maintenance of county records, use, archival, and storage.
- p. Review Departments annual budgets and refer to the County Administrator for further action and review financial reports.
- q. The Committee shall confer and have policy making responsibilities for Corporation Counsel, County Administrator, Finance, Information Services, Maintenance, Personnel, and Real Property Lister. The Committee shall also confer and have policy making responsibilities, to the extent permitted by law, for the Offices of the County Clerk, Treasurer and Register of Deeds.
- r. Provide leadership for setting policy pertaining to wages, benefits, hours, and other conditions of employment for all county employees including jurisdiction for the Calumet County Personnel and General Administrative Policy Manual. Approve those personnel policies not having a direct fiscal impact on the county.
- s. Review and approve, as appropriate, the annual renewals for the employee benefits plans.
- t. Administer the investigatory or disciplinary procedures in matters pertaining to the County Administrator.
- u. Review new position requests that have not been budgeted and make recommendations to the Board for final approval.
- v. Review all new and updated managerial or supervisory job descriptions.
- w. Review and approve, as appropriate, all employee reclassification requests.

- x. Establish parameters for the negotiation of wages, benefits, and other conditions of employment for the county's collective bargaining agreements.
- y. Review and administer employee grievances in accordance with statute and/or collective bargaining agreement.
- z. Responsible for periodic performance appraisals of the County Administrator with concurrence of the Board.
- aa. The Committee shall confer and have policy making responsibilities for Economic Development.

B. AGING AND DISABILITY RESOURCE CENTER SERVING CALUMET, OUTAGAMIE AND WAUPACA COUNTIES ADVISORY COMMITTEE (The full by-laws for the Committee may be obtained from the ADRC.)

1. Membership.
 - a. The Advisory Committee shall consist of twelve (12) members. Three (3) members, one from each county, shall be County Board Supervisors, or appointed members to the County Human or Health and Human Services Committee and/or Board. Six (6) members will be consumers of services, family members or guardians from one of the following target groups: Elderly (age 60 and above), people with physical disabilities, developmental disabilities and persistent or chronic mental illness; one member representative from a community agency; one member representative from an advocacy organization and one member representative from the Business Community. Composition of the membership shall strive to represent the ethnic, economic and geographic diversity of Calumet, Outagamie, and Waupaca Counties. An equal number of representatives from each county will be selected unless there are compelling reasons to vary from this practice. The membership does not include individuals with a real or potential conflict of interest.
 - b. Each county shall have 4 representatives on the Advisory Committee. Appointment of the counties' four representatives will follow that county's policy on committee appointments.
 - c. Initially, four (4) members will be appointed for three (3) year terms; four (4) members will be appointed for two (2) year terms, and four (4) members will be appointed for a one (1) year term. Each county will divide their representatives into the initial term categories.
 - d. All members appointed from Outagamie and Waupaca counties shall serve for three (3) year terms following the initial term. Members appointed from Calumet County shall serve two (2) year terms following the initial term. No Advisory Committee member may serve more than six consecutive years on the Advisory Committee.

2. Duties and Responsibilities.
 - a. Develop a mission statement for the Aging and Disability Resource Center (ADRC) that is consistent with the goals of the statewide redesign long term care system;
 - b. Determine the structure, policies and procedures of the ADRC within the guidelines and local governance structures of the three collaborating partners;
 - c. Ensure that the ADRC collaborative has a viable plan for implementation and operation;
 - d. Oversee the operation of the ADRC collaborative;
 - e. Identify unmet needs and prepare plans to meet them;
 - f. Ensure input from consumers, service providers and local constituents in general in the policies, practice and goals of the ADRC;
 - g. Provide financial oversight for the ADRC budget, including developing a budget and monitoring expenditures; and
 - h. Ensure that the terms of the State/County ADRC contract are fulfilled.

C. AGING AND DISABILITY RESOURCE CENTER/LONG TERM SUPPORT ADVISORY COMMITTEE

1. Membership. The ADRC/LTS Advisory Committee shall be comprised of twelve (12) members of whom at least fifty-one percent (51%) of the members shall be sixty (60) years of age or over, at least five (5) persons receiving long term community support services, each of whom represents one of the following groups; elderly persons, physically disabled persons, developmentally disabled persons, chronically mentally ill persons, chemically dependent persons and four (4) members shall be County Board Supervisors, one (1) Health representative, one (1) representative of the Human Services Department as provided by Wisconsin Statutes 46.23. The County Board Chair shall appoint members to the Committee for two (2) year terms, subject to confirmation of the Board. Membership on this committee is subject to a term limit of 6 consecutive years or 3 consecutive two-year terms.
2. Duties & Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair, who shall be a County Board Supervisor, Vice Chair, and a Secretary from members of the Committee. The Committee may also approve a Recording Secretary.
 - b. Responsible for advising the Human Services Board on policy-making of the programs pursuant to Wisconsin Statutes 46.23(3)(b) 2c and 46.23(5).
 - c. Compile and distribute information about older adults.
 - d. Review annual plan.
 - e. Advocate on behalf of older adults.
 - f. Serve as a point of contact for information, assistance, and referral.

- g. Review proposals relating to matters affecting older adults.
- h. Monitor the nutrition, transportation, and other programs provided by the Department.
- i. Review Department annual budget and confer with the County Administrator for further action and review of financial reports.
- j. The Committee shall confer and have advisory responsibility to the Human Services Board for the Aging and Disability Resource Center and Long Term Support within Human Services.
- k. The Committee shall recommend a plan for participation in the Community Options Program provided by Wisconsin Statutes 46.27.
- l. Review policies, practices and data to determine that the standards for equal opportunity in service delivery and employment are met and in compliance with all applicable State and Federal Statutes and regulations relating to nondiscrimination in employment, service delivery and language access.

D. AGRICULTURAL AND EXTENSION EDUCATION COMMITTEE

1. Membership. The Agricultural and Extension Education Committee shall be comprised of five (5) County Board Supervisors, who may be members of the Land and Water Conservation Committee. The County Board Chair shall appoint members to the Committee for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.
 - b. Work with the University Extension and the U.S. Department of Agriculture.
 - c. Review county dog damage claims and establish fair market values.
 - d. Review Department annual budget and refer to the County Administrator for further action and review financial reports.
 - e. The Committee shall confer and have policy making responsibilities for the Department.

E. COMMITTEE ON THE RULES OF ORDER OF THE CALUMET COUNTY BOARD OF SUPERVISORS

1. Membership. The Committee on Committees shall be comprised of five (5) County Board Supervisors. The County Board Chair shall appoint members to the Committee for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk.
 - b. Recommend changes to the Rules of Order of the Board to the Calumet County Board for adoption.

F. HIGHWAY COMMITTEE

1. Membership. The Highway Committee shall be comprised of five (5) County Board Supervisors. The County Board Chair shall appoint members to the Committee for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.
 - b. Purchase and sell county road machinery as authorized by the Board.
 - c. Determine if county construction and maintenance should be done by the Highway Department or by private contract.
 - d. Direct the expenditure of highway maintenance funds received from the State and the County.
 - e. Review Department annual budget and refer to the County Administrator for further action and review financial reports.
 - f. The Committee shall confer and have policy making responsibilities for the Department.

G. LAND AND WATER CONSERVATION COMMITTEE

1. Membership. The Land and Water Conservation Committee shall be comprised of six (6) members of whom five (5) shall be County Board Supervisors, and at least two (2) shall be members of the Agriculture and Extension Education Committee pursuant to Wisconsin Stats. §59.56(3) (b), and one (1) member of the Consolidated Farm Service Agency

Committee. The County Board Chair shall appoint members to the Committee for a two (2) year term or until a successor is appointed, whichever is longer, subject to confirmation by the County Board.

2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair, who shall be a County Board Supervisor, and a Vice Chair from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.
 - b. Shall have the powers and duties pursuant to Wis. Stats. §§92.07 through 92.17.
 - c. Review the Land and Water Conservation Department annual budget, according to the powers and duties of the Committee under Wis. Stat. §92 and the Calumet County Code of Ordinances, and make recommendations to the County Administrator for further action and review financial reports.
 - d. The Committee shall confer and have policy making responsibilities for the Land and Water Conservation Department according to the powers and duties of the Committee under Wis. Stat. §92.
 - e. Hold hearings under Wis. Stat. §281.65(7) upon a written request of an owner or operator of a designated critical site in a priority watershed or priority lake plan under Wis. Stat. §281.65(5m) or a modification plan under §281.65(5s).
 - f. Perform all other duties prescribed by law.

H. LANDFILL STANDING COMMITTEE

1. Membership. The Landfill Standing Committee shall be comprised of five (5) members, of which, one shall be a County Board Supervisor appointed by the County Board Chair. The County Board Chair shall appoint the member to the Committee for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. This Committee is an advisory Committee and not a policy making Committee.
 - b. Establish fire department/explosion procedures.
 - c. Review all communications.
 - d. Discuss construction progress.
 - e. Discuss issues or concerns concerning the landfill.

I. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Membership. Superfund Amendments and Re-authorization Act (SARA) Title III (Section 301 (c)) requires that the Committee consist of at least one (1) representative from each of the following groups; Elected State and Local Officials, Law Enforcement, Fire, Health, Local Environmental, Representatives of Facilities subject to the Emergency Planning requirements, Civil Defense, First-aid, Hospital and Transportation Personnel, Community Groups, and Broadcast and Print Media. In addition to the SARA membership requirements, one member shall also be a representative of Emergency Management. There shall be at least 13 regular members but not more than 19 members on the LEPC Committee. The County Board Chair shall appoint members to the Committee for a one (1), two (2) or three (3) year terms, as applicable which shall be renewable subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. This Committee is an advisory Committee and not a policy making Committee.
 - b. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk.
 - c. The LEPC's primary responsibility is to develop and review annually an emergency response plan for hazardous and toxic spills. The LEPC plan must evaluate resources for preparing for and responding to a potential chemical accident.

J. PLANNING, ZONING AND FARMLAND PRESERVATION COMMITTEE

1. Membership. The Planning, Zoning and Farmland Preservation Committee shall be comprised of seven (7) members of which at least four (4) members are to be County Board Supervisors. The County Board Chair shall appoint members to the Committee for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair, who shall be a County Board Supervisor, and a Vice Chair from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.

- b. Review the Planning, Zoning and Land Information Department annual budget according to the powers and duties of the Committee under Wisconsin Statutes and the Calumet County Code of Ordinances, and make recommendations to the County Administrator for further action, and review financial reports.
- c. Review and recommend approval to the Board of all Planning Documents formulated by the Planning, Zoning and Land Information Department including the Farmland Preservation Plans, Outdoor Recreation Plans, Comprehensive Plans, Land Use Plans, from Wis. Stats. §59.69.
- d. Responsible for matters relating to recreation, community facilities and utilities, transportation, natural resources, and housing.
- e. The Committee shall confer and have policy making responsibilities for the Planning, Zoning and Land Information Department according to the Committee's powers under Wisconsin Statutes and the Calumet County Code of Ordinances.

K. PROTECTION OF PERSONS AND PROPERTY COMMITTEE

1. Membership. The Protection of Persons and Property Committee shall be comprised of five (5) County Board Supervisors; one (1) shall be the County Board Chair. The County Board Chair shall appoint members to the Committee for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair and a Vice from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.
 - b. Review Departments' annual budgets and refer to the County Administrator for further action and review financial reports.
 - c. Except as provided by law, the Committee shall confer and have policy making responsibilities for the Clerk of Circuit Court, District Attorney, Emergency Management, Family Court Commissioner, Medical Examiner, Register in Probate and the Sheriff.
 - d. At least once per year, inspect and examine the Calumet County Jail as to health, cleanliness and discipline, and further inspect the Jail Register showing the names, ages and cause of committal of each prisoner. If the committee observes that any laws have been violated, it shall immediately give notice of the violation to the

Calumet County District Attorney. (See Wis. Stat. 59.54(15).)

L. REVOLVING LOAN FUND COMMITTEE

1. Membership. The Revolving Loan Fund Committee shall be comprised of five (5) members of which there shall be two (2) County Board Supervisors, and one (1) representative from any of the following groups: Accounting Professional, Banking Professional, Attorney, Business person. The County Board Chair shall appoint members to the Committee for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair, who shall be a County Board Supervisor, and a Vice Chair from members of the Committee. The Recording Secretary shall be the County Clerk or designee of the County Clerk.
 - b. Responsible for the management of the revolving loan fund program.
 - c. Develop criteria for evaluating business loan applications that will promote economic development and job creation and retention.

M. WINNEBAGO WATERWAYS COMMITTEE

1. Membership. The Committee shall be comprised of three members from each participating County consisting of the County Executive or County Administrator of each of the Counties; the Chair of the County Board from each of the Counties; and the Chair of each County Board Land and Water Conservation Committee or designee.
2. Duties and Responsibilities
 - a. Effectuate the Winnebago System Program as developed by the Committee.
 - b. Policy-making entity with broad responsibility for the budgeting and appropriate funds and monitoring activities of any service provider or other entity charged with any responsibility in the Winnebago Waterways Program.

RULE XXV: COMMISSIONS

A. CALUMET COUNTY TRAFFIC SAFETY COMMISSION

1. Membership. The Calumet County Traffic Safety Commission shall be comprised of ten (10) members. The County Administrator shall appoint members from the following areas: County Law Enforcement, County Highway Commissioner,

Education Profession Representative, two (2) Citizen Representatives, Medical Profession Representative, Legal Profession Representative. The Wisconsin Department of Transportation assigns the following three (3) appointments to the Commission; State Patrol Trooper, State Traffic Engineer, and State Traffic Safety Representative. The County Administrator shall appoint members to the Commission for a two (2) year term, subject to confirmation of the County Board.

2. Duties and Responsibilities.
 - a. This Commission is an advisory Commission and not a policy making Commission.
 - b. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Commission. The Recording Secretary shall be the County Clerk or designee of the County Clerk.
 - c. Act as an advisory Commission to the County Highway Safety Coordinator.
 - d. Secure voluntary coordination and reinforcement of highway safety activities conducted by the political subdivisions of the county in matters pertaining to driver education, codes and laws, traffic laws, alcohol in relation to highway safety, identification and surveillance of accident locations, traffic records, emergency medical services, highway design, construction and maintenance, traffic control devices, pedestrian safety, police traffic services, debris hazard control and clean up and school bus safety.

B. COUNTY PARKS COMMISSION

1. Membership. The County Parks Commission shall be comprised of seven (7) members, of which at least four (4) members are to be County Board Supervisors. The County Administrator shall appoint members to the Commission for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair, who shall be a County Board Supervisor, and a Vice Chair from members of the Commission. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.
 - b. Have general policy making responsibility for parks and recreation property operated, maintained and developed by the county.

- c. Set policies and recommend funding levels for establishing and implementing Park programs and activities in the Parks and recreation properties.
- d. Review Department annual budget and refer to the County Administrator for further action and review financial reports.
- e. The Commission shall confer and have policy making responsibilities for the Department.

C. EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION (ECWRPC)

1. Membership. The East Central Wisconsin Regional Planning Commission shall be comprised of two (2) County Board Supervisors: the County Board Chair, and one (1) member of the Planning, Zoning, Land and Water Conservation Committee. The County Administrator shall appoint a member to the Commission for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. This Committee is an advisory Committee and not a policy making Committee.
 - b. The ECWRPC was created to engage in activities within the purposes for which Regional Planning Commissions were created under Wisconsin Statutes 66.0309. It brings together representatives from eight (8) Counties who besides serving as Commissioners who meet as a group on a bimonthly basis, also serve, individually, on various sub-committees. The primary purpose is to engage in regional planning. As such, its functions are to conduct all types of research studies, collect and analyze data, prepare maps, charts and tables. It has the function and duty of making and adopting a master plan for the eight (8) County Regions. The master plan, with its accompanying maps, plats, charts, programs and descriptive and explanatory matter, shall show the Commission's recommendations for the physical development of the region, including traffic arteries, bridges, public places, parks, recreational areas, airports, sewer and water lines as well as areas for industrial, commercial, residential, agricultural and recreational development. It is through the work of the Commission and its Committees that the planning is constantly being attended to. It is a dynamic process and it is solely advisory to the local governments.

C. VETERANS SERVICE COMMISSION

1. Membership. The Veterans Service Commission shall be comprised of three (3) Veterans who are Calumet County

residents. The County Board Chair shall appoint members to the Commission for staggered three (3) year terms, subject to confirmation of the County Board.

2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Commission. The County Veterans Service Officer shall serve as the executive secretary of the Commission.
 - b. Provide aid to needy veterans, or to spouses, surviving spouses, minor and dependent children of veterans, and the needy parents of veterans pursuant to Wisconsin Statutes Ch. 45.

RULE XXVI: BOARDS

A. BRILLION LIBRARY BOARD

1. Membership. The County Administrator shall appoint two (2) members, of which at least one (1) shall be a County Board Supervisor at the time of the appointment, to the Brillion Library Board for a three (3) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. Duties of the Board include maintaining and operating a public library. The Board's role is policy making only as it relates to use, management, regulation, budgeting and preservation of the public library as provided in Wisconsin Statutes, Chapter 43.

B. CHILTON LIBRARY BOARD

1. Membership. The County Administrator shall appoint four (4) members, of which one (1) shall be a County Board Supervisor at the time of the appointment, to the Chilton Library Board for a three (3) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. Duties of the Board include maintaining and operating a public library. The Board's role is policy making only as it relates to use, management, regulation, budgeting and preservation of the public library as provided in Wisconsin Statutes, Chapter 43.

C. COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD

1. Membership. The Children with Disabilities Education Board shall be comprised of five (5) members, of whom three (3) members are to be County Board Supervisors and shall be

representatives of that part of the county participating in the program. The County Administrator shall appoint members to the Board for a two (2) year term, subject to confirmation of the County Board.

2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair, who shall be a County Board Supervisor, and a Vice Chair from members of the Board. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.
 - b. Provide the duties as provided in Wisconsin Statutes 115.817 (5).
 - c. Approve the annual budget and present it to the Board and review financial reports.

D. FOX VALLEY WORKFORCE DEVELOPMENT BOARD

1. Membership. The Fox Valley Workforce Development Board consists of members from Calumet, Fond du Lac, Green Lake, Waupaca, Waushara and Winnebago Counties and shall be comprised of twenty-eight to thirty-two (28-32) members, with two (2) members from Calumet County. The Local Elected Official (County Board Chair) shall appoint members to the Board for a three (3) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. Shall foster an environment of accessible, high quality, efficient and affordable training and employment opportunities to individuals, employees, and employers.

E. HEALTH AND HUMAN SERVICES BOARD

1. Membership. The Health and Human Services Board shall be comprised of nine (9) members, of which at least three (3) shall be persons who are not elected officials or employees of the county, as referenced in WI State Statute 251.03 and who have demonstrated interest or competence in the field of public or community health. A good faith effort shall be made to appoint a physician and a registered nurse. The County Administrator shall appoint members to the Board for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair, who shall be a County Board Supervisor, and a Vice Chair from members of the Board. The Recording Secretary shall be the County Clerk or designee of the

County Clerk. The organizational meeting shall occur within 30 days of approval of the committee appointments.

- b. Oversee the Departments and assure enforcement of the Public Health, Home Health and Hospice, Human Services and Veteran Services Statutes, Rules and Regulations.
- c. Assess public health needs and advocate for the provision of reasonable and necessary public health services.
- d. Develop policy and provide leadership that fosters local involvement and commitment.
- e. Assure that measures are taken to provide an environment in which individuals can be healthy.
- f. Assume full legal responsibility and authority for the operation of the Home Health Care and Hospice Program.
- g. Responsible for the policy making of the programs pursuant to Wisconsin Statutes 46.23, 46.25, 46.27, 46.82, and 42 USC 651-658 and 45 CFR 300-399.
- h. Review Departments' annual budgets and refer to the County Administrator for further action and review financial reports.
- i. The Board shall confer and have policy making responsibilities for the Department of Health and Human Services and Veterans Service Department.

F. MANITOWOC-CALUMET COUNTIES LIBRARY SYSTEM BOARD

1. Membership. The Manitowoc-Calumet Counties Library System Board shall be comprised of four (4) members, of which at least one (1) is to be a County Board Supervisor. The County Administrator shall appoint the members to the Board for three (3) year terms, staggered, beginning on January 1, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. This Committee is an advisory Committee and not a policy making Committee.
 - b. Duties of the Board include maintaining, operating a public library in conjunction with Manitowoc County. The Committee's role is policy making only as it relates to use, management, regulation, budgeting and preservation of the public library system as provided in Wisconsin Statutes, Chapter 43.

G. NEW HOLSTEIN LIBRARY BOARD

1. Membership. The County Administrator shall appoint two (2) members, of which at least one (1) shall be a County Board Supervisor at the time of the appointment, to the New Holstein Library Board for a three (3) year term, subject to confirmation of the County Board.

2. Duties and Responsibilities.
 - a. Duties of the Board include maintaining and operating a public library. The Board's role is policy making only as it relates to use, management, regulation, budgeting and preservation of the public library as provided in Wisconsin Statutes, Chapter 43.

H. ZONING BOARD OF ADJUSTMENT

1. Membership. The Zoning Board of Adjustment shall be comprised of five (5) members and two (2) alternates, and all must reside outside of the limits of incorporated cities and villages. No two (2) members may reside in the same town. Preference shall be given to members who reside in a town which has adopted county zoning. The County Administrator shall appoint members and alternates to the Zoning Board of Adjustment for three (3) year, staggered terms, subject to confirmation of the County Board. Terms shall be staggered such that no more than 2 member's terms of office are expired in any 1 year. Each term shall begin July 1.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Board. The Recording Secretary shall be the County Clerk or designee of the County Clerk. The first alternate shall act, with full power, only when a member of the Board of Adjustment refuses to vote because of a conflict of interest or when a member is absent. The second alternate shall act only when the first alternate refuses to vote because of a conflict of interest or is absent, or if more than one member of the Board of Adjustment refuses to vote because of a conflict of interest or is absent.
 - b. Hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative officer.
 - c. Hear and decide special exceptions to the terms of an Ordinance upon which the Board of Adjustment is required to pass.
 - d. Authorize, upon appeal in specific cases, such variance from the terms of an Ordinance, as will not be contrary to the public interest, where owing to special conditions, a literal enforcement will result in practical difficulty or unnecessary hardship, so that the spirit of the Ordinance shall be observed, public safety and welfare secured and substantial justice done.

RULE XXVII: COUNCILS**A. GLACIERLAND RESOURCE AND CONSERVATION DEVELOPMENT COUNCIL**

1. Membership. The Glacierland Resource and Conservation Development Council is comprised of the Counties of Brown, Calumet, Door, Fond du Lac, Kewaunee, Manitowoc, Oneida Indian Nation, Outagamie, Sheboygan and Winnebago. Each will appoint three (3) members and one (1) alternate. One (1) member shall be a County Board Supervisor and two (2) members will not be affiliated with County Government. The County Board Chair shall appoint members to the Council for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. This Council is an advisory Council and not a policy making Council.
 - b. An independent, non-profit, non-partisan incorporated group having, as its primary concern the social, environmental and economic needs of the area. To address these concerns and needs, this Council will key on the development and conservation of all natural resources to promote economic development and improve the quality of life. The Council is organized within the meaning of Section 501 (c) (3) of the Internal Revenue Code.

B. INTERNATIONAL TRADE, BUSINESS & ECONOMIC DEVELOPMENT COUNCIL (ITBEC)

1. Membership. ITBEC is comprised of five (5) Regions in Wisconsin and Calumet County is in the East Central Region comprised of Brown, Calumet, Door, Fond du Lac, Kewaunee, Manitowoc, Outagamie, Ozaukee, Sheboygan and Winnebago Counties. Each County shall appoint two (2) members to represent their county, one (1) shall be a County Board Supervisor, who shall be a member of Planning, Zoning, and Farmland Preservation Committee, and the other shall be the designee of the Director of Planning, Zoning and Land Information. The County Board Chair shall appoint members to the Council for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. This Council is an advisory Council and not a policy making Council.
 - b. The purpose of the Council is to promote and seek grants for Economic and Tourism activity in the Region.

D. LAND INFORMATION COUNCIL

1. Membership. The Land Information Council shall be comprised of not less than 8 members. The council shall consist of the Register of Deeds, the Treasurer, and if one has been appointed, the Real Property Lister or their designees and the following members: one (1) County Board Supervisor, a representative of the Land Information office; a Realtor, or a member of the Realtors Association employed within the county; a public safety or emergency communications representative employed within the county; the County Surveyor or a registered professional land surveyor employed within the county; and any other members of the board or public the board designates. The County Administrator shall appoint members to the Council for a two (2) year term, subject to confirmation of the County Board.
2. Duties and Responsibilities.
 - a. At the organizational meeting, the members shall elect a Chair and a Vice Chair from members of the Council. The Recording Secretary shall be the County Clerk or designee of the County Clerk.
 - b. The Land Information Council shall review the priorities, needs, policies, and expenditures of a land information office established by the board and advise the county on matters affecting the land information office.

Adopted April 17, 2018

APRIL COUNTY BOARD MEETING
ORGANIZATIONAL SESSION
April 17, 2018

The Calumet County Board of Supervisors met pursuant to Section 59 of the Wisconsin Statutes in an organizational session at the Calumet County Courthouse, in the City of Chilton, Wisconsin, on Tuesday, April 17, 2018 at 8:30 A.M. to transact any and all business as may properly come before said meeting.

County Clerk, Beth Hauser, read the Certificate of Membership then administered the oaths of office to the Board. The meeting was then called to order.

Board members present: All members were present.

Staff members present: Todd Romenesko, County Administrator, Kimberly Tenerelli, Corporation Counsel and Beth A. Hauser, County Clerk.

The Pledge of Allegiance was recited.

RULES OF THE COUNTY BOARD:

RESOLUTION 2018-01
RESOLUTION ADOPTING RULES OF COUNTY BOARD

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, It is necessary for the Board of Supervisors to incorporate Rules of Order for the 2018-2020 Session to conduct regular business, pursuant to Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED By the Board of Supervisors of Calumet County herein assembled, that the Rules of Order, attached hereto, and made a part hereof by reference, are adopted as the Rules of Order of the Calumet County Board.

Dated this 17th day of April 2018.

**INTRODUCED BY COMMITTEE ON
THE RULES OF ORDER**

/s/ Matthew Budde

/s/ Dave La Shay

/s/ Kevin Weinberger

/s/ Gary Deiter

COUNTERSIGNED BY

/s/ Alice Connors County Board Chair

Moved by Supervisor Barribeau and seconded by Supervisor Dietrich to adopt Resolution 2018-01. General discussion.

[A] **Moved** by Supervisor Draheim and seconded by Supervisor Stecker to amend Resolution 2018-01 as follows:

On Page 21, RULE XIII: Paragraph K:

The Chair, in conjunction with the Vice Chair, Second Vice Chair and the County Administrator, shall make recommendations for the initial appointments of committees, boards, and commissions.

On Page 22 of Rules, RULE XIV: Paragraph D:

The Vice Chair, in conjunction with the Chair, Second Vice Chair and the County Administrator, shall make recommendations for the initial appointments of committees, boards, and commissions.

On Page 22, RULE XV, Paragraph D:

The Second Vice Chair, in conjunction with the Chair, Vice Chair and the County Administrator, shall make recommendations for the initial appointments of committees, boards, and commissions.

On the call of the ayes and nays to adopt Amendment Motion [A], the following was the result: 21 votes cast: 13 ayes, 8 nays (Gentz, Budde, Mueller, Gibler, Schwalenberg, Hartl, Hofberger and Connors), 0 absent. **Amendment Motion [A] was adopted.**

[B] **Moved** by Supervisor Barribeau and seconded by Supervisor Stier to amend Resolution 2018-01 as follows:

On Page 7, RULE VI, last sentence:

For joint meetings, a majority of the total members of the joint committee of each committee must be present to constitute a quorum. A joint meeting shall be defined as more than one committee called to attend the same meeting. Each Supervisor gets one (1) vote regardless of the number of committees the Supervisor is on at the joint meeting.

On the call of the ayes and nays to adopt Amendment Motion [B], the following was the result: 21 votes cast: 20 ayes, 1 nay (Budde), 0 absent. **Amendment Motion [B] was adopted.**

[C] **Moved** by Supervisor Budde and seconded by Supervisor Weinberger to amend Resolution 2018-01 as follows:

On Page 19, Paragraph D:

When there is a capital improvement project related to buildings (excluding roadways) over one million dollars, the following expectations and roles will be applicable:

[D] **Moved** by Supervisor Draheim and seconded by Supervisor Dietrich to amend Amendment Motion [C] as follows:

When there is a capital improvement project related to buildings structures (excluding roadways) over one million dollars, the following expectations and roles will be applicable:

On the call of the ayes and nays to amend Motion [C] as shown above, the following was the result: 21 votes cast: 15 ayes, 6 nays (Stoffel, Mueller, Gibler, Schwalenberg, Connors and Stecker). Motion to amend Motion [C] was adopted.

On the call of the ayes and nays to adopt amended Motion [C], the following was the result: 21 votes cast: 18 ayes, 3 nays (Karth, La Shay and Connors), 0 absent. Amended Motion [C] was adopted.

On the call of the ayes and nays to adopt amended Resolution 2018-01, the following was the result: 21 votes cast: 20 ayes, 1 nay (Stier), 0 absent. Amended Resolution 2018-01 was adopted.

Appointment of Ballot Clerks:

County Clerk Hauser appointed County Administrator Romenesko and Corporation Counsel Tenerelli as ballot clerks for the elections of Chair, Vice-Chair and Second Vice-Chair.

Election of Chair:

Secret nominating ballots were collected and the following supervisors received nomination for Chair: Barribeau, Budde, Connors, Draheim, Gentz, Kleckner, La Shay and Stecker. Nominees were given 3 minutes to address the Board. Supervisors Barribeau, Draheim, Gentz, Kleckner, La Shay and Stecker withdrew their nominations.

Secret formal ballots were cast and Supervisor Connors received a majority vote and was declared the Chair.

Approval of Agenda:

Moved by Supervisor Dietrich and seconded by Supervisor Barribeau to adopt the Agenda as presented. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays, 0 absent. The agenda was adopted unanimously.

Approval of Minutes:

Moved by Supervisor Budde and seconded by Supervisor Dietrich to adopt the Minutes as amended on Page 9, 2nd Moved paragraph, seconded by Supervisor Dietrich. On the call of the ayes and nays to adopt the amended Minutes, the following was the result: 21 votes cast: 21 ayes, 0 nays, 0 absent. The amended Minutes were adopted unanimously.

Election of Vice Chair:

Secret nominating ballots were collected and the following supervisors received nomination for Vice Chair: Budde, Dietrich, Draheim, Gentz, Gibler, La Shay, Schwalenberg and Stecker. Nominees were given 3 minutes to address the Board. Supervisors Dietrich, Draheim, La Shay, Schwalenberg and Stecker withdrew their nominations.

Secret formal ballots were cast and Supervisor Gentz received a majority vote and was declared the Vice Chair.

Election of Second Vice Chair:

Secret nominating ballots were collected and the following supervisors received nomination for Second Vice Chair: Barribeau, Budde, Dietrich, Draheim, Gibler, Hartl, Hofberger, Mueller, Schwalenberg, Stier and Stillman. Nominees were given 3 minutes to address the Board. Supervisors Barribeau, Hartl, Mueller, Stier and Stillman withdrew their nominations.

Secret formal ballots were cast until Supervisor Schwalenberg received a majority vote and was declared the Second Vice Chair.

Public Participation:

The following citizen[s] addressed the Board:

1. Jon Cousins, Town of Brothertown

SPECIAL BUSINESS:

1. Dr. Nissan Bar Lev presented the proposed 2018-2019 Calumet County CDEB Budget to the Board. **Moved** by Supervisor Draheim and seconded by Supervisor Dietrich to adopt the Budget as presented. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays, 0 absent. The Budget was adopted unanimously.
2. Randy Friday was acknowledged for a 10-year anniversary on the Local Emergency Planning Committee. Mike Zuege was acknowledged for a 5-year anniversary on the Land Information Council.

RESOLUTIONS (CONTINUED):

**RESOLUTION 2018-02
RESOLUTION ACKNOWLEDGING THE MERITORIOUS WORK OF
SUPERVISOR ROBERT STANKE**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, ROBERT STANKE was elected supervisor on the Calumet County Board in 2000 and served until the end of his term in April, 2008, and elected in 2014 and served until the end of his term in April, 2018; and

WHEREAS, ROBERT STANKE has served on various committees during his tenure; and

WHEREAS, ROBERT STANKE has been diligent in his work by giving of his time and effort for the betterment of Calumet County.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of Calumet County herein assembled, acknowledge the effort, time and talent given by ROBERT STANKE for his service on the Calumet County Board.

BE IT FURTHER RESOLVED That a copy of this Resolution be presented to ROBERT STANKE.

Dated this 17th day of April 2018.

**INTRODUCED BY THE CALUMET COUNTY
BOARD OF SUPERVISORS**

COUNTERSIGNED BY
/s/ Alice Connors, County Board Chair

Moved by Supervisor Karth and seconded by Supervisor Barribeau to adopt Resolution 2018-02. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays, 0 absent. Resolution 2018-02 was adopted unanimously.

**RESOLUTION 2018-03
RESOLUTION ACKNOWLEDGING COUNTY BOARD SUPERVISORS, AND CITIZEN
MEMBERS OF COMMITTEES, BOARDS AND COMMISSIONS**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Rules of Order of the Calumet County Board of Supervisors includes Rule XXIII: Recognition of County Board Supervisors, and citizen members of committees, boards and commissions; and

WHEREAS, The following members have been diligent in their work by giving of their time and effort for the betterment of Calumet County and are eligible for recognition under Rule XXIII:

10 year anniversary:

Randy Friday – Local Emergency Planning Committee

5 year anniversary:

Mike Zuege – Land Information Council

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Calumet County herein assembled, acknowledge the effort, time and talent given by the above individuals for their years of service on various Calumet County committees, boards and commissions.

BE IT FURTHER RESOLVED, That a copy of this Resolution be presented to each member.

Dated this 17th day of April 2018.

**INTRODUCED BY COMMITTEE ON
THE RULES OF ORDER**

/s/ Matthew Budde

/s/ Gary Dieter

/s/ Dave La Shay

/s/ Kevin Weinberger

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Karth and seconded by Supervisor Hartl to adopt Resolution 2018-03. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays, 0 absent. Resolution 2018-03 was adopted unanimously.

**RESOLUTION 2018-04
RESOLUTION AUTHORIZING TRANSFERRING FUNDS
TO COVER 2017 OVERDRAWN ACCOUNTS**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Certain budgeted activities for calendar year 2017, have been overdrawn by more than 10 percent of their appropriation or \$20,000; and

WHEREAS, Section 65.90 (5)(a) of the Wisconsin Statutes requires approval of two thirds of the members of the County Board of Supervisors to authorize transfers of such activities which are overdrawn; and

WHEREAS, The Board of Supervisors of Calumet County authorized the Administrative Services committee to make budgetary transfers of separately appropriated departmental budgets of less than 10% of the original budget or \$20,000 per Resolution 2017-02 dated April 18th, 2017.

NOW, THEREFORE, BE IT RESOLVED By the Board of Supervisors of Calumet County herein assembled that the following transfers be made:

<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From:		
469-0000	Hospice Revenue	\$ 445,038.
635-0000	Highway – STH Maint. Revenue	207,323.
523-0000	Sundry Unclassified	245,214.
518-0000	Contingency Fund	94,775.
325-0000	General Fund Balance	<u>15,577.</u>
	Total	<u>\$1,007,927.</u>
To:		
554-9807	HHC Rehab Agency Expense	\$ 445,038.
780-0390	Highway – STH Maintenance	207,323.
522-0000	Tax Refunds	339,989.
506-0215	Medical Examiner Pathology	<u>15,577.</u>
	Total	<u>\$1,007,927.</u>

BE IT FURTHER RESOLVED, That the Administrative Services Committee is authorized to transfer funds from Contingency Funds to cover accounts overdrawn by less than 10 percent of their budgeted amount or \$20,000, pursuant to Section 65.90 (5)(b).

Dated this 17th day of April 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair
 /s/ Ronald Dietrich
 /s/ Bill Barribeau
 /s/ Patrick Laughrin
 /s/ Pete Stier
 /s/ Mary Schwalenberg

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Dietrich to adopt Resolution 2018-04. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays, 0 absent. Resolution 2018-04 was adopted unanimously.

**RESOLUTION 2018-05
RESOLUTION AUTHORIZING PARTICIPATION BY CALUMET COUNTY IN THE
STATE-FUNDED SNOWMOBILE TRAIL PROGRAM**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Wisconsin Snowmobile Aids Program provides funds for the acquisition, development, and maintenance of public snowmobile trails in eligible counties; and

WHEREAS, Calumet County is eligible to continue its participation in the Snowmobile Aids Program and has budgeted \$39,900.00 for a Snowmobile Trail Program to cover the costs for 133 miles of trail.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby authorizes the County Administrator, in coordination with the Parks Department, to act on behalf of the County in submitting applications for state snowmobile aids for acquisition, bridge rehabilitation, development, insurance, and maintenance costs of the county's public snowmobile trail system.

Upon completion of acquisition, development, and redevelopment of the snowmobile trails through the Snowmobile Trail Program, the trails will be designated as public snowmobile trails.

BE IT FURTHER RESOLVED That Calumet County will, subject to the limits of funds appropriated for such purposes, provide for adequate maintenance of the trails and facilities that have been funded for acquisition and maintenance through the Wisconsin Snowmobile Trail Program in accordance with DNR requirements and funding criteria; comply with state and federal rules for the program; maintain the completed project in an attractive, inviting, and safe manner; keep facilities open to the general public during reasonable hours consistent with the type of facility; and obtain approval in writing from the DNR before any changes are made in the use of the project site.

Dated this 17th day of April 2018.

INTRODUCED BY THE PARKS COMMISSION

/s/ Mary Schwalenberg, Chair

/s/ Kenneth Draheim

/s/ Ed Kleckner

/s/ Pete Stier

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Mueller to adopt Resolution 2018-05. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays, 0 absent. Resolution 2018-05 was adopted unanimously.

RESOLUTION 2018-06
RESOLUTION AUTHORIZING GRANT APPLICATION FOR TREE PLANTING THROUGHOUT
THE CALUMET COUNTY PARKS SYSTEM

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, In the winter of 2018 the Calumet County Parks Department began selectively removing ash trees from County Park. The department will continue removing ash trees from all of the parks within the Calumet County park system. The cut trees will be replaced with a variety of different tree species; and

WHEREAS, The applicant, Calumet County, is interested in obtaining a cost-share grant from the Bay-Lake Regional Planning Commission for the purpose of funding Emerald Ash Borer mitigation projects in the form of tree planting under funding originating from the U.S. Forest Service, Great Lakes Restoration Initiative; and

WHEREAS, The project cost is estimated at \$30,000, which will be funded with \$20,000 in Federal grant funds; \$5,000 in matching funds from the Grounds Maintenance Expense Account; and \$5,000.00 from in-kind labor; and

WHEREAS, The department requests a grant agreement to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, That the Calumet County Board of Supervisors herein assembled authorize the County Administrator, in coordination with the Parks Department, to act on behalf of the County to submit and apply for financial aid to pay for the Parks Department to replant trees throughout the Calumet County park system, and take necessary action to undertake, direct, and complete the grant application process.

Calumet County will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share agreement; will be responsible for updating plans and monitoring ongoing operations, and will maintain a record of expenditures, as required.

BE IT FURTHER RESOLVED, That revenues in the Park budget are amended by the amount of the grants received; that expenditures in the Park budget are amended by an amount equal to the grants; and that the Finance Director is directed to record such information in the official books of the County as may be required.

Dated this 17th day of April 2018.

INTRODUCED BY THE PARKS COMMISSION

/s/ Mary Schwalenberg, Chair

/s/ Kenneth Draheim

/s/ Ed Kleckner

/s/ Pete Stier

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Karth and seconded by Supervisor Stier to adopt Resolution 2018-06. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays, 0 absent. Resolution 2018-06 was adopted unanimously.

**RESOLUTION 2018-07
RESOLUTION ABOLISHING THE POSITION OF 1.0 FTE EMERGENCY
MANAGEMENT DIRECTOR/SAFETY MANAGER AND THE EMERGENCY
MANAGEMENT DEPARTMENT AND CREATING 1.0 FTE EMERGENCY
MANAGEMENT COORDINATOR IN THE SHERIFF’S DEPARTMENT**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The purpose of the head of emergency management is to coordinate community disaster planning, administer grant programs, and assist with training and exercise functions to encourage an inclusive, proven partner-based, and multi-disciplined approach to all types of potential hazardous events that may threaten the County; and

WHEREAS, A staffing analysis has been completed due to the resignation of the Emergency Management Director/Safety Manager in the Emergency Management Department; and

WHEREAS, The mission of the Sheriff’s Department and that of emergency management is very compatible and consistent with each other; and

WHEREAS, The needs of the County are better met by eliminating 1.0 FTE Emergency Management/Safety Director in the Emergency Management Department and creating 1.0 FTE Emergency Management Coordinator in the Sheriff’s Department; and

WHEREAS, The Emergency Management Coordinator reporting to the Chief Deputy, in the Sheriff’s Department, will provide for an integrated emergency management framework to prepare for, respond to, and recover from all types of emergencies and disasters; and

WHEREAS, The termination and removal of the Emergency Management Coordinator shall be under the direction of the County Administrator; and

WHEREAS, The elimination and creation of the aforementioned positions will not result in an increase of the overall staffing; and

WHEREAS, The job description for the classification of Emergency Management Coordinator is attached and made part hereof. The position has been approved by the Administrative Services Committee at a salary range of Grade 10 on the Non Union Wage Schedule. The 2018 wage range is as follows:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
\$27.29	\$28.08	\$28.85	\$29.65	\$30.41	\$31.21	\$31.98	\$32.76	\$33.54	\$34.32	\$35.10

WHEREAS, The management of the County’s safety program has been moved to the direction of the Human Resources Director, in the Department of Administration; and

WHEREAS, The Administrative Services Committee has determined that by eliminating the one person office of the Emergency Management Department, certain operations of county government could efficiently be consolidated and overseen by an established county department; and

WHEREAS, There will be no fiscal impact with these changes. In addition, this new structure will result in increased efficiency by improved communications; and the benefit of departmental administrative resources, not currently available, will provide for flexibility to meet emerging emergency management priorities.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby approve abolishing the Emergency Management Department and the 1.0 FTE position of Emergency Management Director/Safety Manager and authorize the creation of 1.0 FTE Emergency Management Coordinator in the Sheriff's Department, with an effective date immediately upon passage of this resolution.

BE IT FURTHER RESOLVED That the Finance Director shall make the necessary budget adjustments to reflect these changes.

Dated this 17th day of April 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair

/s/ Ronald Dietrich

/s/ Bill Barribeau

/s/ Patrick Laughrin

/s/ Pete Stier

/s/ Mary Schwalenberg

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Gentz and seconded by Supervisor Mueller to adopt Resolution 2018-07. On the call of the ayes and nays, the following was the result: 21 votes cast: 20 ayes, 1 nay (Deiter), 0 absent. Resolution 2018-07 was adopted.

SUPERVISORS' REPORTS:

Supervisors reported on recent meetings and seminars attended.

REPORT OF THE COUNTY ADMINISTRATOR:

The monthly report was provided to the Board prior to the meeting.

NEXT MEETING DATE:

Moved by Supervisor Barribeau and seconded by Supervisor Hofberger to change the meeting time for the May 15, 2018 meeting to **8:30 A.M.** due to a special primary election in Senate District 1. On the call of the ayes and nays, the following was the result: 21 votes cast: 20 ayes, 1 nay (Hartl), 0 absent. Motion to change the meeting time to 8:30 A.M. was adopted.

CLOSED SESSION:

At 11:25 A.M., **moved** by Supervisor Budde and seconded by Supervisor Hofberger to go into closed session pursuant to Wis. Stats. §19.85(1)(c) and (f) to consider employment, promotion, compensation or performance evaluation data of any public employee. Roll call vote was taken and motion carried unanimously.

RETURN TO OPEN SESSION:

At 11:42 A.M., **moved** by Supervisor Hofberger and seconded by Supervisor Barribeau to return to open session. Roll call vote was taken and motion carried unanimously.

RECESS:

The Board recessed until 1:30 P.M.

COMMITTEE ASSIGNMENTS:

At 1:30 P.M., the Board members returned to review Committee Assignments for the 2018-2020 term. Supervisor Karth was excused from the afternoon session.

Moved by Supervisor Barribeau and seconded by Supervisor Budde to approve the committee assignments as presented. On the call of the ayes and nays, the following was the result: 21 votes cast: 20 ayes, 0 nays, 1 excused (Karth). The committee assignments were approved unanimously.

ADJOURNMENT:

At 1:37 P.M., **moved** by Supervisor Barribeau and seconded by Supervisor Draheim to adjourn the meeting. Motion carried unanimously.

STATE OF WISCONSIN)
)^{ss}
COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its April meeting held on April 17, 2018.

Beth A. Hauser,

Calumet County Clerk

**MAY COUNTY BOARD MEETING
MORNING SESSION
May 15, 2018**

The Calumet County Board of Supervisors met pursuant to Section 59 of the Wisconsin Statutes in an adjourned session at the Calumet County Courthouse, in the City of Chilton, Wisconsin, on Tuesday, May 15, 2018 at 8:30 A.M. to transact any and all business as may properly come before said meeting.

Chair Connors called the meeting to order at 8:30 A.M.

Board members present: All members reported present except for Supervisors Budde and Hartl, who were excused.

Staff members present: Todd Romenesko, County Administrator, Kimberly Tenerelli, Corporation Counsel and Beth A. Hauser, County Clerk.

The Pledge of Allegiance was recited. In honor of National Police Officers' Week, a moment of silence was observed for all officers lost in the line of duty.

Supervisor Dietrich temporarily left the meeting.

Approval of Agenda:

Moved by Supervisor Barribeau and seconded by Supervisor Karth to approve the amended agenda as presented. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Budde, Dietrich and Hartl). The amended agenda was approved unanimously.

Approval of Minutes:

Moved by Supervisor La Shay and seconded by Supervisor Draheim to approve the minutes of the April 17, 2018 organizational meeting as presented. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Budde, Dietrich and Hartl). The April 17, 2018 minutes were approved unanimously.

Supervisor Dietrich returned to the meeting at 8:37 AM.

SPECIAL BUSINESS:

1. Jamie Michael, Associate Director of the Wisconsin Association of Local Health Departments and Boards presented an award to the Calumet County Health and Human Services Board. General discussion followed.
2. Allen Mitchler, new Director of the Chilton Regional Center of Fox Valley Technical College, introduced himself to the Board.

RESOLUTIONS:

**RESOLUTION 2018-08
RESOLUTION ACKNOWLEDGING THE MERITORIOUS WORK OF FELLOW
COMMITTEE, BOARD AND COMMISSION MEMBERS**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The following members have been diligent in their work by giving of their time and effort for the betterment of Calumet County:

Rock Anderson – County Deer Advisory Committee

Nick Cluppert – Local Emergency Planning Committee

Jon Cousins – County Children with Disabilities Education Board, and Planning, Zoning, and Farmland Preservation Committee

Melissa Ebert – Calumet County Traffic Safety Commission

Mike Hopfensperger – Aging & Disability Resource Center Serving Calumet, Outagamie and Waupaca Counties Advisory Committee, and Veterans Service Commission

Paul Kapellen – Local Emergency Planning Committee

Jerry Koenig – Health and Human Services Board

Dr. Tricia Lorenz – Health and Human Services Board

Carl Mohl – Local Emergency Planning Committee

Joelle Myers – Aging & Disability Resource Center/Long Term Support Advisory Committee

Elroy Schreiner – Aging & Disability Resource Center Serving Calumet, Outagamie and Waupaca Counties Advisory Committee

LuAnn Steffen – Aging & Disability Resource Center/Long Term Support Advisory Committee

Joseph Strauss – Local Emergency Planning Committee

Eva Zahn – Aging & Disability Resource Center/Long Term Support Advisory Committee

Steve Zutz – Local Emergency Planning Committee

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of Calumet County herein assembled, acknowledge the effort, time and talent given by the above individuals for their years of service on various Calumet County committees, boards and commissions.

BE IT FURTHER RESOLVED That a copy of this Resolution be presented to each member.

Dated this 15th day of May 2018.

INTRODUCED BY THE CALUMET COUNTY BOARD OF SUPERVISORS

/s/ Bill Barribeau

/s/ Gary Deiter

/s/ Ken Draheim

/s/ Heather Gibler

/s/ Hope Karth

/s/ Dave La Shay

/s/ Joe Mueller

/s/ James Stecker

/s/ Duaine Stillman

/s/ Kevin Weinberger

/s/ Alice Connors

/s/ Ronald Dietrich

/s/ Merlin Gentz

/s/ Mike Hofberger

/s/ Ed Kleckner

/s/ Patrick Laughrin

/s/ Mary Schwalenberg

/s/ Peter Stier

/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Schwalenberg to adopt Resolution 2018-08. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Budde and Hartl). Resolution 2018-08 was adopted unanimously.

RESOLUTION 2018-09
RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FIFTEEN PERCENT (15%)
GENERAL FUND BALANCE REQUIREMENT

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Calumet County Board of Supervisors under the provisions of Section 59.03 and 59.04 of Wisconsin Statutes shall make rules for the government of Calumet County and shall determine the general policies of the County, including the expenditure of the funds under its jurisdiction within the amounts available; and

WHEREAS, Positive fund balance is essential to ensure the operational continuity of the County finances; and

WHEREAS, The Board of Supervisors request the establishment of a fund balance guideline to ensure the maintenance of reasonable positive fund balances by the County; and

WHEREAS, Resolution 2010-28 dated September 21, 2010 established the existing fund balance policy at 15% of certain expenditures within the County's audited financial statements; and

WHEREAS, The calculation of undesignated fund balance under Resolution 2010-28 needs to be modified to more accurately reflect changes in Calumet County's accounting for advances to bonded capital projects.

NOW THEREFORE, BE IT RESOLVED, That the Calumet County Board of Supervisors hereby rescinds Resolution 2010-28.

BE IT FURTHER RESOLVED, That the County shall maintain a minimum undesignated General Fund Balance of 15% of the total audited expenditures of the County's Governmental Funds, less Debt Service Fund expenditures and Capital Projects Fund expenditures being financed by Bond Proceeds. The calculation of this percentage shall occur annually from the County's Audited Financial Statements and shall include the undesignated fund balance in the General Fund, Special Revenue Funds and include amounts designated for working capital within the General Fund and general fund reserves for advances to bonded Capital Projects Fund.

Dated this 15th Day of May, 2018.

INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE

/s/ Merlin Gentz, Chair

/s/ Ronald Dietrich

/s/ Bill Barribeau

/s/ Patrick Laughrin

/s/ Pete Stier

/s/ Mary Schwalenberg

/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Barribeau to adopt Resolution 2018-09. General discussion. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Budde and Hartl). Resolution 2018-09 was adopted unanimously.

ORDINANCE:

**ORDINANCE 2018-01
ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES
AMENDING CHAPTER 14, EMERGENCY SERVICES**

The Board of Supervisors of Calumet County, does hereby amend the Calumet County Code of Ordinances by amending Chapter 14, as follows:

1. **Chapter 14, Article I. In General.**

See attached.

2. This amending ordinance shall take effect upon passage as provided by law.

Dated this 15th day of May, 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair
/s/ Ronald Dietrich
/s/ Bill Barribeau
/s/ Patrick Laughrin
/s/ Mary Schwalenberg
/s/ Pete Stier
/s/ Tom Stoffel

COUNTERSIGNED BY
/s/ Alice Connors, County Board Chair

Chapter 14

EMERGENCY SERVICES*

* **Cross References:** Law Enforcement, ch. 38.

Article I. In General

Sec. 14-1. Declaration of Emergencies.

Sec. 14-2. Emergency Rules.

Sec. 14-3. Local Emergency Planning Committee (LEPC).

Sec. 14-4. Emergency Management.

Sec. 14-5. National Incident Management Systems (NIMS)

Sec. 14-6. Public Safety Radio Systems.

Secs. 14-6--14-40. Reserved.

Article II. E 911 System

Sec. 14-41. Authority of Article Provisions.

Sec. 14-42. Purpose of Article.

Sec. 14-43. Administration.

Sec. 14-44. Operation; User Charges.

Sec. 14-45 Intentional Interference

Secs. 14-46--14-80. Reserved.

Article III. False Alarms

Sec. 14-81. Declaration of Intent.

Sec. 14-82. Definitions.

Sec. 14-83. General Requirements.

Sec. 14-84. Penalties for Violation of Article.

Sec. 14-85. Cooperation of Alarm User, Owner, or Lessee.

ARTICLE I.**IN GENERAL****Sec. 14-1. Declaration of Emergencies.**

(a) A Declaration of a State of Emergency may be made by the Governor, the County Administrator, and the Emergency Management Coordinator in the absence of the County Administrator, or by majority of the County Board. The issuing authority shall issue all necessary proclamations as to the existence of a State of Emergency and shall issue such disaster warnings or alerts as shall be required in the County Emergency Operations Plan.

(b) After the Declaration of an Emergency and the issuance of official disaster warnings, the Emergency Management Coordinator shall take action in accordance with the County Emergency Operations Plan.

(c) Such State of Emergency shall continue until terminated by the issuing authority.

(Ord. No. 2002, § 1, 6-18-2002)

Sec. 14-2. Emergency Rules.

Upon the Declaration of Emergency, the County Board, the County Administrator, and, in his absence, the Emergency Management Coordinator may proclaim, promulgate and enforce orders and rules relating to the conduct of persons and the use of property which are necessary and expedient for the safety of the public, which preserve lives and property, and which ensure the cooperation in emergency management activities. Such proclamation shall be posted in three public places and may be rescinded either by the issuing agency or by resolution of the County Board.

(Ord. No. 2002-2, § 2, 6-18-2002)

Sec. 14-3. Local Emergency Planning Committee (LEPC).

(a) The Board of Supervisors creates a Local Emergency Planning Committee, in accordance with Wis. Stats. §59.54(8).

(b) The Local Emergency Planning Committee shall consist of at least 13 regular members, but not more than 19 members.

(c) Members of the Local Emergency Planning Committee shall be appointed by the County Administrator and confirmed by the County Board for two-year terms. Upon such members being confirmed by the County Board, those names shall be forwarded to the Wisconsin Emergency Management Board for approval and recording, as required. (Ord. No. 1997-12, §§ 1--3, 12-16-1997)

Cross References: Administration, ch. 2.

Sec. 14-4. Emergency Management.

(a) *Policy and purpose.* To ensure that the County will be prepared to cope with emergencies resulting from enemy action and with emergencies resulting from manmade and natural disasters, Emergency Management is created to carry out the purposes set out in Wis. Stats. §323

(b) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Emergency management includes civil defense and means all measures undertaken by or on behalf of the state and its subdivisions:

- (1) To prepare for and minimize the effect of enemy action and natural or manmade disaster upon the civilian population.
- (2) To effectuate emergency repairs to, or the emergency restoration of, vital public utilities and facilities destroyed or damaged by such action or disaster.

Enemy action means hostile action by a foreign power which threatens the security of this state or a portion thereof.

(c) *County Protection of Persons and Property Committee.*

- (1) *How constituted.* The civil defense committee of the County Board as created under its rules is hereby designated as the County Protection of Persons and Property Committee. When acting as such, the committee shall follow County procedure when electing a committee Chair.
- (2) *Duties.* The County Protection of Persons and Property Committee shall be an advisory and planning group and shall advise the County Emergency Management /Coordinator and the County Board of supervisors on all matters pertaining to emergency management. It shall meet upon the call of the Chair.

(d) *County Emergency Management Coordinator.* There is hereby created the office of County-Municipal Emergency Management Coordinator. The County Emergency Management Coordinator shall also hold the office of Emergency Management Coordinator of such municipalities of the county as may hereafter enact

an ordinance parallel to this section. In addition to his duties as County Emergency Management Coordinator, he shall have the additional duties and responsibilities of a Municipal Emergency Management Coordinator as provided for in Wis. Stats. §323.14.

- (e) *Joint meetings.* Whenever it is deemed necessary by either the County Protection of Persons and Property Committee, or the Protection of Persons and Property Committee of a municipality participating in joint action, there shall be a joint meeting of the committees to decide such matters as may arise.
- (f) *Duties of the County Emergency Management Coordinator.*
- (1) *Countywide duties.* The Coordinator, in his capacity as county Coordinator, subject to the control and direction of the County Protection of Persons and Property Committee and under the general supervision of the County Board, shall:
- a. Develop and promulgate emergency management plans for the County including planning for joint action municipalities, consistent with the State Plan of Emergency Management;
 - b. Coordinate and assist in the development of municipal emergency management plans within the County, and integrate such plans with the County Plan;
 - c. Direct the County and joint action municipality emergency management programs;
 - d. Direct Countywide emergency management training programs and exercises;
 - e. Advise the State Administrator of Emergency Management of all emergency management planning for the County and render such reports as may be required by the Administrator;
 - f. In case of a State of Emergency proclaimed by the Governor, direct the County and joint action municipalities in emergency management activities and coordinate the nonjoint action municipal emergency management activities within the County, subject to the coordinating authority of the State Administrator; and
 - g. Perform such other duties relating to emergency management as may be required by the County Board.
- (2) *Municipal duties.* The Coordinator in his capacity as Coordinator for a municipality in joint action shall:
- a. Direct the municipal emergency management organization;
 - b. Develop, promulgate, and integrate into the County Plan, emergency management plans for the operating services of the municipalities;
 - c. Direct participation of the municipality in such emergency management training programs and exercises as may be required on the County level or by the State Administrator;

- d. Direct the municipal emergency management training programs and exercises;
- e. Perform all administrative duties necessary for the rendering of reports and procurement of federal matching funds for each municipality requesting federal matching funds;
- f. In case of a State of Emergency proclaimed by the Governor, direct the activities of the municipal emergency management organization;
- g. Perform such other duties, relating to emergency management, as may be required by the municipal governing body.

(g) *Utilization of existing services and facilities.*

- (1) *Policy.* In preparing and executing the emergency management program, the services, equipment, supplies and facilities of the existing departments and agencies of the County shall be utilized to the maximum extent practicable; and the officer and personnel of all such departments and agencies are directed to cooperate with and extend such services and facilities as are required of them.
- (2) *Joint action.* Municipalities entering into joint action with the County will provide for utilization of existing services of municipal government by enactment of an ordinance parallel to this subsection of this section.

(h) *Other emergencies.*

- (1) *Joint action municipalities.* If the Governor determines that an emergency exists growing out of natural or manmade disasters, the County Emergency Management Coordinator will activate and direct the emergency management services at the appropriate level of government affected by the emergency.
- (2) *Nonjoint action municipalities.* In the event of a natural or manmade disaster, the County Coordinator will coordinate the municipalities affected and render such assistance as is required and available from county resources.
- (3) *Penalties.* It shall be unlawful for any person willfully to obstruct, hinder, or delay any member of the emergency management organization in the enforcement of any order, rule, regulation or plan issued pursuant to this section, or to do any act forbidden by any order, rule, regulation or plan issued pursuant to the authority contained in this section. For a violation of any of the provisions of this section, he shall forfeit not more than \$200.00.

Sec. 14-5. National Incident Management System (NIMS).

Calumet County will comply with the National Incident Management System (NIMS) requirement in all phases (i.e., mitigation, preparedness, response, recovery) of its emergency management program, as detailed by the federal and state government in

order to facilitate an effective and coordinated emergency management system and in order to remain eligible for funding. A part of becoming compliant with NIMS, Calumet County hereby adopts the approved Incident Command System (ICS) for use in all emergency operations. The Calumet County Emergency Management Coordinator will provide County and municipal agencies with the information necessary to aid each entity comply with the NIMS requirement.

Secs. 14-6. Public Safety Radio Systems.

- (a) Declaration of Intent. The primary purpose of this section is to eliminate any interference with radio or data communications for public safety within the County of Calumet. This section also intends to encourage companies and individuals to take all necessary planning measures to place a structure that provides adequate clearance of all current and future public safety radio systems.
- (b) Definitions:
- Fresnel zone:* is a number of concentric ellipsoids of revolution which define volumes in the radiation pattern of a (usually) circular aperture. Fresnel zones result from diffraction by the circular aperture. The cross section of the first Fresnel zone is circular. Subsequent Fresnel zones are annular in cross section, and concentric with the first. A Fresnel zone is created in a microwave radio path.
- Microwave radio:* is a technology for transmitting digital and analog signals, such as long-distance telephone calls and the relay of control between a control console and a radio transmitter, between two locations on a line of sight radio path. In microwave radios, radio waves are transmitted between the two locations with directional antennas, forming a fixed radio connection between the two points.
- Structure:* is anything constructed, erected or otherwise placed, reconstructed or structurally altered, upon any premises requiring a more or less permanent location on or in the ground, including but not limited to for reasons of specific enumeration, all buildings, modular buildings, modular homes, trailers, towers, signs, satellite dishes and animal waste storage structures. Slabs and driveways shall not be interpreted as a structure.
- (c) No structure, constructed, erected or otherwise placed, reconstructed or structurally altered, shall:
- (1) Interfere with any microwave radio system or voice radio system for public safety agencies within Calumet County.
 - (2) Interfere with, damage or sever, any underground connections for voice or data public safety radio systems, such as fiber optic or telephone lines, within Calumet County.
- (d) Prior to any construction activity, any individual or entity shall assure that no part of a structure will block or redirect the signal of a public safety or microwave radio system. At least a 100 foot clearance of the Fresnel zone is required. Assurance may require that a path survey be conducted by a microwave radio engineer or engineering firm, at the expense of the individual

or entity desiring to construct, erect, or otherwise place, reconstruct or structurally alter a structure. The location and coordinates of communication towers and appurtenances utilized for public safety may be obtained in the office of the Land & Water Conservation Department of Calumet County.

- (e) Any person who creates an interference prohibited under this section shall eliminate the interference within twenty four (24) hours of said interference being discovered. In addition to any other relief available to the County for violating this section, the County may take appropriate legal action or proceedings including, recovery of damages and injunctive relief.

Penalty. Any person who violates any of the provisions of this section shall be subject to section 1-7 and 1-8 of this Code. Each day of a violation constitutes a separate offense under this section.

Sec. 14-7--14-40. Reserved.

(Ord. No. 35, §§ 1--8, 9-26-1972; Ord. No. 2005-01,§5, 4-19-05; Ord. No. 2007-26, §14-6, 2-19-2008)

Moved by Supervisor Barribeau and seconded by Supervisor Stier to enact Ordinance 2018-01. General discussion. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Budde and Hartl). Ordinance 2018-01 was enacted unanimously.

SUPERVISOR REPORTS:

Supervisors were asked to report on official meetings held in the prior month.

COUNTY ADMINISTRATOR'S REPORT AND APPOINTMENTS:

1. The County Administrator's monthly report was provided to the Board prior to the meeting.
2. **Reappointment to the Calumet County Traffic Safety Commission. Moved** by Supervisor La Shay and seconded by Supervisor Barribeau to affirm the County Administrator's recommendation to reappoint Levi Gibler to the Calumet County Traffic Safety Commission with a term to expire April 20, 2020. On the call of the ayes and nays, the following was the result: 19 votes cast: 18 ayes, 0 nays, 1 abstain (Gibler), 2 excused (Budde and Hartl). Motion carried unanimously.
3. **Appointment to the Health and Human Services Board. Moved** by Supervisor Stier and seconded by Supervisor Karth to affirm the County Administrator's recommendation to appoint Dr. Sharon Rink, MD, to the Health and Human Services Board, with a term to expire April 20, 2020. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Budde and Hartl). Motion carried unanimously.

SET SPECIAL MEETING DATE:

Moved by Supervisor Barribeau and seconded by Supervisor Stecker to hold a special meeting on June 27, 2018 from 8:30 to noon for a strategic planning workshop. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Budde and Hartl). Motion carried unanimously.

ADJOURNMENT:

At 9:12 AM, **moved** by Supervisor Draheim and seconded by Supervisor Barribeau to adjourn the meeting. On the call of the ayes and nays, the following was the result: 19 ayes, 0 nays, 2 excused (Budde and Hartl). Motion carried unanimously.

STATE OF WISCONSIN)
)^{ss}
COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its May meeting held on May 15, 2018.

Beth A. Hauser,

Calumet County Clerk

**JUNE COUNTY BOARD MEETING
EVENING SESSION
June 19, 2018**

The Calumet County Board of Supervisors met pursuant to Section 59 of the Wisconsin Statutes in an adjourned session at the Calumet County Courthouse, in the City of Chilton, Wisconsin, on Tuesday, June 19, 2018 at 7:00 P.M. to transact any and all business as may properly come before said meeting.

Chair Connors called the meeting to order at 7:00 P.M.

Board members present: All members reported present except for Supervisor Weinberger, who was absent, and Supervisor Deiter, who was excused.

Staff members present: Todd Romenesko, County Administrator, Kimberly Tenerelli, Corporation Counsel and Beth A. Hauser, County Clerk.

The Pledge of Allegiance was recited.

Approval of Agenda:

Moved by Supervisor Barribeau and seconded by Supervisor Karth to approve the Agenda as presented. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). The Agenda was approved unanimously.

Approval of Minutes:

Moved by Supervisor Draheim and seconded by Supervisor Barribeau to approve the Minutes of the May 15, 2018 meeting as presented. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). The Minutes were approved unanimously.

SPECIAL BUSINESS:

1. Amber O'Brien, the new Agricultural Educator in UW-Extension introduced herself to the Board.

RESOLUTIONS:

**RESOLUTION 2018-10
RESOLUTION DECLARING EMERGENCY IN CALUMET COUNTY**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Calumet County Board of Supervisors, by this resolution, adopted by a majority of the Board on roll call vote with a quorum present and voting and proper notice having been given, resolves and orders as follows:

An emergency is declared in Calumet County, Wisconsin, for the following reasons: flooding; and

WHEREAS, This period of emergency, which began on May 3, 2018, shall be limited to the time during which the emergency conditions exist or are likely to exist in Calumet County; and

WHEREAS, The County Board, or its designated agents, has the authority to order whatever is necessary and expedient for the health, safety, welfare, and good order of the County of Calumet during the emergency, including without limitation the power to bar, restrict and remove all unnecessary traffic, vehicular or pedestrian, from the local highways; and

WHEREAS, Any person who violates a lawful order of the County of Calumet or its agents made under this emergency declaration shall forfeit not more than \$100, or in default of payment of the forfeiture, shall be subject to imprisonment for 6 months for each separate offense.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby approves the foregoing emergency declaration. The Clerk shall publish this resolution under §59.14, Wis. Stats., in a local newspaper. This resolution shall become effective upon adoption by the Calumet County Board of Supervisors and the forfeiture penalties shall become effective upon publication.

Dated this 19th day of June 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair

/s/ Ronald Dietrich

/s/ Bill Barribeau

/s/ Patrick Laughrin

/s/ Pete Stier

/s/ Mary Schwalenberg

/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Draheim to adopt Resolution 2018-10. On the call of the ayes and nays to adopt Resolution 2018-10, the following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). Resolution 2018-10 was adopted unanimously.

**RESOLUTION 2018-11
RESOLUTION IN SUPPORT OF NSIGHT TELSOURCES' APPLICATION FOR
PUBLIC SERVICE COMMISSION OF WISCONSIN BROADBAND EXPANSION
GRANT FY2019 TO BUILD A FIBER BROADBAND INTERNET SYSTEM IN
CALUMET COUNTY, WISCONSIN**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Approximately \$7.0 million in State of Wisconsin Broadband Expansion Grant funding will be available to eligible applicants in January 2019; and

WHEREAS, Calumet County has been involved in discussions with Nsight Telservices to construct 16.05 miles of fiber through eligible areas in Calumet and Sheboygan Counties from Sherwood to Elkhart Lake (along Highway 114 to Hilbert, and along Highway 32 south in grant eligible areas between Chilton, New Holstein and Kiel terminating in Elkhart Lake); and

WHEREAS, Calumet County understands the need for expanded broadband internet to promote business expansion with new jobs and serve the needs of community anchor institutions in rural Wisconsin communities, including online access to services such as ecommerce, home health, and government business web portals; and

WHEREAS, The provider is currently engaged in engineering analysis designed to produce detailed project parameters and cost estimates to be used to compile a competitive Broadband Expansion Grant application(s); and

WHEREAS, Calumet County understands that supporting Nsight Telservices' fiber broadband expansion project will enhance the likelihood of success for the project; and

WHEREAS, A pledge of financial support from Calumet County increases the overall competitiveness of the application.

NOW, THEREFORE BE IT RESOLVED, That the Calumet County Board of Supervisors financially supports Nsight Telservices' application to the Public Service Commission of Wisconsin Broadband Expansion Grant Program FY2019 and the subsequent project to build fiber through the county that will provide broadband internet service capable of serving community anchor institutions and businesses located along the fiber route and hereby pledges \$2,500 in financial support contingent upon the grant award with funds to be dispersed from the Contingent Fund.

Dated this 19th day of June 2018.

**INTRODUCED BY THE PLANNING, ZONING &
FARMLAND PRESERVATION COMMITTEE**

/s/ Michael Hofberger, Chair

/s/ Ed Kleckner

/s/ Matthew Budde

/s/ Hope Karth

**AND THE ADMINISTRATIVE
SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair

/s/ Ronald Dietrich

/s/ Bill Barribeau

/s/ Patrick Laughrin

/s/ Pete Stier

/s/ Mary Schwalenberg

/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Karth to adopt Resolution 2018-11. On the call of the ayes and nays to adopt Resolution 2018-11, the following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). Resolution 2018-11 was adopted unanimously.

**RESOLUTION 2018-12
RESOLUTION ESTABLISHING FEES FOR SERVICES
RENDERED BY MEDICAL EXAMINER**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Calumet County Medical Examiner does charge certain fees for services rendered, as allowed per statute, and as established by the Calumet County Board of Supervisors; and

WHEREAS, Per state statute, a moratorium, effective July 14, 2015 to April 17, 2017, was placed on Medical Examiner fee increases; and

WHEREAS, Per Wisconsin Stats. §59.365, the moratorium on Medical Examiner fee increases is now lifted allowing the County to increase the fee amounts annually by no more than the annual percentage change in the U.S. Consumer Price Index for All Urban Consumers, U.S. City Average, as determined by the U.S. Department of Labor, for the 12 months ending on December 31 of the year before the increase.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby approve an increase to the fees as charged by the Calumet County Medical Examiner at a rate of 2.1% per the annual percentage of change of the CPI-U for the 12 months ending December 31, as allowed per Wisconsin Stats. §59.365, effective immediately upon passage by the County Board.

BE IT FURTHER RESOLVED That the County Administrator, in coordination with the County Medical Examiner, is hereby authorized to adjust the Medical Examiner fees annually as allowed per state statute.

Dated this 19th day of June 2018.

**INTRODUCED BY THE ADMINISTRATIVE
SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair
/s/ Ronald Dietrich
/s/ Bill Barribeau
/s/ Patrick Laughrin
/s/ Pete Stier
/s/ Mary Schwalenberg
/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Schwalenberg to adopt Resolution 2018-12. On the call of the ayes and nays to adopt Resolution 2018-12, the

following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). Resolution 2018-12 was adopted unanimously.

RESOLUTION 2018-13
RESOLUTION AMENDING THE 2018 BUDGET TO REFLECT THE WISCONSIN DNR 9 KEY ELEMENT WATERSHED PLANNING GRANT

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Land and Water Conservation Department applied for and have been awarded funding for “9 Key Element” watershed-based plan; and

WHEREAS, The award of \$57,500 wasn’t originally anticipated in the preparation of the 2018 budget; and

WHEREAS, The planning area is the North Branch Manitowoc River watershed. This plan will allow the County to apply for staff funding and cost-sharing practices with landowners due to the plan’s identification of resource impairments, the sources of impairments, and effective practices to be implemented; and

WHEREAS, The planning for this watershed will be in conjunction with Lakeshore Natural Resources Partnership, the WI DNR, and other local partners; and

WHEREAS, The plan development is 100% funded by the Wisconsin Department of Natural Resources and the Lakeshore Natural Resources Partnership with no County funds being expended in this project.

NOW, THEREFORE, BE IT RESOLVED, That the Calumet County Board of Supervisors herein assembled hereby authorize and direct the County Finance Director amend the 2018 budget to reflect the award of this grant.

Dated this 19th day of June 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair

/s/ Ronald Dietrich

/s/ Bill Barribeau

/s/ Patrick Laughrin

/s/ Pete Stier

/s/ Mary Schwalenberg

/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Dietrich and seconded by Supervisor Laughrin to adopt Resolution 2018-13. On the call of the ayes and nays to adopt Resolution 2018-13, the following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). Resolution 2018-13 was adopted unanimously.

ORDINANCE:

**ORDINANCE 2018-02
ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES
AMENDING CHAPTER 32, COUNTY TRUNK HIGHWAYS**

The Board of Supervisors of Calumet County, does hereby amend the Calumet County Code of Ordinances by amending Chapter 32, as follows:

1. **Chapter 32, Article II. Access to County Trunks.**

Sec. 32-7. Appeal Process.

- A. Any order or decision issued pursuant to this chapter may be appealed to the Calumet County Highway Committee by filing a written notice of appeal within 30 days of the date of date of delivery of the order or the written decision of the Commissioner.
- B. The Notice of Appeal shall be filed with the Calumet County Highway Department, 241 E. Chestnut Street Chilton, WI 53014. A non-refundable fee of \$350.00 shall accompany the Notice of Appeal. The non-refundable fee shall be doubled if the appeal is a result of a denial of an application for any after-the-fact permit application. The Committee shall set a time and place for considering the appeal, and shall notify the appellant of the same. The appellant shall have the right to present evidence and witnesses on his behalf. When reviewing the order or decision of the Commissioner, the Committee shall consider the requirements of this chapter specifically paying attention to Sec. 32-2, above. The Committee shall issue findings either sustaining or overruling the order or decision.
- C. If the Committee sustains the order to remove the access point under 32-6, the appellant shall remove the alteration by the date set forth in the decision, which shall in any event be at least 20 days from the date of the decision of the Committee.
- D. If the appellant refuses to comply with the order, the Commissioner shall issue a citation consistent with Sec. 1.8 of this Code.
- E. Nothing in this section shall be interpreted to impair the right of the appellant to seek Certiorari review under §§68.13, Wis. Stats.

Sec. 32-8. Variance Process.

- A. Any person who has filed a permit for access under this chapter and was denied may request a Variance. The written request for a Variance shall be filed with the Calumet County Highway Committee, 241 E Chestnut Street, Chilton, WI 53014, within 30 days of the date of delivery of the written notification of denial. A non-refundable fee of \$350.00 shall be paid at the time of filing for a Variance. The non-refundable Variance fee shall be doubled if the denial is from an after-the-fact permit application. The Committee shall set a time and place for considering the Variance and shall notify the requestor of the same. The requestor shall have the right to present evidence and witnesses on his behalf.
- B. When reviewing the order or decision of the Commissioner, the Committee shall consider the requirements of this chapter specifically paying attention to Sec. 32-2, above.

- C. If the Committee finds that practical difficulty and unnecessary hardship may result from strict compliance with this Chapter, it may vary the regulation so that substantial justice may be done provided that the public interest is secured and that such Variance will not have the effect of nullifying the intent and purpose of this Chapter.
- D. In granting Variances, the Committee shall request evidence of practical difficulty and hardship and record the reasons in the minutes of which the Variance was granted or denied.
- E. Nothing in this section shall be interpreted to impair the right of the appellant to seek Certiorari review under §§68.13, Wis. Stats.

2. This amending ordinance shall take effect upon passage as provided by law.

Dated this 19th day of June 2018.

INTRODUCED BY THE HIGHWAY COMMITTEE

/s/ Kenneth Draheim, Chair

/s/ Matthew Budde

/s/ Ronald Dietrich

/s/ Bill Barribeau

/s/ Joseph Mueller

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Dietrich and seconded by Supervisor Draheim to enact Ordinance 2018-02. On the call of the ayes and nays to enact Ordinance 2018-02, the following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). Ordinance 2018-02 was enacted unanimously.

SUPERVISOR REPORTS:

Supervisors were asked to report on official meetings held in the prior month.

COUNTY ADMINISTRATOR'S REPORT AND APPOINTMENT:

1. The County Administrator's monthly report was provided to the Board prior to the meeting.

2. **County Administrator's Appointments:**

Moved by Supervisor Draheim and seconded by Supervisor Barribeau to affirm the County Administrator's recommendations for the following appointments and reappointments:

- A. **Reappointment to the Brillion Library Board.** The appointment of Marc Axelrod will expire July 1, 2018. Recommend the reappointment of Marc Axelrod for a term to expire July 1, 2021.
- B. **Appointment to the Brillion Library Board.** The appointment of former County Board Supervisor Lyle Ott will expire on July 1, 2018. Recommend the appointment of County Board Supervisor Heather Gibler for a term to expire July 1, 2021.
- C. **Reappointment to the Chilton Library Board.** The appointment of County Board Supervisor Mike Hofberger will expire July 1, 2018.

- D. **Reappointment to the Chilton Library Board.** The appointment of Steve Phipps will expire July 1, 2018. Recommend the reappointment of Steve Phipps for a term to expire July 1, 2021.
- E. **Reappointment to the Chilton Library Board.** The appointment of Ray Mueller will expire July 1, 2018. Recommend the reappointment of Ray Mueller for a term to expire July 1, 2021.
- F. **Reappointment to the Chilton Library Board.** The appointment of Mary Depies will expire July 1, 2018. Recommend the reappointment of Mary Depies for a term to expire July 1, 2021.
- G. **Reappointment to the New Holstein Library Board.** The appointment of County Board Supervisor Ron Dietrich will expire on July 1, 2018. Recommend the reappointment of Ron Dietrich for a term to expire July 1, 2021.
- H. **Reappointment to the Zoning Board of Adjustment.** The appointment of Gary Winkler will expire on June 30, 2018. Recommend the reappointment of Gary Winkler for a term to expire June 30, 2021.
- I. **Reappointment to the Zoning Board of Adjustment.** The appointment of David Jannette will expire on June 30, 2018. Recommend the reappointment of David Jannette for a term to expire June 30, 2021.
- J. **Appointment to the Fox Valley Workforce Development Board.** Recommend the appointment of Laura Biehn, Sargento Foods, to fill the vacancy left by Kim McKeen. Term to expire June 30, 2021.

On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). Motion carried unanimously.

ADJOURNMENT:

Moved by Supervisor Draheim and seconded by Supervisor Stecker to adjourn the meeting at 7:44 P.M. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter). Motion carried unanimously.

STATE OF WISCONSIN)
)^{ss}
COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its June meeting held on June 19, 2018.

Beth A. Hauser,

Calumet County Clerk

**JUNE COUNTY BOARD MEETING
STRATEGIC PLANNING WORKSHOP
June 27, 2018**

The Calumet County Board of Supervisors met pursuant to Section 59 of the Wisconsin Statutes in an adjourned session at the Calumet County Courthouse, in the City of Chilton, Wisconsin, on Wednesday, June 27, 2018 at 8:30 A.M. to transact any and all business as may properly come before said meeting.

Chair Connors called the meeting to order at 8:30 A.M.

Board members present: All members reported present except for Supervisors Deiter, Hofberger, Barribeau and Hartl, who were excused.

Staff members present: Todd Romenesko, County Administrator; Kimberly Tenerelli, Corporation Counsel; Michelle Wright, Human Resources Director; Lynn Brenner, Deputy Director of Health & Human Services; Brian Glaeser, Highway Commissioner; Tony Reali, Conservationist; Mark Ott, Sheriff; Adam Backus, Parks Director; Matt Payette, Director of Planning, Zoning and Land Information; Howard Mezera, Information Technology Director; Regina Behnke, Deputy Medical Examiner; Catherine Neiswender, Area Extension Director; Dan De Bonis, Finance Director; Mary Kohrell, Community Economic Development Director (arrived at 9:00 A.M.); and Beth A. Hauser, County Clerk.

SPECIAL BUSINESS:

Strategic Planning

Supervisors and staff members attended a workshop to review and update the 2014-2019 Strategic Plan for Calumet County Government. Todd Romenesko, County Administrator, was the facilitator for the workshop.

Handouts provided at the meeting for strategic planning included a Strategic Plan Trends Summary (Attachment #1) and Calumet County Strategic Plan smartsheet (Attachment #2).

Jail Project

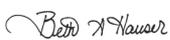
Supervisors and staff members participated in a facilitated discussion on the proposed jail project. A handout from the Rules of Order of the Calumet County Board of Supervisors regarding the Capital Improvements Rule (Rule X (D)) was distributed at the meeting. (Attachment #3)

ADJOURNMENT:

Moved by Supervisor Stoffel and seconded by Supervisor Kleckner to adjourn the meeting at 11:50 A.M. Motion carried unanimously.

STATE OF WISCONSIN)
)^{ss}
COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its June workshop held on June 27, 2018.

Beth A. Hauser,

Calumet County Clerk

**AUGUST COUNTY BOARD MEETING
EVENING SESSION
August 21, 2018**

The Calumet County Board of Supervisors met pursuant to Section 59 of the Wisconsin Statutes in an adjourned session at the Calumet County Courthouse, in the City of Chilton, Wisconsin, on Tuesday, August 21, 2018 at 7:00 P.M. to transact any and all business as may properly come before said meeting.

Chair Connors called the meeting to order at 7:00 P.M.

Board members present: All members reported present except for Supervisors Barribeau, Hofberger and Karth, who were excused.

Staff members present: Todd Romenesko, County Administrator and Beth A. Hauser, County Clerk.

The Pledge of Allegiance was recited. A moment of silence was observed for former Calumet County Circuit Judge, Hon. Hugh Nelson, who recently passed away.

Approval of Agenda:

Moved by Supervisor Draheim and seconded by Supervisor Weinberger to approve the Amended Agenda as presented. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Barribeau, Hofberger and Karth). The Amended Agenda was approved unanimously.

Approval of Minutes:

Moved by Supervisor Draheim and seconded by Supervisor Dietrich to approve the Minutes of the June 19, 2018 meeting and June 27, 2018 workshop as presented. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Barribeau, Hofberger and Karth). The Minutes were approved unanimously.

Communications:

1. Groundwater Report for Calumet County dated July 2018. Received and placed on file.
2. Information on Advisory cannabis referendum from Darla Meyers. Referred to the Protection of Persons and Property Committee.
3. Resolution from Winnebago County regarding a request to the state legislature to require an audit of the Veterans Trust Fund, detailing the revenues received, all disbursements from the Veterans Trust Fund, and the amount of direct benefits paid to veterans for each year since 2014. Referred to the Veterans Service Commission.

SPECIAL BUSINESS:

1. Grant Campbell and Jacob Slowey were presented awards for Outstanding Action on September 27, 2017 by Lt. Bill Tyson and Police School Liaison Officer Leslie Lemieux.
2. Sandra Hauman received a certificate in honor of her recent retirement from Calumet County. Sandra was a Janitor with the Parks Department from August 2006 until her retirement.

3. The Board viewed a short video on the diverging diamond interchange that will be constructed in Appleton.
4. Carol Wirth of Wisconsin Public Professionals presented the 2018 Bonding Program for Capital Improvement Projects. A copy of Carol's presentation is in the file and made a part of the record.
5. Sheriff Mark Ott and County Administrator Todd Romenesko presented information on the jail building project. General discussion followed. A copy of their PowerPoint presentation is in the file and made a part of the record.

RESOLUTION:

RESOLUTION 2018-14

RESOLUTION IN SUPPORT OF "JUST FIX IT" AS IT RELATES TO FUNDING WISCONSIN'S TRANSPORTATION INFRASTRUCTURE

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, Calumet County and other local governments across Wisconsin have been highlighting our unmet transportation needs in many different avenues including events such as the historic Turnout for Transportation event in September 2016 where local governments in every region of this state held simultaneous meetings calling on the state legislature to prioritize transportation and pass a sustainable funding package; and

WHEREAS, While the increase in transportation funding for locals in the last budget was certainly appreciated, many still aren't back to 2011 levels when you adjust for inflation; and

WHEREAS, Locals, including Calumet County continue to struggle to meet even the most basic maintenance needs for our transportation system; and

WHEREAS, States surrounding Wisconsin and across the country have stepped up with sustainable funding plans for their state and local roads; and

WHEREAS, Wisconsin will be at a competitive disadvantage if it does not implement a revenue and spending plan that addresses both our Interstates that were built in the 1950's and 60's and our local and state roads; and

WHEREAS, Levy limits do not allow local government to make up for the deterioration of the state funding; and

WHEREAS, Local governments would not be forced to turn to local wheel taxes or increased borrowing or exceeding their levy limits if the state would finally pass a sustainable funding plan for transportation

WHEREAS, The Calumet County Board recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local and state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, From a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of state gas tax and vehicle registration fees.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors urge the Governor and Legislature to Just Fix It and agree upon the sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin’s transportation system. Furthermore, the County Board of Supervisors directs the Clerk to send a copy of this resolution to our State Legislators and to Governor Scott Walker.

Dated this 21st day of August 2018.

INTRODUCED BY THE HIGHWAY COMMITTEE

*/s/ Kenneth Draheim, Chair
 /s/ Matthew Budde
 /s/ Ronald Dietrich
 /s/ Joseph Mueller*

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Stillman to adopt Resolution 2018-14. On the call of the ayes and nays, the following was the result: 18 votes cast: 15 ayes, 3 nays (Deiter, Mueller and Stillman), 3 excused (Barribeau, Hofberger and Karth). Resolution 2018-14 was adopted.

ORDINANCES:

**ORDINANCE 2018-03
 ORDINANCE TO AMEND CHAPTER 82 - ZONING CODE
 ON CERTAIN PROPERTY IN THE TOWN OF NEW HOLSTEIN
 PROPERTY OF DAVID SCHISEL**

The Board of Supervisors of Calumet County, pursuant to Section 59.69 (5) of Wisconsin Statutes, does hereby ordain as follows:

1. That the following described property be rezoned from General Agriculture (GA) to Small Estate (SE), located in the NW1/4, SW1/4, Section 12, T17N, R20E in the Town of New Holstein, Calumet County, Wisconsin further described as follows:

Commencing at the Northwest corner of Section 12, T17N-R20E, thence South approximately 2640 feet to the Point of Beginning (POB), thence East approximately 620 feet, thence South approximately 681 feet, thence West approximately 620 feet, thence North approximately 681 feet to the (POB). Said area contains 9.7 acres and is further described as Lot 1, CSM 2711 Volume 21-400.

2. This amending ordinance shall take effect upon passage as provided by law.

Dated this 21st day of August 2018.

**INTRODUCED BY THE PLANNING, ZONING &
FARMLAND PRESERVATION COMMITTEE**

/s/ Ed Kleckner
/s/ Gary Deiter
/s/ Matthew Budde

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Weinberger and seconded by Supervisor Budde to enact Ordinance 2018-03. General discussion. On the call of the ayes and nays, the following was the result: 18 votes cast: 16 ayes, 2 nays (Laughrin and Stillman), 3 excused (Barribeau, Hofberger and Karth). Ordinance 2018-03 was enacted.

**ORDINANCE 2018-04
ORDINANCE TO AMEND CHAPTER 82 - ZONING CODE
ON CERTAIN PROPERTY IN THE TOWN OF WOODVILLE
PROPERTY OF BERNARD E DRIESSEN IRREVOCABLE TRUST**

The Board of Supervisors of Calumet County, pursuant to Section 59.69 (5) of Wisconsin Statutes, does hereby ordain as follows:

1. That the following described property be rezoned from Exclusive Agriculture (EA) to Small Estate (SE), located in the NW1/4, NW1/4, Section 2, T20N, R19E in the Town of Woodville, Calumet County, Wisconsin further described as follows:
Commencing at the Northwest corner of Section 2, T20N-R19E which is the Point of Beginning (POB), thence East approximately 523 feet, thence South approximately 1152 feet, thence West approximately 523 feet, thence North approximately 1158 feet to the (POB). Said area contains 13.87 acres.
2. This amending ordinance shall take effect upon passage as provided by law.

Dated this 21st day of August 2018.

**INTRODUCED BY THE PLANNING, ZONING &
FARMLAND PRESERVATION COMMITTEE**

/s/ Ed Kleckner
/s/ Gary Deiter
/s/ Matthew Budde

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Kleckner to enact Ordinance 2018-04. General discussion.

Moved by Supervisor Kleckner and seconded by Supervisor Budde to amend the title of Ordinance 2018-04 as follows:

ORDINANCE 2018-04
ORDINANCE TO AMEND CHAPTER 82 - ZONING CODE
ON CERTAIN PROPERTY IN THE TOWN OF ~~NEW HOLSTEIN~~ WOODVILLE
PROPERTY OF BERNARD E DRIESSEN IRREVOCABLE TRUST

On the call of the ayes and nays to amend Ordinance 2018-04, the following was the result: 17 votes cast: 16 ayes, 1 abstained (Stillman), 4 excused (Barribeau, Hofberger, Karth and Mueller). Ordinance 2018-04 was amended.

On the call of the ayes and nays to enact amended Ordinance 2018-04, the following was the result: 18 votes cast: 12 ayes, 6 nays (Connors, Gentz, Laughrin, Mueller, Stecker and Stillman), 3 excused (Barribeau, Hofberger and Karth). Amended Ordinance 2018-04 was enacted.

SUPERVISOR REPORTS:

Supervisors were asked to report on official meetings held in the prior month.

COUNTY ADMINISTRATOR'S REPORT:

The County Administrator's monthly report was provided to the Board prior to the meeting.

Supervisor Dietrich was excused from the meeting.

CLOSED SESSION:

At 9:35 P.M., **moved** by Supervisor Budde and seconded by Supervisor Weinberger to go into closed session pursuant to Section §19.85(1)(f) of the Wisconsin Statutes to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and pursuant to Wis. Stats. §19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote was taken and motion carried unanimously.

Supervisor Mueller was excused from the meeting at 9:52 P.M.

RETURN TO OPEN SESSION:

At 10:06 P.M., **moved** by Supervisor Stier and seconded by Supervisor Draheim to return to open session. Roll call vote was taken and motion carried with one supervisor voting nay (Budde).

COUNTY ADMINISTRATOR'S CONTRACT:

Moved by Supervisor Weinberger and seconded by Supervisor Schwalenberg to adopt the County Administrator's 2019-2023 Contract as presented. General discussion.

Moved by Supervisor La Shay and seconded by Supervisor Budde to amend the Contract to state that only 11 votes are needed for termination instead of 14 votes as stated. On

the call of the ayes and nays to amend the County Administrator’s Contract, the following was the result: 15 votes cast: 5 ayes (Budde, Dieter, Draheim, La Shay, and Laughrin), 10 nays, 6 excused (Barribeau, Dietrich, Hartl, Hofberger, Karth and Mueller). Motion to amend failed.

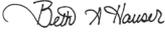
On the call of the ayes and nays to adopt the County Administrator’s Contract as presented, the following was the result: 16 votes cast: 14 ayes, 2 nays (Budde and Draheim), 5 excused (Barribeau, Dietrich, Hofberger, Karth and Mueller). The County Administrator’s 2019-2023 Contract was adopted.

ADJOURNMENT:

Moved by Supervisor Budde and seconded by Supervisor Draheim to adjourn the meeting at 10:23 P.M. On the call of the ayes and nays, the following was the result: 16 votes cast: 16 ayes, 0 nays, 5 excused (Barribeau, Dietrich, Hofberger, Karth and Mueller). Motion carried unanimously.

STATE OF WISCONSIN)
)^{ss}
COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its August meeting held on August 21, 2018.

Beth A. Hauser,

Calumet County Clerk

**SEPTEMBER COUNTY BOARD MEETING
EVENING SESSION
September 18, 2018**

The Calumet County Board of Supervisors met pursuant to Section 59 of the Wisconsin Statutes in an adjourned session at the Calumet County Courthouse, in the City of Chilton, Wisconsin, on Tuesday, September 18, 2018 at 7:00 P.M. to transact any and all business as may properly come before said meeting.

Chair Connors called the meeting to order at 7:00 P.M.

Board members present: All members reported present.

Staff members present: Todd Romenesko, County Administrator, Kimberly Tenerelli, Corporation Counsel and Beth A. Hauser, County Clerk.

The Pledge of Allegiance was recited.

Approval of Agenda:

Moved by Supervisor Barribeau and seconded by Supervisor Weinberger to approve the Agenda as presented. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays. The Agenda was approved unanimously.

Approval of Minutes:

Moved by Supervisor Weinberger and seconded by Supervisor Draheim to approve the Minutes of the August 18, 2018 meeting as presented. . On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays. The Minutes were approved unanimously.

Communications:

1. Letter from Senator Caleb Frostman regarding receipt of the Just Fix It Resolution from Calumet County. Received and placed on file.

SPECIAL BUSINESS:

1. Bernie Sorenson, the new Emergency Management Coordinator, introduced himself to the Board.
2. Tami Gasch, 4-H Youth Development Educator, presented "Calumet County 4-H overview and opportunities." A copy of Tami's PowerPoint presentation is in the file and made a part of the record.

RESOLUTIONS:

**RESOLUTION 2018-15
RESOLUTION DECLARING EMERGENCY IN CALUMET COUNTY**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Calumet County Board of Supervisors, by this resolution, adopted by a majority of the Board on roll call vote with a quorum present and voting and proper notice having been given, resolves and orders as follows:

An emergency is declared in Calumet County, Wisconsin, for the following reasons: straight line winds; and

WHEREAS, This period of emergency, which began on August 28, 2018, shall be limited to the time during which the emergency conditions exist or are likely to exist in Calumet County; and

WHEREAS, The County Board, or its designated agents, has the authority to order whatever is necessary and expedient for the health, safety, welfare, and good order of the County of Calumet during the emergency, including without limitation the power to bar, restrict and remove all unnecessary traffic, vehicular or pedestrian, from the local highways; and

WHEREAS, Any person who violates a lawful order of the County of Calumet or its agents made under this emergency declaration shall forfeit not more than \$100, or in default of payment of the forfeiture, shall be subject to imprisonment for 6 months for each separate offense.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby approves the foregoing emergency declaration. The Clerk shall publish this resolution under §59.14, Wis. Stats., in a local newspaper. This resolution shall become effective upon adoption by the Calumet County Board of Supervisors and the forfeiture penalties shall become effective upon publication.

Dated this 18th day of September 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair
 /s/ Ronald Dietrich
 /s/ Bill Barribeau
 /s/ Patrick Laughrin
 /s/ Pete Stier
 /s/ Mary Schwalenberg
 /s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Budde to adopt Resolution 2018-15. General discussion. On the call of the ayes and nays, the following was the result: 21 votes cast: 21 ayes, 0 nays. Resolution 2018-15 was adopted unanimously.

**RESOLUTION 2018-16
RESOLUTION TO AUTHORIZE CALUMET COUNTY TO BECOME A MEMBER OF
THE PACE (PROPERTY ASSESSED CLEAN ENERGY) COMMISSION**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Pursuant to Wis. Stat. §66.0301, two or more municipalities of the State of Wisconsin, may by contract create a commission for the joint exercise of any power or duty required or authorized by law; and

WHEREAS, Calumet County is a “municipality” as that term is defined in Wis. Stat. §66.0301 and a political subdivision located in the State; and

WHEREAS, Calumet County is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare, which may be accomplished by various means; and

WHEREAS, Wis. Stat. §66.0627(8) authorizes a city, a village, a town and a county in this State to, among other things, make a loan to or otherwise arrange, participate in or facilitate the financing of an energy improvement, a water efficiency improvement or a renewable resource application to a real property within its jurisdiction and to provide for such financing through the imposition of a special charge against the property benefitted by the energy or water efficiency improvement or renewable resource project; and

WHEREAS, Such financings are commonly referred to as “Property Assessed Clean Energy” or “PACE” financings; and

WHEREAS, Calumet County has determined that it is in the public interest to provide real property owners, lessees, lenders and other transaction parties in Calumet County with access to a uniformly-administered program for PACE financing; and

WHEREAS, Calumet County and other counties, with the support and counsel of the Wisconsin Counties Association, League of Wisconsin Municipalities, Green Tier Legacy Communities and other stakeholders, have studied the possibility of creating a commission pursuant to Wis. Stat. §66.0301 to be known as the Wisconsin PACE Commission (“Commission”); and

WHEREAS, The Wisconsin PACE Commission would be formed and operated in accordance with a Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission (“Commission Agreement”) of which a substantially final draft is attached to this Resolution; and

WHEREAS, It is in Calumet County’s best interests to join the Wisconsin PACE Commission and authorize the execution of the Commission Agreement; and

WHEREAS, In accordance with Wis. Stat. §66.0627 and the provisions of the Commission Agreement, Calumet County must adopt an Ordinance relating to the administration of PACE financings in Calumet County and throughout the State (“PACE Ordinance”); and

WHEREAS, Attached to this Resolution is proposed Ordinance No. 2018-07, which will be considered at the same meeting at which this Resolution is being considered (“PACE Ordinance”); and

WHEREAS, Adoption of the PACE Ordinance is a necessary condition to Calumet County entering into the Commission Agreement; and

WHEREAS, It is the intent of this Resolution to authorize Calumet County to become a member of the Commission and authorize a duly-appointed representative of Calumet County to finalize and execute the final Commission Agreement in substantially the form of the draft Commission Agreement attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby approves the draft Commission Agreement, a copy of which is attached to this Resolution, and authorizes and directs the Calumet County Board Chair to sign such document after receipt of preliminary approval from the other participating municipalities, approval from the Calumet County official duly-appointed to approve the final form of the Commission Agreement and approval of the Calumet County Corporation Counsel.

BE IT FURTHER RESOLVED That Calumet County shall appoint a board supervisor or the County Administrator to act as Calumet County’s official representative in relation to the final approval of the form of the Commission Agreement and to otherwise take all action necessary to effectuate the intent of this Resolution.

BE IT FINALLY RESOLVED That the designee as the Calumet County “Representative Director” of the Board of Directors of the Commission in accordance with the Commission Agreement, shall serve at the pleasure of the Calumet County Board of Supervisors.

Dated this 18th day of September 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

- /s/ Merlin Gentz, Chair
- /s/ Ronald Dietrich
- /s/ Bill Barribeau
- /s/ Patrick Laughrin
- /s/ Pete Stier
- /s/ Mary Schwalenberg
- /s/ Tom Stoffel

COUNTERSIGNED BY

- /s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Stier to adopt Resolution 2018-16. General discussion.

Moved by Supervisor Stillman and seconded by Supervisor Laughrin to amend Resolution 2018-16 and to send it back to the Wisconsin Counties Association to change the name of PACE because there already is a PACE program through the Land and Water Conservation Department. General discussion. On the call of the ayes and nays to amend Resolution 2018-16, the following was the result: 21 votes cast: 3 ayes (Laughrin, Mueller and Stillman). Motion to amend failed.

On the call of the ayes and nays to adopt Resolution 2018-16, the following was the result: 21 votes cast: 19 ayes, 2 nays (Laughrin and Mueller), 0 absent. Resolution 2018-16 was adopted.

Supervisor Gibler left the meeting at 8:15 P.M.

ORDINANCES:

ORDINANCE 2018-05

**ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES
CHAPTER 2, SECTION 2-132 MARRIAGE
LICENSE AND DOMESTIC PARTNERSHIP PROVISIONS**

The Calumet County Board of Supervisors does hereby amend the Calumet County Code of Ordinances as follows:

1. CHAPTER 2: ADMINISTRATION:

ARTICLE V. PUBLIC RECORDS

Sec. 2-132. Marriage License and Domestic Partnership Provisions.

(a) *Marriage License Fee.* The County Clerk, pursuant to Wis. Stats. §765.15 shall charge \$100 for a marriage license. Pursuant to Wis. Stats. §765.08(2), the Clerk is authorized to charge an additional fee of \$25 for any marriage licenses issued less than 5 days after application.

(b) *Domestic Partnership Fee.* The County Clerk, pursuant to Wis. Stats. §770.17 shall charge \$100 for each declaration of domestic partnership issued or certificate of termination of domestic partnership issued. Pursuant to Wis. Stats. §770.07, the Clerk is authorized to charge an additional waiver fee of \$25 for domestic partnerships issued less than 5 days after application.

2. This amending ordinance shall take effect January 1, 2019.

Dated this 19th day of September 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair
/s/ Ronald Dietrich
/s/ Bill Barribeau
/s/ Patrick Laughrin
/s/ Pete Stier
/s/ Mary Schwalenberg
/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Stier to enact Ordinance 2018-05. General discussion. On the call of the ayes and nays, the following was the result: 20 votes cast: 20 ayes, 0 nays, 1 absent (Gibler). Ordinance 2018-05 was enacted unanimously.

**ORDINANCE 2018-06
ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES
CHAPTER 32, COUNTY TRUNK HIGHWAYS, SECTION 32-71**

The Board of Supervisors of Calumet County, does hereby amend the Calumet County Code of Ordinances as follows:

1. **Article IV.
Speed Limits**

**Sec. 32-71. Speed Limits.
D. 45 MPH Speed Zones.**

CTH KK - Village of Harrison Total Length 3723 feet
From 1075 feet east of State Park Rd. to 240 feet east of Hopfensberger Rd.

2. This Ordinance is effective upon passage as required by law.

Dated this 18th day of September 2018.

INTRODUCED BY THE HIGHWAY COMMITTEE

/s/ Kenneth Draheim, Chair
/s/ Matthew Budde
/s/ Ronald Dietrich
/s/ Bill Barribeau
/s/ Joseph Mueller

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Stier to enact Ordinance 2018-06. General discussion. On the call of the ayes and nays, the following was the result: 20 votes cast: 20 ayes, 0 nays, 1 absent (Gibler). Ordinance 2018-06 was enacted unanimously.

**ORDINANCE 2018-07
ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF
ORDINANCES CREATING CHAPTER 44, PROPERTY ASSESSED
CLEAN ENERGY FINANCING (PACE)**

The Board of Supervisors of Calumet County does hereby amend the Calumet County Code of Ordinances by creating Chapter 44, as follows:

2. **Chapter 44, PROPERTY ASSESSED CLEAN ENERGY FINANCING (PACE).**

(see entire Ordinance on county’s website: www.calumetcounty.org
or at the County Clerk’s Office)

2. This amending ordinance shall take effect upon passage as provided by law.

Dated this 18th day of September 2018.

INTRODUCED BY THE PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE

- /s/ Michael Hofberger, Chair
- /s/ Ed Kleckner
- /s/ Gary Deiter
- /s/ Matthew Budde
- /s/ Hope Karth

AND THE ADMINISTRATIVE SERVICES COMMITTEE

- /s/ Merlin Gentz, Chair
- /s/ Ronald Dietrich
- /s/ Bill Barribeau
- /s/ Patrick Laughrin
- /s/ Pete Stier
- /s/ Mary Schwalenberg
- /s/ Tom Stoffel

COUNTERSIGNED BY

- /s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Draheim to enact Ordinance 2018-07. General discussion. On the call of the ayes and nays, the following was the result: 20 votes cast: 19 ayes, 1 nay (Laughrin), 1 absent (Gibler). Ordinance 2018-07 was enacted.

SUPERVISOR REPORTS:

Supervisors were asked to report on official meetings held in the prior month.

COUNTY ADMINISTRATOR’S REPORT:

The County Administrator’s monthly report was provided to the Board prior to the meeting.

ADJOURNMENT:

Moved by Supervisor Weinberger and seconded by Supervisor Barribeau to adjourn the meeting at 8:30 P.M. On the call of the ayes and nays, the following was the result: 20 votes cast: 20 ayes, 0 nays, 1 absent (Gibler). Motion carried unanimously.

STATE OF WISCONSIN)
)^{ss}
 COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its September meeting held on September 18, 2018.

Beth A. Hauser,

 Calumet County Clerk

**NOVEMBER COUNTY BOARD MEETING
MORNING SESSION
November 5, 2018**

The Calumet County Board of Supervisors met pursuant to Section 59 of the Wisconsin Statutes in an annual session at the Calumet County Courthouse, in the City of Chilton, Wisconsin, on Monday, November 5, 2018 at 8:30 A.M. to transact any and all business as may properly come before said meeting.

Chair Connors called the meeting to order at 8:30 A.M.

Board members present: All members reported present, except for Supervisors La Shay and Stecker, who were excused, and District 13, which is vacant.

Staff members present: Todd Romenesko, County Administrator, Kimberly Tenerelli, Corporation Counsel and Beth A. Hauser, County Clerk.

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA:

Moved by Supervisor Draheim and seconded by Supervisor Stillman to approve the Agenda as presented. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). The Agenda was approved unanimously.

APPROVAL OF MINUTES:

Moved by Supervisor Draheim and seconded by Supervisor Schwalenberg to approve the Minutes of the September 18, 2018 meeting and August 22, 2018 workshop as presented. . On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). The Minutes were approved unanimously.

COMMUNICATIONS:

1. Thank you card from Kathy Ballering. Received and placed on file.
2. Information on Foxconn from Rusty Clark, Racine County Board Chairman. Received and placed on file.
3. Door County Resolution in support of increased county child support funding. Referred to the Health & Human Services Board.
4. Door County Resolution in support of increasing the compensation for defense counsel appointed by the Wisconsin Public Defender's Office. Referred to the Protection of Persons and Property Committee.

SPECIAL BUSINESS:

1. **Appointment to the Wisconsin Property Assessed Clean Energy Financing (PACE) Commission.** **Moved** by Supervisor Barribeau and seconded by Supervisor Hofberger to affirm the County Board Chair's recommendation for the appointment of Todd M. Romenesko, County Administrator, as Calumet County's Representative Director for a term to expire April 21, 2020. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Motion carried unanimously.

2. **Appointment to the Local Emergency Planning Commission. Moved** by Supervisor Draheim and seconded by Supervisor Schwalenberg to affirm the County Board Chair's recommendation for the appointment of Mark Sherry as the media representative, with a term to expire April 21, 2020. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Motion carried unanimously.
3. **Appointment to the Local Emergency Planning Commission. Moved** by Supervisor Draheim and seconded by Supervisor Hartl to affirm the County Board Chair's recommendation for the appointment of Calumet County Land and Water Conservation designee, with a term to expire April 21, 2020. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Motion carried unanimously.

ORDINANCE:

**ORDINANCE 2018-08
ORDINANCE TO AMEND CHAPTER 82 - ZONING CODE
ON CERTAIN PROPERTY IN THE TOWN OF CHARLESTOWN
PROPERTY OF TRAVIS KURSCHIEDT**

The Board of Supervisors of Calumet County, pursuant to Section 59.69 (5) of Wisconsin Statutes, does hereby ordain as follows:

1. That the following described property be rezoned from Exclusive Agriculture (EA) to General Agriculture (GA), located in the NE1/4 & SE1/4, SE1/4, Section 33, T18N, R20E in the Town of Charlestown, Calumet County, Wisconsin further described as follows:
 Lot 1 of Certified Survey Map 3411, Volume 29-230. Said area contains 3.37 acres.
2. This amending ordinance shall take effect upon passage as provided by law.

Dated this 5th day of November 2018.

**INTRODUCED BY THE PLANNING, ZONING &
FARMLAND PRESERVATION COMMITTEE**

/s/ Michael Hofberger, Chair
/s/ Ed Kleckner
/s/ Gary Deiter
/s/ Matthew Budde
/s/ Hope Karth

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stillman and seconded by Supervisor Hartl to enact Ordinance 2018-08. General discussion. On the call of the ayes and nays to enact Ordinance 2018-08, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Ordinance 2018-08 was enacted unanimously.

RESOLUTIONS:

Carol Wirth of Wisconsin Public Finance Professionals, LLC addressed the Board regarding Resolution 2018-17. A copy of Carol's presentation is in the file and made a part of the record.

**RESOLUTION NO. 2018-17
RESOLUTION AWARDING THE SALE OF
\$2,945,000 GENERAL OBLIGATION PROMISSORY
NOTES**

WHEREAS, on November 3, 2014, the County Board of Supervisors of Calumet County, Wisconsin (the "County"), by a vote of at least 3/4 of the members-elect, adopted a resolution (the "Authorizing Resolution") authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$46,000,000 for the public purpose of paying the cost of the County's Outlays and Capital Improvement Program for the years 2015 through 2019 (the "2015-2019 CIP Program");

WHEREAS, the County has previously issued \$11,810,000 in aggregate principal amount of general obligation promissory notes pursuant to the Authorizing Resolution;

WHEREAS, the County Board of Supervisors of the County hereby finds it necessary, desirable and in the best interest of the County to issue additional general obligation promissory notes authorized by the Authorizing Resolution (the "Notes") in the principal amount of \$2,945,000 for the public purpose of paying the cost of projects included in the County's Outlays and Capital Improvement Program for the years 2015 through 2019, including the cost of maintenance department projects, park property acquisitions and highway and road construction (the "Project"), which Project is part of and included in the 2015-2019 CIP Program;

WHEREAS, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes; and

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to sell the Notes to BOK Financial Securities, Inc. (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Sale of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of TWO MILLION NINE HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$2,945,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. To evidence the obligation of the County, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, the Notes aggregating the principal amount of TWO MILLION NINE

HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$2,945,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$2,945,000; shall be dated November 19, 2018; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on December 1 of each year, in the years and principal amounts as set forth on the Proposal. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on December 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the County, on December 1, 2025 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2018 through 2026 for payments due in the years 2019 through 2027 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated November 19, 2018" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Notes. In no event shall monies in the Borrowed Money Fund be used to fund

operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a

facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository

Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded November 5, 2018.

/s/ Alice Connors
Chairperson

ATTEST:

/s/ Beth A. Hauser
County Clerk

NOTE: *All attachments to Resolution 2018-17 can be viewed at the County Clerk's Office.*

Moved by Supervisor Barribeau and seconded by Supervisor Karth to adopt Resolution 2018-17. General discussion. On the call of the ayes and nays to adopt Resolution 2018-17, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Resolution 2018-17 was adopted unanimously.

RESOLUTION 2018-18
RESOLUTION AUTHORIZING CLEAN BOATS CLEAN WATERS
APPLICATION FOR CALUMET COUNTY

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Calumet County's surface waters are an important resource used by the public for recreation, enjoyment and natural beauty; and

WHEREAS, Calumet County recognizes that surface waters contribute significantly to the overall quality of life of residents and visitors; and

WHEREAS, Calumet County recognizes that aquatic invasive species pose a significant threat to the overall water quality and recreational opportunities of surface waters; and

WHEREAS, Calumet County, as an aggressive and concerned entity, has demonstrated it is qualified to carry out the responsibilities of aquatic invasive species projects; and

WHEREAS, Calumet County recognizes the importance of education and outreach when combating the spread of aquatic invasive species; and

WHEREAS, Calumet County is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of Aquatic Invasive Species Control (through the Clean Boats Clean Waters Program); and

WHEREAS, The applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, A grant agreement is requested to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, That Calumet County has budgeted a sum sufficient to fully and satisfactorily complete the project and hereby authorize and empower the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

Task	Title of Authorized
Sign and submit a grant application	County Administrator
Enter into a grant agreement with the DNR	County Administrator
Take necessary action to undertake, direct, and complete the approved project and bind the applicant	County Conservationist
Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate	County Conservationist
Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement	County Conservationist
Sign and submit other necessary documents	County Administrator

BE IT FURTHER RESOLVED That Calumet County will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Dated this 5th day of November 2018.

INTRODUCED BY THE LAND AND WATER CONSERVATION COMMITTEE

- /s/ Mike Hofberger, Chair
- /s/ Patrick Laughrin
- /s/ Judith Hartl
- /s/ Merlin Gentz
- /s/ Dave La Shay

COUNTERSIGNED BY

- /s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Karth to adopt Resolution 2018-18. General discussion. On the call of the ayes and nays to adopt Resolution 2018-18, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Resolution 2018-18 was adopted unanimously.

PUBLIC HEARING:

A public hearing was held at 9:00 A.M. on the proposed 2019 Budget. No citizens participated in the public hearing.

RESOLUTIONS (CONTINUED):

**RESOLUTION 2018-19
RESOLUTION APPROVING THE 2019 BUDGET**

To the Honorable Chairperson and Board of Supervisors of Calumet County Wisconsin:

WHEREAS, Your County Administrator, after review with the Administrative Services Committee, and having considered the amounts necessary to be levied, and examining the various revenues and expenses for 2019, and

WHEREAS, The 2019 budget is in compliance with Wisconsin Statutes 66.0602 regarding levy limits, offers the following Resolution.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Calumet County herein assembled, that the following 2019 Budget be approved and that the specific revenues and expenditures as outlined below be committed to the appropriate funds.

ESTIMATED REVENUES

*GENERAL FUND

FINANCE DEPARTMENT	\$1,582,663
INFORMATION TECHNOLOGY	60,000
CIRCUIT COURT	273,076
DISTRICT ATTORNEY	62,500
MEDICAL EXAMINER	10,000
CLERK	154,290
TREASURER	227,100
REGISTER OF DEEDS	383,000
VETERANS SERVICE	14,500
PLANNING, ZONING AND LAND INFORMATION	205,734
PARKS	356,041
UNIVERSITY EXTENSION	5,630
LAND & WATER COSERVATION	1,005,218
MAINTENANCE DEPARTMENT	36,116
SHERIFF'S DEPARTMENT	1,333,434
FUND TOTAL	<u>\$5,709,302</u>

HOME NURSING AND HOSPICE	\$2,145,658
HEALTH & HUMAN SERVICES	11,748,032
CHILDREN W/DISABILITIES BOARD	1,174,897
JAIL MAINTENANCE	20,000
LAND RECORDS	153,000
ECONOMIC DEVELOPMENT LOANS	86,922
COUNTY TRUNK HIGHWAYS	1,344,680
COUNTY SALES TAX	2,695,902
COUNTY HIGHWAY OPERATIONS	6,280,252
WORKERS COMPENSATION	110,000
DOG LICENSE	19,429
LONG TERM CAPITAL PROJECTS	1,521,266
REVENUE TOTAL	<u><u>\$33,009,340</u></u>

ESTIMATED EXPENDITURES

*GENERAL FUND

FINANCE DEPARTMENT	\$825,708
INFORMATION TECHNOLOGY	1,438,276
COUNTY ADMINISTRATOR	1,275,301
CIRCUIT COURT	739,679
DISTRICT ATTORNEY	363,444

MEDICAL EXAMINER	99,840
CLERK	1,012,264
TREASURER	253,464
CORPORATION COUNSEL	326,230
REGISTER OF DEEDS	247,867
VETERANS SERVICES	157,452
PLANNING, ZONING & LAND INFORMATION	650,384
PARKS	1,092,539
UNIVERSITY EXTENSION	137,958
LAND & WATER CONSERVATION	1,351,056
FAMILY COURT COMMISSIONER	75,780
MAINTENANCE DEPARTMENT	806,316
SHERIFF'S DEPARTMENT	8,265,194
FUND TOTAL	<u>\$19,118,752</u>

HOME NURSING AND HOSPICE	2,145,658
HEALTH & HUMAN SERVICES	16,646,897
CHILDREN W/DISABILITIES BOARD	2,085,090
LAND RECORDS	210,807
ECONONMIC DEVELOPMENT LOANS	86,922
COUNTY TRUNK HIGHWAYS	2,085,934
COUNTY SALES TAX	3,019,018
DEBT SERVICE	2,657,005
COUNTY HIGHWAY OPERATIONS	6,626,136
WORKERS COMPENSATION	110,000
DOG LICENSE	19,429
LONG TERM CAPITAL PROJECTS	1,521,266
EXPENSE TOTAL	<u>\$56,332,914</u>

PROVIDED BY

TOTAL ESTIMATED REVENUES	\$33,009,340
FUNDS APPLIED-GENERAL FUND	1,350,099
FUNDS APPLIED-CHILDREN W/DISABILITITES BRD	150,000
FUNDS APPLIED-JAIL MAINTENANCE	(20,000)
FUNDS APPLIED-COUNTY SALES TAX FUND	323,116
FUNDS APPLIED-COUNTY HIGHWAY OPERATIONS	345,884
GENERAL TAX LEVY	21,174,475
	<u>\$56,332,914</u>

Dated this 5th day of November 2018.

INTRODUCED BY THE COUNTY ADMINISTRATOR
/s/ Todd M. Romenesko, County Administrator

COUNTERSIGNED BY
/s/ Alice Connors, County Board Chair

Moved by Supervisor Dietrich and seconded by Supervisor Stier to adopt Resolution 2018-19. General discussion. On the call of the ayes and nays to adopt Resolution 2018-19, the following was the result: 18 votes cast: 17 ayes, 1 nay (Draheim), 3 absent (La Shay, Stecker and District 13). Resolution 2018-19 was adopted.

**RESOLUTION 2018-20
RESOLUTION ELIMINATING TWO (2.0) FULL-TIME EQUIVALENT (FTE) POSITIONS OF
HIGHWAY MAINTENANCE WORKER IN THE HIGHWAY DEPARTMENT AND REPLACING
SAID POSITIONS WITH TWO (2.0) FTE FOREMAN POSITIONS
EFFECTIVE JANUARY 1, 2019**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Due to the workload as the result of an increase in Wisconsin Department of Transportation and surrounding municipalities' projects, and in the interest of providing more efficient operation and long-term solutions, the needs of the Highway Department are better met by eliminating 2.0 FTE Highway Maintenance Worker positions and replacing said positions with the 2.0 FTE Foreman; and

WHEREAS, The purpose of the Foreman is to provide direction and oversight to field staff performing a wide variety of semi-skilled tasks involved in the maintenance and repair of roads, highways, bridges, and associated rights-of-way; and assist in the shop as directed; and be a direct line of communication between Highway Department management staff and field staff; and

WHEREAS, The creation of 2.0 FTE Foreman would allow the Superintendents time to focus more attention on higher level tasks increasing the overall productivity and efficiency of the Calumet County Highway Department, which ultimately impacts the revenues of the Highway Department; and

WHEREAS, A request to be considered during the budget process for 2.0 FTE Foreman positions in the Calumet County Highway Department Table of Organization was submitted to the Department of Administration - Personnel Division on or before the date designated by the County Administrator, at the beginning of the 2019 annual budget process; and

WHEREAS, The County Administrator determined that 2.0 FTE Foreman positions are to be added to the Calumet County Table of Organization, and be included in the annual budget submitted to the County Board and said positions are included in the proposed 2019 budget; and

WHEREAS, The County Administrator determined that 2.0 FTE Highway Maintenance Workers be eliminated from the Calumet County Table of Organization; and

WHEREAS, The creation of the 2.0 FTE Foreman positions will not result in the increase of the overall staffing for the Highway Department; and

WHEREAS, The job description for the Foreman is attached and made part hereof; and

WHEREAS, The position has been approved by the Administrative Services Committee at a salary range of Grade 8 on the Calumet County Compensation Plan. The 2018 wage range is as follows:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
\$23.57	\$24.26	\$24.92	\$25.58	\$26.29	\$26.95	\$27.61	\$28.27	\$28.97	\$29.64	\$30.30

WHEREAS, The anticipated 2019 fiscal impact for 2.0 FTE Foreman is \$3920, which will partially be funded by the offset of the elimination of the Foreman and Special Equipment Operator premium pay, Wisconsin Department of Transportation revenues and county tax levy.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors herein assembled authorizes the elimination of 2.0 FTE positions of Highway Maintenance Worker from the Table of Organization and the replacement of said positions with 2.0 FTE Foreman positions effective January 1, 2019.

Dated this 5 day of November, 2018.

INTRODUCED BY THE ADMINISTRATIVE SERVICES COMMITTEE

- /s/ Merlin Gentz, Chair
- /s/ Ronald Dietrich
- /s/ Bill Barribeau
- /s/ Patrick Laughrin
- /s/ Pete Stier
- /s/ Mary Schwalenberg
- /s/ Tom Stoffel

COUNTERSIGNED BY

- /s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Dietrich to adopt Resolution 2018-20. General discussion. On the call of the ayes and nays to adopt Resolution 2018-20, the following was the result: 18 votes cast: 17 ayes, 1 nay (Weinberger), 3 absent (La Shay, Stecker and District 13). Resolution 2018-20 was adopted.

**RESOLUTION 2018-21
RESOLUTION CREATING 1.0 FULL-TIME EQUIVALENT (FTE) HUMAN SERVICES PROFESSIONAL (MENTAL HEALTH COORDINATOR) IN THE CALUMET COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT EFFECTIVE JANUARY 1, 2019**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Calumet County Health and Human Services Department is HFS 34, Level III-Certified as an Emergency Mental Health Service Program and provides a coordinated system of mental health and crisis intervention services 24 hours a day; and

WHEREAS, HFS 34 requires crisis intervention and stabilization and Medicaid allows for reimbursement of these functions, if performed by a qualified individual; and

WHEREAS, Health and Human Services Department Behavioral Health staff, who are Master’s level therapists, have the responsibility for the crisis intervention case management work; and

WHEREAS, The crisis intervention case management work does not need to be completed by a licensed therapist and therefore is not the most effective or efficient use of Behavioral Health Therapists’ time; and

WHEREAS, A request to be considered during the budget process for a 1.0 FTE Human Services Professional (Mental Health Coordinator) position in the Health and Human Services Department Table of Organization was submitted to the Department of Administration - Personnel Division on or before the date designated by the County Administrator, at the beginning of the 2019 annual budget process; and

WHEREAS, The County Administrator determined that 1.0 FTE Human Services Professional (Mental Health Coordinator) was to be added to the Calumet County Table of Organization and be included in the annual budget submitted to the County Board and said position is included in the proposed 2019 budget; and

WHEREAS, The primary responsibilities of the Human Services Professional (Mental Health Coordinator) are to provide assessment and response services to clients experiencing a mental health crisis, ensure and coordinate follow-up services including linkage to other community mental health providers, complete crisis plans, provide follow-up contacts to ensure compliance with services/plans, and case management services to persons with mental illness. The position description is attached and made a part hereof; and

WHEREAS, The Human Services Professional (Mental Health Coordinator) position will allow for the oversight of the crisis case management program to be provided in a more cost effective manner, since these duties will be provided by a Bachelor’s level staff member; and

WHEREAS, Having the crisis case management responsibilities provided by one staff member will allow for better accountability, better documentation, and better coordination of client services while meeting the Medicaid requirements; and

WHEREAS, The position has been approved by the Administrative Services Committee at a salary range of Grade 10 on the Calumet County Compensation Plan. The 2018 wage range is as follows:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
\$27.29	\$28.08	\$28.85	\$29.65	\$30.41	\$31.21	\$31.98	\$32.76	\$33.54	\$34.32	\$35.10

WHEREAS, The anticipated 2019 wages and fringe benefits in the amount of \$92,647 for this 1.0 FTE position will be funded through Medicaid programs, crisis intervention services and Comprehensive Community Services (CCS) revenues, as well as private insurance.

NOW, THEREFORE, BE IT RESOLVED, That the Calumet County Board of Supervisors herein assembled authorizes the creation of 1.0 FTE Human Services Professional (Mental Health Coordinator) position effective January 1, 2019.

BE IT FURTHER RESOLVED, That if future Medicaid and private insurance revenues are insufficient to fully fund the position, the position shall be eliminated.

Dated this 5th day of November 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair

/s/ Ronald Dietrich

/s/ Bill Barribeau

/s/ Patrick Laughrin

/s/ Pete Stier

/s/ Mary Schwalenberg

/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Dietrich to adopt Resolution 2018-21. General discussion. On the call of the ayes and nays to adopt Resolution 2018-21, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Resolution 2018-21 was adopted unanimously.

**RESOLUTION 2018-22
RESOLUTION TO REALLOCATE HOURS FOR THE LEGAL ASSISTANT IN THE
CORPORATION COUNSEL DEPARTMENT FROM PART-TIME (0.5) FTE STATUS TO FULL-
TIME (1.0 FTE) STATUS EFFECTIVE AUGUST 1, 2019**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The essential duties and responsibilities of the Legal Assistant in the Corporation Counsel Department are to compile data and prepare various reports; draft, type, and transcribe pleadings, letters, memos, briefs, and other legal documents; perform research; and coordinate the processing of case components, for filing with the Court; and

WHEREAS, On September 1, 2019, the Corporation Counsel Department will assume the responsibilities for processing of children in need of protection or services (CHIPS) and termination of parental rights (TPR) cases, which is currently being handled by the Calumet County District Attorney's Office; pursuant to Wis. Stats. §48.09(5). The reason for the move is to ensure timeliness and responsiveness to the quickly changing status of these types of cases; and

WHEREAS, The current Corporation Counsel Department staffing level does not provide the capacity to undertake the additional workload associated with CHIPS and TPR case processing; and

WHEREAS, It is anticipated that the employees of the Corporation Counsel Department will begin training and preparation for the additional workload effective August 1, 2019; and

WHEREAS, A request to be considered during the budget process for an increase of 0.5 FTE Legal Assistant position in the Corporation Counsel Department Table of Organization was submitted to the Department of Administration - Personnel Division

on or before the date designated by the County Administrator, at the beginning of the 2019 annual budget process; and

WHEREAS, The County Administrator determined that 0.5 FTE Legal Assistant was to be added to the Calumet County Table of Organization and be included in the 2019 annual budget submitted to the County Board; and

WHEREAS, The Legal Assistant classification currently exists at a salary range of Grade 6 on the Calumet County Compensation Plan. The 2018 wage range is as follows:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
\$19.84	\$20.41	\$20.98	\$21.54	\$22.12	\$22.68	\$23.25	\$23.82	\$24.38	\$24.94	\$25.51

WHEREAS, The job description for Legal Assistant is attached and made part hereof; and

WHEREAS, The anticipated 2019 wages and fringe benefits in the amount of \$16,439 for this increase in 0.5 FTE position will be funded by general fund tax levy and Title IV-E for Child Welfare Federal Funds.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Supervisors herein assembled authorize the reallocation of hours for the Legal Assistant, in the Corporation Counsel Department from part-time (0.5 FTE) status to full-time status (1.0 FTE) effective August 1, 2019.

Dated this 5th day of November 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair
/s/ Ronald Dietrich
/s/ Bill Barribeau
/s/ Patrick Laughrin
/s/ Pete Stier
/s/ Mary Schwalenberg
/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Draheim to adopt Resolution 2018-22. General discussion. On the call of the ayes and nays to adopt Resolution 2018-22, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Resolution 2018-22 was adopted unanimously.

RESOLUTION 2018-23
RESOLUTION TO CREATE FOUR (4.0) FULL-TIME EQUIVALENT (FTE)
PATROL OFFICER POSITIONS IN THE CALUMET COUNTY SHERIFF'S
DEPARTMENT EFFECTIVE JANUARY 1, 2019

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Wisconsin Attorney General has concluded that a County has an interest and duty to provide law enforcement in all of the Villages and towns, and that the Sheriff and his deputies can enforce Village or town ordinances, if necessary to maintain peace and order; and

WHEREAS, Wis. Stats. §61.65(1) requires that certain villages provide protection by a variety of means, including contracting with a County; and

WHEREAS, Calumet County and the Village of Harrison intend to enter into a contract effective January 1, 2019, for the County to furnish, to the Village of Harrison, police patrol services to be rendered for an average total of 200 hours per week, which is a 160 hour increase from 2018; and

WHEREAS, The Calumet County Sheriff's Department is faced with an increased workload resulting from a 160 hour per week increase in contracted services, with the Village of Harrison; and

WHEREAS, To fulfill the contracted services agreement, an increase in four (4.0) FTE Patrol Officer positions is required; and

WHEREAS, A request to be considered during the budget process for the increase of four (4.0) FTE Patrol Officer positions in the Calumet County Sheriff's Department Table of Organization was submitted to the Department of Administration - Personnel Division on or before the date designated by the County Administrator, at the beginning of the 2019 annual budget process; and

WHEREAS, The County Administrator determined that four (4.0) FTE Patrol Officer positions are to be added to the Calumet County Table of Organization and be included in the annual budget submitted to the County Board and said positions are included in the proposed 2019 budget; and

WHEREAS, These four (4.0) FTE Patrol Officer positions, will allow the ability to provide for contracted services with the Village of Harrison; and

WHEREAS, The purpose of the Patrol Officer position, in the Calumet County Sheriff's Department, is to enforce the federal, state and County laws, ordinances and orders, rules and regulations, and aid in making investigations and arrests; and

WHEREAS, The job description for the Patrol Officer is attached and made part hereof; and

WHEREAS, The classification has been approved by the Administrative Services Committee at a salary range of Grade E20 on the Calumet County Deputy Sheriff's Association Bargaining Unit Wage Schedule. While the 2019 wage range has yet to be negotiated, the 2018 wage range is as follows:

Step 1 Start	Step 2 6 mos.	Step 3 12 mos.	Step 4 36 mos.	Step 5 60 mos.	Step 6 84 mos.	Step 7 144 mos.
\$26.37	\$27.62	\$28.82	\$28.93	\$29.25	\$30.74	\$30.97

WHEREAS, The anticipated 2019 fiscal impact of these four (4.0) FTE Patrol Officers is \$429,406 which is comprised of \$374,206 in wages and benefits and \$55,200 in other expenses including equipment and training, and will be funded by the Village of Harrison through the contracted services agreement.

NOW, THEREFORE, BE IT RESOLVED, That the Calumet County Board of Supervisors herein assembled authorizes the creation of four (4.0) FTE Patrol Officer positions, in the Calumet County Sheriff's Department effective January 1, 2019.

BE IT FURTHER RESOLVED, That if future contracted services revenues are insufficient to fully fund the positions, the positions shall be eliminated.

Dated this 5th day of November 2018.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Merlin Gentz, Chair

/s/ Ronald Dietrich

/s/ Bill Barribeau

/s/ Patrick Laughrin

/s/ Pete Stier

/s/ Mary Schwalenberg

/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Dietrich and seconded by Supervisor Schwalenberg to adopt Resolution 2018-23. General discussion. On the call of the ayes and nays to adopt Resolution 2018-23, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Resolution 2018-23 was adopted unanimously.

SUPERVISOR REPORTS:

Supervisors were asked to report on official meetings held in the prior month.

COUNTY ADMINISTRATOR'S REPORT:

The County Administrator's monthly report was provided to the Board prior to the meeting.

NEXT REGULAR MEETING:

Supervisors were reminded the next regular meeting will be held on December 18, 2018 at 8:30 A.M.

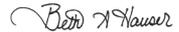
ADJOURNMENT:

Moved by Supervisor Draheim and seconded by Supervisor Karth to adjourn the meeting at 10:30 A.M. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 absent (La Shay, Stecker and District 13). Motion carried unanimously.

STATE OF WISCONSIN)
)^{ss}
COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its annual meeting held on November 5, 2018.

Beth A. Hauser,



Calumet County Clerk

**DECEMBER COUNTY BOARD MEETING
MORNING SESSION
December 18, 2018**

The Calumet County Board of Supervisors met pursuant to Section 59 of the Wisconsin Statutes in an adjourned session at the Calumet County Courthouse, in the City of Chilton, Wisconsin, on Tuesday, December 18, 2018 at 8:30 A.M. to transact any and all business as may properly come before said meeting.

Chair Connors called the meeting to order at 8:30 A.M.

BOARD MEMBERS PRESENT: All members reported present, except for Supervisors Gentz, Kleckner and La Shay, who were excused, and District 13, which is vacant.

STAFF MEMBERS PRESENT: Todd Romenesko, County Administrator, Kimberly Tenerelli, Corporation Counsel and Beth A. Hauser, County Clerk.

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA:

Moved by Supervisor Stillman and seconded by Supervisor Draheim to approve the Agenda as presented. On the call of the ayes and nays, the following was the result: 17 votes cast: 17 ayes, 0 nays, 4 excused (Gentz, Kleckner, La Shay, and District 13). The Agenda was approved unanimously.

APPROVAL OF MINUTES:

Moved by Supervisor Draheim and seconded by Supervisor Karth to approve the Minutes of the November 5, 2018 annual meeting as presented. On the call of the ayes and nays, the following was the result: 17 votes cast: 17 ayes, 0 nays, 4 excused (Gentz, Kleckner, La Shay, and District 13). The Minutes were approved unanimously.

COMMUNICATIONS:

- A. Thank you letter from the Calumet County Agricultural Society for support it gives the Calumet County Fair. Received and placed on file.
- B. Public Service Commission information on a natural gas line that will be constructed in parts of Calumet, Manitowoc and Sheboygan counties. Referred to the Planning, Zoning and Farmland Preservation Committee.
- C. Library Board Member Reference Document. Received and placed on file.

SPECIAL BUSINESS:

- A. **Appointment to Supervisory District 13.** **Moved** by Supervisor Draheim and seconded by Supervisor Budde to affirm the County Board Chair's recommendation to appoint Marilyn Schuh to Supervisory District 13, with a term to expire April 21, 2020. On the call of the ayes and nays, the following was the result: 17 votes cast: 17 ayes, 0 nays, 4 excused (Gentz, Kleckner, La Shay, and District 13). The appointment of Marilyn Schuh was approved unanimously.

Marilyn Schuh was sworn in by Clerk Hauser.

- B. Paul Mathewson, Staff Scientist with Clean Wisconsin, presented "Protecting Human Health & Aquatic Life from Toxic PAH (Polycyclic Aromatic

Hydrocarbons) Pollution in Stormwater”. General discussion followed. A copy of the PowerPoint presentation and handouts are in the file and made a part of the record.

- C. Chair Connors recognized the following County Board Supervisors and citizen members of committees, boards and commissions:

5-year anniversary:

Mike Hofberger – Glacierland Resource and Conservation Development Council

Philip Vergowe – New Holstein Library Board

10-year anniversary:

Robert Wilberscheid – County Children with Disabilities Education Board

- D. **Appointments to the Brillion Library Board, County Children with Disabilities Education Board, Landfill Standing Committee and Protection of Persons and Property Committee. Moved** by Supervisor Dietrich and seconded by Supervisor Barribeau to affirm the County Board Chair’s recommendations for the appointment of Marilyn Schuh to the Brillion Library Board, County Children with Disabilities Education Board, Landfill Standing Committee and the Protection of Persons and Property Committee. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). The appointments were adopted unanimously.
- E. **Appointments to the Local Emergency Planning Committee (LEPC). Moved** by Supervisor Stier and seconded by Supervisor Barribeau to affirm the County Board Chair’s recommendations for the appointments of Red Cross designee to fill the vacancy of Bob Mayer, the Calumet County Highway Commissioner, and Carl Mohl, with terms to expire April 21, 2020. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). The appointments were adopted unanimously.
- F. **Review and approval of Calumet County Jail Expansion Building Project Decision Making Points:** Todd Romenesko, County Administrator, reviewed the Calumet County Jail Expansion Building Project Decision Making Points with the Board. **Moved** by Supervisor Budde and seconded by Supervisor Schwalenberg to approve the document as presented. On the call of the ayes and nays, the following was the result: 18 votes cast: 17 ayes, 1 nay (Draheim), 3 excused (Gentz, Kleckner and La Shay). The document was approved as presented.

RESOLUTIONS:

**RESOLUTION 2018-24
RESOLUTION ACKNOWLEDGING COUNTY BOARD SUPERVISORS, AND CITIZEN
MEMBERS OF COMMITTEES, BOARDS AND COMMISSIONS**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Rules of Order of the Calumet County Board of Supervisors includes Rule XXI: Recognition of County Board Supervisors, and citizen members of committees, boards and commissions; and

WHEREAS, The following members have been diligent in their work by giving of their time and effort for the betterment of Calumet County and are eligible for recognition under Rule XXI:

5 year anniversary:

Mike Hofberger – Glacierland Resource and Conservation Development Council

Philip Vergowe – New Holstein Library Board

10 year anniversary:

Robert Wilberscheid – County Children with Disabilities Education Board

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Calumet County herein assembled, acknowledge the effort, time and talent given by the above individuals for their years of service on various Calumet County committees, boards and commissions.

BE IT FURTHER RESOLVED That a copy of this Resolution be presented to each member.

Dated this 18th day of December 2018.

INTRODUCED BY COMMITTEE ON THE RULES OF ORDER

/s/ Matthew Budde, Chair

/s/ Gary Deiter

/s/ Tom Stoffel

/s/ Kevin Weinberger

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Barribeau and seconded by Supervisor Budde to adopt Resolution 2018-24. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). Resolution 2018-24 was adopted unanimously.

RESOLUTION 2018-25

RESOLUTION IN SUPPORT OF INCREASED PUBLIC DEFENDER ACCESS AND PAY

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Criminal cases continue to rise due to a variety of factors, including increased drug crimes; and

WHEREAS, Both the United States Constitution and the Constitution of the State of Wisconsin provided that persons accused have the right to counsel; and

WHEREAS, In Wisconsin, the Office of the Public Defender provides counsel to those persons meeting income eligibility guidelines for services; and

WHEREAS, Judges are being forced to appoint counsel at county expenses for persons for whom the public defender cannot find representation due to a lack of available counsel as a result of the low compensation rate; and

WHEREAS, This results in costs to counties to appoint counsel, increased costs to jail persons held pre-trial pending appointment of counsel, inefficiency for courts and law enforcement and a delay in obtaining justice for victims; and

WHEREAS, The rate of compensation for private bar attorneys has not been increased since 1995 and currently is the lowest hourly rate in the nation; and

WHEREAS, This has created a burden on the courts and Wisconsin counties

NOW, THEREFORE, BE IT RESOLVED, That the Calumet County Board of Supervisors hereby urge the State of Wisconsin to provide sufficient resources to the Office of the Public Defender to ensure that the criminal justice system operates effectively and efficiently; and, that the rate of reimbursement be increased for assigned counsel attorneys to a market rate that will ensure the prompt appointment of counsel and that cases are handled in a timely and efficient manner.

BE IT FURTHER RESOLVED That the Calumet County Clerk forward a copy of this resolution to Calumet County's State Legislators, Governor-Elect ~~Scott Walker~~ Tony Evers, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, and each Wisconsin County.

Dated this 18th day of December 2018.

**INTRODUCED BY THE PROTECTION OF
PERSONS & PROPERTY COMMITTEE**

/s/ Pete Stier, Chair

/s/ Alice Connors

/s/ Joe Mueller

/s/ James Stecker

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Barribeau to adopt Resolution 2018-25. General discussion.

Moved by Supervisor Budde and seconded by Supervisor Dietrich to amend Resolution 2018-25 to remove Governor Walker's name and add Governor-Elect Tony Evers' name on the resolution. On the call of the ayes and nays to amend Resolution 2018-25, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). Resolution 2018-25 was amended unanimously.

On the call of the ayes and nays to adopt amended Resolution 2018-25, the following was the result: 18 votes cast: 17 ayes, 1 nay (Weinberger), 3 excused (Gentz, Kleckner and La Shay). Amended Resolution 2018-25 was adopted.

RESOLUTION 2018-26
RESOLUTION TRANSFERRING AUTHORITY TO PROCESS CHIPS AND TPR CASES FROM
THE DISTRICT ATTORNEY TO THE CORPORATION COUNSEL, EFFECTIVE SEPTEMBER 1,
2019

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Wis. Stat. 48.09(5) authorizes the Calumet County Board of Supervisors to identify who shall represent the interests of the public in Children in Need of Protection and Services (CHIPS) and Termination of Parental Rights (TPR) cases; and

WHEREAS, Wis. Stat. 48.09(5) authorizes the Board to designate the Corporation Counsel to represent the interest of the public in CHIPS and TPR cases; and

WHEREAS, If the County Board transfers this authority to or from the District Attorney, the Board may do so only if the action is effective on September 1 of an odd-numbered year and the board notifies the Department of Administration of that change by January 1 of that odd-numbered year.

NOW, THEREFORE, BE IT RESOLVED By the Calumet County Board of Supervisors herein assembled, that authority to process the CHIPS and TPR cases is transferred from the District Attorney to the Corporation Counsel, effective September 1, 2019.

Dated this 18th day of December 2018.

INTRODUCED BY ADMINISTRATIVE SERVICES COMMITTEE

/s/ Bill Barribeau
/s/ Ronald Dietrich
/s/ Patrick Laughrin
/s/ Tom Stoffel
/s/ Pete Stier
/s/ Mary Schwalenberg

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Barribeau to adopt Resolution 2018-26. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). Resolution 2018-26 was adopted unanimously.

RESOLUTION 2018-27
RESOLUTION CHANGING PAY GRADE OF 1.0 FTE PUBLIC SAFETY ADMINISTRATIVE
MANAGER IN THE SHERIFF'S DEPARTMENT FROM PAY GRADE 11 TO PAY GRADE 12
ON THE CALUMET COUNTY COMPENSATION PLAN EFFECTIVE JANUARY 6, 2019

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Due to a recent retirement in the Sheriff's Department a staffing analysis was completed concerning the public safety software/systems and applications

responsibilities in the Sheriff's Department and the Information Technology Department; and

WHEREAS, In the interest of providing more streamlined operations, key position responsibilities of the Public Safety Application Administrator classification in the Information Technology Department were reassigned to the Public Safety Administrative Manager position in the Sheriff's Department; and

WHEREAS, The position description for Public Safety Administrative Manager is attached and made part hereof; and

WHEREAS, It was determined that substantial changes have occurred in the Public Safety Administrative Manager position that warranted a review of the position; and

WHEREAS, A job analysis and evaluation were completed to evaluate the job's content including the skills needed, job duties, and working conditions for the classification of Public Safety Administrative Manager; and

WHEREAS, Upon completion of the job evaluation review, the County Administrator approved changes to the salary grade from Pay Grade 11 to Pay Grade 12 on the Calumet County Compensation Plan and directed the Human Resources Director to forward the evaluation to the Administrative Services Committee; and

WHEREAS, The Administrative Services Committee at their meeting on November 13, 2018 approved the reclassification request for the position of Public Safety Administrative Manager from Pay Grade 11 to Pay Grade 12 on the Calumet County Compensation Plan effective January 6, 2019. The 2019 wage range of Pay Grade 12 is as follows:

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
\$31.65	\$32.56	\$33.46	\$34.35	\$35.27	\$36.18	\$37.08	\$37.98	\$38.88	\$39.80	\$40.70

WHEREAS, This pay grade change will not result in the increase of the overall staffing of the Sheriff's Department; and

WHEREAS, The Human Resources Director and County Administrator have determined that extraordinary and unanticipated circumstances exist which necessitates the reclassification of this position outside of the budget process; and

WHEREAS, The Rules of Order of the Calumet County Board of Supervisors state: *"However, when the County Administrator determines that an unbudgeted position is necessary, regardless of the need for additional appropriations, a resolution for the unbudgeted position shall be approved by a majority vote of the Administrative Services Committee, and two-thirds (2/3rds) vote of the full County Board."*

NOW, THEREFORE, BE IT RESOLVED That the County Board of Supervisors herein assembled authorize the salary pay grade change of the Public Safety Administrative Manager in the Sheriff's Department from Pay Grade 11 to Pay Grade 12 on the Calumet County Compensation Plan effective January 6, 2019.

BE IT FURTHER RESOLVED That the Finance Director is authorized to increase the Sheriff's Department 2019 salary and benefits accounts by \$4,334.

Dated this 18th day of December, 2018.

INTRODUCED BY ADMINISTRATIVE SERVICES COMMITTEE

/s/ Bill Barribeau
 /s/ Ronald Dietrich
 /s/ Patrick Laughrin
 /s/ Tom Stoffel
 /s/ Pete Stier
 /s/ Mary Schwalenberg

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Draheim to adopt Resolution 2018-27. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). Resolution 2018-27 was adopted unanimously.

RESOLUTION 2018–28

RESOLUTION RATIFYING THE 2019 – 2021 COLLECTIVE BARGAINING AGREEMENT BETWEEN CALUMET COUNTY AND THE DEPUTY SHERIFF'S ASSOCIATION

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The collective bargaining agreement between Calumet County and the Calumet County Deputy Sheriff's Association, represented by LEER Division of the Wisconsin Professional Police Association, hereinafter referred to as the "Association", expires on December 31, 2018; and

WHEREAS, The County's bargaining team, acting under the authority of the Administrative Services Committee, has negotiated a tentative agreement with the Association (summary attached hereto), for the terms of a successor agreement for calendar years 2019, 2020 and 2021; and

WHEREAS, The across-the-board wage increases include:

1. Two percent (2.0%) effective January 6, 2019
2. Two percent (2.0%) effective April 12, 2020
3. One percent (1.0%) effective October 11, 2020
4. Two percent (2.0%) effective January 3, 2021
5. One percent (1.0%) effective October 10, 2021

WHEREAS, Other language changes to the 2019 – 2021 collective bargaining agreement have been negotiated as part of this agreement and are found in the summary attached hereto; and

WHEREAS, The proposed tentative agreement was approved by a majority of the Association membership; and

WHEREAS, The Administrative Services Committee recommends adoption of the provisions of the tentative agreement.

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Supervisors herein assembled authorize and direct the County Administrator to sign a collective bargaining agreement on behalf of Calumet County incorporating the provisions of the above-described tentative agreement. A detailed copy of the collective bargaining agreement is available for inspection in the Department of Administration.

Dated this 18th day of December, 2018.

INTRODUCED BY ADMINISTRATIVE SERVICES COMMITTEE

/s/ Bill Barribeau
/s/ Ronald Dietrich
/s/ Patrick Laughrin
/s/ Tom Stoffel
/s/ Pete Stier
/s/ Mary Schwalenberg

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Schwalenberg to adopt Resolution 2018-28. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). Resolution 2018-28 was adopted unanimously.

RESOLUTION 2018-29

RESOLUTION AMENDING THE 2018 BUDGET FOR THE INSTALLATION OF A WATERLINE AND BUILDING ADDITION AT CALUMET COUNTY PARK AND RESCINDING RESOLUTION 2017-34

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, On January 3, 2018 the well that provides potable water to the maintenance buildings, R.V. dump station, upper park campsite and west end campsites had stopped producing water; and

WHEREAS, Over the past 30 plus years the Parks Department has searched for high quality and quantity of potable water in the upper limestone aquifer without success; and

WHEREAS, In January 1992, a well was drilled 440' into the highly concentrated mineral aquifer in search for high quantities of water for the newly constructed bathhouse. Mineral quantities in the water were so high that a Reverse Osmosis Treatment System (R.O. System) had to be installed; and

WHEREAS, In 2017, the R.O. System was replaced in the bathhouse at Calumet Park. The design of the new R.O. System was to have the ability to fill additional water storage tanks located throughout the park; and

WHEREAS, A waterline will be installed from the bathhouse to the maintenance shop, along with an addition to the maintenance shop where large bulk water tanks and distribution pumps will be located; and

WHEREAS, This project had been identified in the 5 year Parks Department's Capital Improvement Plan; and

WHEREAS, The current estimated cost of this project is \$200,000; and

WHEREAS, The County has enacted the ½% County Sales tax to finance capital improvement projects and that the projected sales tax collections for 2018 are sufficient to finance this project.

NOW, THEREFORE, BE IT RESOLVED By the Calumet County Board of Supervisors herein assembled, that the Finance Director be authorized to amend the 2018 budget to reflect the County Park water supply project in the amount of \$200,000 and that funding for this project be appropriated from the County Sales Tax Fund.

BE IT FURTHER RESOLVED That Resolution 2017-34 dated March 20, 2018 be rescinded.

Dated this 18th day of December 2018.

INTRODUCED BY ADMINISTRATIVE SERVICES COMMITTEE

/s/ Bill Barribeau
 /s/ Ronald Dietrich
 /s/ Patrick Laughrin
 /s/ Tom Stoffel
 /s/ Pete Stier
 /s/ Mary Schwalenberg

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Schwalenberg to adopt Resolution 2018-29. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). Resolution 2018-29 was adopted unanimously.

**RESOLUTION 2018-30
 RESOLUTION REQUESTING INCREASED FUNDING AND OVERSIGHT REFORMS FOR
 WISCONSIN'S CHILD PROTECTIVE SERVICES SYSTEM**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Wisconsin child welfare system is county-operated and state-supervised, except Milwaukee County, where the system is administered by the Wisconsin Department of Children and Families (DCF), Division of Milwaukee Child Protective Services (DMCPS); and

WHEREAS, DCF provides insufficient funding to counties for the provision of child abuse and neglect services including prevention, investigation, treatment, and out-of-home placement costs, though the state has primary responsibility for compliance with federal

requirements and shares liability for ensuring the system is meeting its obligations to children and families in all 72 counties; and

WHEREAS, In recent years the state of Wisconsin added numerous mandates and practice expectations which increased county child protective services (CPS) workload and costs; and

WHEREAS, The opioid and methamphetamine epidemics have brought Wisconsin's child welfare system to a point of crisis, with increasing concern about the system's ability to meet its obligations to children and families; and

WHEREAS, The capacity for counties to continue to bear the majority of financial responsibility to address this crisis has been exhausted, as rising county contributions to the CPS system have far outpaced increases to the DCF Children and Family Aids allocation and counties have used reserve funding to cover CPS expenses and increase staffing; and

WHEREAS, Maintaining sufficient resources for Wisconsin's child welfare system is critical to secure the safety and future of our most vulnerable children; and

WHEREAS, Without a proportional increase in the DCF Children and Family Services allocation, the CPS system has been stressed for over a decade, causing caseloads for CPS workers to grow to unreasonable levels, contributing to high levels of staff turnover in some counties and an overrun of out-of-home care costs above what counties can sustain within available resources; and

WHEREAS, Wisconsin's CPS system leaves significant gaps in state-level oversight for all counties except Milwaukee County, including the absence of caseload standards, no process for regular legislative evaluation and prioritization of CPS needs and the absence of a legislative committee that provides regular policy guidance concerning CPS system issues such as adequate funding, performance, cost sharing and long-term stability; and

WHEREAS, Along with DMCPs, all eleven of Wisconsin's peer states with county-administered CPS systems have either adopted caseload standards for CPS caseworkers, completed thorough workload studies as a basis of determining funding needs, or otherwise have made significant recommendations related to keeping CPS workloads manageable; and

WHEREAS, The children within Wisconsin's CPS system are too important to allow the current level of under resourcing, oversight gaps and, disparity of attention, while shifting the burden to property taxpayers.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors does hereby request that the state of Wisconsin increase the Children and Family Aids Allocation to counties in the 2019-21 state biennial budget by \$30 million annually in order to cover a greater share of the Child Protective Services System, including out-of-home care costs and staffing based on a workload model to be developed by the Wisconsin County Human Services Association (WCHSA) and the State Department of Children and Families so Wisconsin's CPS system can meet its obligations.

BE IT FURTHER RESOLVED That the Wisconsin Counties Association urges the state of Wisconsin to close critical oversight gaps by creating legislative mechanisms to review the CPS resource needs of all counties as part of the biennial budget process and ensure an appropriate committee provide ongoing policy guidance to respond to emerging CPS trends and ongoing system needs.

BE IT FURTHER RESOLVED That a copy of this resolution be sent to Governor-elect Tony Evers, Department of Children and Families Secretary Eloise Anderson, Department of Administration Secretary Ellen Nowak, State Senator Andre Jacque, State Senator Devin LeMahieu, State Senator Dwey Stroebel, State Assemblyman Ron Tusler, State Assemblyman Paul Tittl, State Assemblyman Tyler Vorpapel, State Assemblyman Jesse Kremer and the Wisconsin Counties Association.

Dated this 18th day of December 2018.

**INTRODUCED BY THE HEALTH &
HUMAN SERVICES BOARD**

/s/ Mary Schwalenberg, Chair
/s/ Ronald Dietrich
/s/ James Stecker
/s/ Kevin Weinberger
/s/ Judith Hartl

COUNTERSIGNED BY

Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Schwalenberg to adopt Resolution 2018-30. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). Resolution 2018-30 was adopted unanimously.

SUPERVISOR REPORTS:

Supervisors were asked to report on official meetings held in the prior month.

COUNTY ADMINISTRATOR'S REPORT AND APPOINTMENT:

- A. The County Administrator's monthly report was provided to the Board prior to the meeting.
- B. **Reappointment to the Manitowoc-Calumet Counties Library Systems Board.**
Moved by Supervisor Draheim and seconded by Supervisor Budde to affirm the County Administrator's recommendation to reappoint Ray Mueller, with a new term to expire January 1, 2022. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Kleckner and La Shay). The reappointment was approved unanimously.

NEXT REGULAR MEETING:

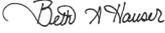
Supervisors were reminded the next regular meeting will be held on January 15, 2019 at 8:30 A.M.

ADJOURNMENT:

The meeting was adjourned at 9:57 A.M. by Chair Connors.

STATE OF WISCONSIN)
)^{ss}
COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its December meeting held on December 18, 2018.

Beth A. Hauser,

Calumet County Clerk

**County Board Meeting Minutes
Tuesday, February 19, 2019**

The County Board of Calumet County was called to order on Tuesday, February 19, 2019, at 8:30 AM, in Room 019, Calumet County Courthouse, with the following members present:

PRESENT:

Alice Connors, Bill Barribeau, Dave La Shay, Duaine Stillman, Gary Deiter, Ed Kleckner, Hope Karth, James Stecker, Joseph Mueller, Judith Hartl, Kenneth Draheim, Matthew Budde, Mary Schwalenberg, Merlin Gentz, Mike Hofberger, Patrick Laughrin, Pete Stier, Ronald Dietrich, and Tom Stoffel

EXCUSED:

Marilyn Schuh and Kevin Weinberger

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Moved by Supervisor Barribeau and seconded by Supervisor Schwalenberg to approve the agenda as presented. Motion carried unanimously: 19 Ayes, 0 Nays, 2 Excused (Schuh and Weinberger).

APPROVAL OF MINUTES:

Moved by Supervisor Stier and seconded by Supervisor Karth to approve the Minutes of the December 18, 2018 Meeting as presented. Motion carried, with 18 Ayes, 1 Nay (Stecker) and 2 Excused (Schuh and Weinberger).

COMMUNICATIONS:

1. Letter from Friends of Ledge View Nature Center regarding concerns with the existing driveway at the Center. *Referred to the Parks Commission.*

PUBLIC PARTICIPATION:

No participation.

SPECIAL BUSINESS:

1. Mark Wiegert, the newly elected Sheriff, briefly introduced himself to the Board.

RESOLUTIONS:

RESOLUTION 2018-31

**RESOLUTION AUTHORIZING THE ADMINISTRATIVE SERVICES COMMITTEE TO SETTLE
ACCOUNTS TEN THOUSAND DOLLARS (\$10,000) OR LESS**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Wisconsin Statute 59.52(12)(a) requires the County Board, by resolution, to authorize a committee of the County Board to settle accounts under a certain amount; and

WHEREAS, The Administrative Services Committee has reviewed said Wisconsin Statute.

NOW, THEREFORE, BE IT RESOLVED By the Calumet County Board of Supervisors herein assembled, hereby authorize the Administrative Services Committee to settle all current accounts, claims, demands or causes of action against the County, not to exceed ten thousand dollars (\$10,000).

BE IT FURTHER RESOLVED That all accounts, claims, demands or causes of action against the County exceeding ten thousand dollars (\$10,000) be approved by the Calumet County Board.

Dated this 19th day of February 2019.

INTRODUCED BY THE ADMINISTRATIVE SERVICES COMMITTEE

/s/ Merlin Gentz, Chair

/s/ Bill Barribeau

/s/ Ronald Dietrich

/s/ Patrick Laughrin

/s/ Tom Stoffel

/s/ Pete Stier

/s/ Mary Schwalenberg

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Barribeau to adopt Resolution 2018-31. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Schuh and Weinberger). Resolution 2018-31 was adopted unanimously.

**RESOLUTION 2018-32
RESOLUTION AUTHORIZING CONTINUING APPROPRIATIONS**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, It is necessary to designate additional county financial accounts as continuing appropriations in 2018 for the 2019 budget; and

WHEREAS, The Administrative Services Committee of the Calumet County Board of Supervisors has studied and determined which accounts are to be designated continuing appropriations.

NOW, THEREFORE, BE IT RESOLVED By the Calumet County Board of Supervisors herein assembled, that the following financial accounts of Calumet County are hereby designated as continuing 2018 appropriations for the 2019 budget:

Highway Operations Fund
Dog License Fund
Economic Development Fund
Land Records Fund

Jail Maintenance Fund
Landfill Restricted Funds
Workers Compensation Fund
Long-Term Projects Funds

Debt Service Fund
 Parks – Capital Improvements
 Veterans – Casual Wages
 Sheriff Emg. Mgt - Wages
 HSD – Outlays
 Finance – Auditing Services

County Sales Tax Fund
 LWCD – Cost Sharing Grnts
 Sheriff Emg. Mgt – Outlays
 Maintenance - Outlays
 Personnel – Training

BE IT FURTHER RESOLVED, The Finance Director shall designate the above funds as continuing appropriations in the 2018 budget pursuant to this resolution.

Dated this 19th day of February 2019.

INTRODUCED BY THE ADMINISTRATIVE SERVICES COMMITTEE

/s/ Merlin Gentz, Chair
 /s/ Bill Barribeau
 /s/ Ronald Dietrich
 /s/ Patrick Laughrin
 /s/ Tom Stoffel
 /s/ Pete Stier
 /s/ Mary Schwalenberg

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Stier to adopt Resolution 2018-32. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Schuh and Weinberger). Resolution 2018-32 was adopted unanimously.

**RESOLUTION 2018-33
 RESOLUTION AUTHORIZING PARTICIPATION BY CALUMET COUNTY IN THE
 STATE-FUNDED SNOWMOBILE TRAIL PROGRAM**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Wisconsin Snowmobile Aids Program provides funds for the acquisition, development, and maintenance of public snowmobile trails in eligible counties; and

WHEREAS, Calumet County is eligible to continue its participation in the Snowmobile Aids Program and has budgeted \$39,900.00 for a Snowmobile Trail Program to cover the costs for 133 miles of trail.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby authorizes the County Administrator, in coordination with the Parks Department, to act on behalf of the County in submitting applications for state snowmobile aids for acquisition, bridge rehabilitation, development, insurance, and maintenance costs of the county's public snowmobile trail system.

Upon completion of acquisition, development, and redevelopment of the snowmobile trails through the Snowmobile Trail Program, the trails will be designated as public snowmobile trails.

BE IT FURTHER RESOLVED That Calumet County will, subject to the limits of funds appropriated for such purposes, provide for adequate maintenance of the trails and facilities that have been funded for acquisition and maintenance through the Wisconsin Snowmobile Trail Program in accordance with DNR requirements and funding criteria; comply with state and federal rules for the program; maintain the completed project in an attractive, inviting, and safe manner; keep facilities open to the general public during reasonable hours consistent with the type of facility; and obtain approval in writing from the DNR before any changes are made in the use of the project site.

Dated this 19th of February 2019.

INTRODUCED BY THE PARKS COMMISSION

/s/ Mary Schwalenberg, Chair

/s/ Kenneth Draheim

/s/ Ed Kleckner

/s/ Pete Stier

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Stier and seconded by Supervisor Schwalenberg to adopt Resolution 2018-33. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Schuh and Weinberger). Resolution 2018-33 was adopted unanimously.

RESOLUTION 2018-34

RESOLUTION AUTHORIZING GRANT APPLICATION FOR THE CALUMET COUNTY PARK HARBOR BATHROOM

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Wisconsin Legislature has provided matching grants to assist governmental units in developing park and recreation facilities; and

WHEREAS, The restrooms at Calumet County Park Boat Harbor are 26 years old and are in need of repair. The repairs will include new steel roof, steel soffit, steel fascia, windows, and bathroom partitions; and

WHEREAS, The project cost is estimated at \$17,000, which will be funded with \$8,500 in State grant funds; and \$8,500 in matching funds from the Park's Capital Improvement fund.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors herein assembled hereby authorize and direct the County Administrator, in coordination with the Parks Department, to act on behalf of the County to submit an application to the State of Wisconsin for financial aid for the rehabilitation of the bathroom at Calumet County Park Boat Harbor; prepare appropriate documents; and take necessary action to undertake, direct, and complete the grant application process.

BE IT FURTHER RESOLVED That Calumet County will comply with state and federal rules for the program; will be responsible for updating plans and monitoring ongoing operations; will obtain written approval from the Wisconsin Department of Natural Resources before making changes in the project; and will maintain a record of expenditures, as required.

BE IT FURTHER RESOLVED That revenues in the Park budget are amended by the amount of the grants received; that expenditures in the Park budget are amended by an amount equal to the grants; and that the Finance Director is directed to record such information in the official books of the County as may be required.

INTRODUCED BY THE PARKS COMMISSION

/s/ Mary Schwalenberg, Chair

/s/ Kenneth Draheim

/s/ Ed Kleckner

/s/ Pete Stier

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Stier to adopt Resolution 2018-34. On the call of the ayes and nays, the following was the result: 19 votes cast: 19 ayes, 0 nays, 2 excused (Schuh and Weinberger). Resolution 2018-34 was adopted unanimously.

SUPERVISOR REPORTS:

Reports of Official Meetings held in the Prior Month

COUNTY ADMINISTRATORS REPORT:

The monthly report was provided to the Board before the meeting.

NEXT REGULAR MEETING DATE:

The next regular meeting date is Tuesday, March 19, 2019 at 8:30 A.M.

ADJOURNMENT:

Moved by Supervisor Barribeau and seconded by Supervisor Budde to adjourn the meeting. On the call of the ayes and nays, the following was the result: 19 ayes, 0 nays, 2 excused (Schuh and Weinberger). The meeting was adjourned.

Beth A. Hauser,



Calumet County Clerk

**County Board Minutes
Tuesday, March 19, 2019**

The County Board of Calumet County was called to order on Tuesday, March 19, 2019, at 8:30 AM, in County Board Room (019), Calumet County Courthouse, with the following members present:

PRESENT:

Alice Connors, Bill Barribeau, Dave La Shay, Duaine Stillman, Gary Deiter, Ed Kleckner, Hope Karth, James Stecker, Joseph Mueller, Judith Hartl, Kenneth Draheim, Marilyn Schuh, Matthew Budde, Mary Schwalenberg, Patrick Laughrin, Pete Stier, Ronald Dietrich, and Tom Stoffel

EXCUSED:

Merlin Gentz, Mike Hofberger, Kevin Weinberger

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

Moved by Supervisor Barribeau and seconded by Supervisor Karth to approve the Agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES:

Moved by Supervisor Draheim and seconded by Supervisor Stillman to approve the Minutes of the February 19, 2019 Meeting as presented. Motion carried unanimously.

COMMUNICATIONS:

- A. Annual Report for Municipal Separate Storm Sewer System (MS4) Permits. Received and placed on file.
- B. Memo and Resolution Restricting the Use of High-PAH Pavement Sealants by East Central Wisconsin Regional Planning Commission. Referred to the Land & Water Conservation Committee.
- C. Resolution from Door County supporting a National Estuarine Research Reserve (NERR) Designation for Northeast Wisconsin. Referred to the Planning, Zoning and Farmland Preservation Committee.

SPECIAL BUSINESS:

- A. Mark Wiegert, Sheriff, was acknowledged for his twenty-five years of dedicated service to Calumet County.

Appointment to the Aging & Disability Resource Center/Long Term Support Advisory Committee. Recommend the appointment of Supervisor Tom Stoffel to fill the vacancy of Hope Karth, with a term to expire April 21, 2020.

Moved by Supervisor La Shay and seconded by Supervisor Draheim to approve the appointment of Supervisor Tom Stoffel to the Aging & Disability Resource Center/Long Term Support Advisory Committee, with a term to expire April 21, 2020. Motion carried unanimously.

County Administrator Todd Romenesko, Community Economic Development Director Mary Kohrell, Human Resources Director Michelle Wright and Planning, Zoning and

Land Information Director Matthew Payette, reviewed the Calumet County Strategic Plan - Summary of Accomplishments through 2018; and a tourism video was played for the Board.

RESOLUTIONS:

**RESOLUTION 2018-35
RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2019 BUDGET FOR THE
AWARD OF THE DRUG TRAFFICKING RESPONSE GRANT**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Calumet County Sheriff's Department applied for and was subsequently awarded the State of Wisconsin Department of Justice Drug Trafficking Response grant; and

WHEREAS, The grant provides the Calumet County Drug Task Force with new equipment and training to more efficiently extract digital forensic evidence in drug trafficking cases; and

WHEREAS, The grant provide upgrades to the Calumet County Drug Task Force's existing equipment to improve efficiency in evidence collection capabilities, surveillance tactics and operational safety while conducting drug trafficking investigations.

NOW, THEREFORE, BE IT RESOLVED By the Calumet County Board of Supervisors herein assembled authorizes the Calumet County Board Chair to accept the Wisconsin Department of Justice Drug Trafficking Response grant.

BE IT FURTHER RESOLVED That the Finance Director be authorized to amend the 2019 budget to reflect the award of the drug trafficking response grant in the amount of \$25,794.

Dated this 19th day of March 2019.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

/s/ Bill Barribeau
/s/ Ronald Dietrich
/s/ Patrick Laughrin
/s/ Tom Stoffel
/s/ Pete Stier
/s/ Mary Schwalenberg

AND THE PROTECTION OF PERSONS & PROPERTY COMMITTEE

/s/ Pete Stier, Chair
/s/ James Stecker
/s/ Alice Connors
/s/ Joe Mueller
/s/ Marilyn Schuh

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Dietrich and seconded by Supervisor Barribeau to adopt Resolution 2018-35. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Hofberger and Weinberger). Resolution 2018-35 was adopted unanimously.

**RESOLUTION 2018-36
RESOLUTION ACKNOWLEDGING COUNTY BOARD SUPERVISORS, AND CITIZEN
MEMBERS OF COMMITTEES, BOARDS AND COMMISSIONS**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Rules of Order of the Calumet County Board of Supervisors includes Rule XXI: Recognition of County Board Supervisors, and citizen members of committees, boards and commissions; and

WHEREAS, The following members have been diligent in their work by giving of their time and effort for the betterment of Calumet County and are eligible for recognition under Rule XXI:

5 year anniversary:

Ron Dietrich – Manitowoc-Calumet Counties Library Systems Board

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Calumet County herein assembled, acknowledge the effort, time and talent given by the above individuals for their years of service on various Calumet County committees, boards and commissions.

BE IT FURTHER RESOLVED That a copy of this Resolution be presented to each member.

Dated this 19th day of March 2019.

INTRODUCED BY COMMITTEE ON THE RULES OF ORDER

/s/ Matthew Budde, Chair

/s/ Gary Deiter

/s/ Dave La Shay

/s/ Tom Stoffel

COUNTERSIGNED BY

/s/ Alice Connors, County Board Chair

Moved by Supervisor Draheim and seconded by Supervisor Dietrich to adopt Resolution 2018-36. On the call of the ayes and nays, the following was the result: 18 votes cast: 18 ayes, 0 nays, 3 excused (Gentz, Hofberger and Weinberger). Resolution 2018-36 was adopted unanimously.

SUPERVISOR REPORTS:

COUNTY ADMINISTRATORS REPORT:

The County Administrator's Monthly Report was provided to the Board prior to the meeting.

NEXT REGULAR MEETING DATE:

April 16, 2019 at 8:30 A.M.

ADJOURNMENT:

Moved by Supervisor Draheim and seconded by Supervisor Barribeau to adjourn the meeting at 9:35 A.M. Motion carried unanimously.

STATE OF WISCONSIN)
)^{ss}
COUNTY OF CALUMET)

I, Beth A. Hauser, County Clerk, Calumet County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the journal of proceedings of the Board of Supervisors at its March meeting held on March 19, 2019.

Beth A. Hauser,

Calumet County Clerk

INDEX OF RESOLUTIONS**APRIL SESSION 4-17-2018**

- 2018-01 **RESOLUTION ADOPTING RULES OF COUNTY BOARD**
Amended Resolution was adopted. (21 votes cast: 20 ayes, 1 nay, 0 absent)
- 2018-02 **RESOLUTION ACKNOWLEDGING THE MERITORIOUS WORK OF SUPERVISOR ROBERT STANKE** Resolution was adopted unanimously. (21 votes cast: 21 ayes, 0 nays, 0 absent)
- 2018-03 **RESOLUTION ACKNOWLEDGING COUNTY BOARD SUPERVISORS, AND CITIZEN MEMBERS OF COMMITTEES, BOARDS AND COMMISSIONS**
Resolution was adopted unanimously. (21 votes cast: 21 ayes, 0 nays, 0 absent)
- 2018-04 **RESOLUTION AUTHORIZING TRANSFERRING FUNDS TO COVER 2017 OVERDRAWN ACCOUNTS** Resolution was adopted unanimously. (21 votes cast: 21 ayes, 0 nays, 0 absent)
- 2018-05 **RESOLUTION AUTHORIZING PARTICIPATION BY CALUMET COUNTY IN STATE-FUNDED SNOWMOBILE TRAIL PROGRAM** Resolution was adopted unanimously. (21 votes cast: 21 ayes, 0 nays, 0 absent)
- 2018-06 **RESOLUTION AUTHORIZING GRANT APPLICATION FOR TREE PLANTING THROUGHOUT THE CALUMET PARKS SYSTEM** Resolution was adopted unanimously. (21 votes cast: 21 ayes, 0 nays, 0 absent)
- 2018-07 **RESOLUTION ABOLISHING THE POSITION OF 1.0 FTE EMERGENCY MANAGEMENT DIRECTOR/SAFETY MANAGER AND THE EMERGENCY MANAGEMENT DEPARTMENT AND CREATING 1.0 FTE EMERGENCY MANAGEMENT COORDINATOR IN THE SHERIFF'S DEPARTMENT** Resolution was adopted. (21 votes cast: 20 ayes, 1 nay, 0 absent)

MAY SESSION 5-15-2018

- 2018-08 **RESOLUTION ACKNOWLEDGING THE MERITORIOUS WORK OF FELLOW COMMITTEE, BOARD AND COMMISSION MEMBERS** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 2 excused)
- 2018-09 **RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FIFTEEN PERCENT (15%) GENERAL FUND BALANCE REQUIREMENT** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 2 excused)

JUNE SESSION 6-19-2018

- 2018-10 **RESOLUTION DECLARING EMERGENCY IN CALUMET COUNTY** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 1 absent and 1 excused)

- 2018-11 **RESOLUTION IN SUPPORT OF NSIGHT TELSOURCES' APPLICATION FOR PUBLIC SERVICE COMMISSION OF WISCONSIN BROADBAND EXPANSION GRANT FY2019 TO BUILD A FIBER BROAD BAND INTERNET SYSTEM IN CALUMET COUNTY, WISCONSIN** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 1 absent and 1 excused)
- 2018-12 **RESOLUTION ESTABLISHING FEES FOR SERVICES RENDERED BY MEDICAL EXAMINER** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 1 absent (Weinberger) and 1 excused (Deiter))
- 2018-13 **RESOLUTION AMENDING THE 2018 BUDGET TO REFLECT THE WISCONSIN DNR 9 KEY ELEMENT WATERSHED PLANNING GRANT** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 1 absent and 1 excused)

**JULY NO SESSION
NO RESOLUTIONS**

AUGUST SESSION 8-21-2018

- 2018-14 **RESOLUTION IN SUPPORT OF "JUST FIX IT" AS IT RELATES TO FUNDING WISCONSIN'S TRANSPORTATION INFRASTRUCTURE** Resolution was adopted. (18 votes cast: 15 ayes, 3 nays, 3 excused)

SEPTEMBER SESSION 9-18-2018

- 2018-15 **RESOLUTION DECLARING EMERGENCY IN CALUMET COUNTY** Resolution was adopted unanimously. (21 votes cast: 21 ayes, 0 nays, 0 absent)
- 2018-16 **RESOLUTION TO AUTHORIZE CALUMET COUNTY TO BECOME A MEMBER OF THE PACE (PROPERTY ASSESSED CLEAN ENERGY) COMMISSION** Resolution was adopted. (21 votes cast: 19 ayes, 2 nays, 0 absent)

**OCTOBER NO SESSION
NO RESOLUTIONS**

NOVEMBER SESSION 11-5-2018

- 2018-17 **RESOLUTION AWARDING THE SALE OF \$2,945,000 GENERAL OBLIGATION PROMISSORY NOTES** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 absent)
- 2018-18 **RESOLUTION AUTHORIZING CLEAN BOATS CLEAN WATERS APPLICATION FOR CALUMET COUNTY** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 absent)
- 2018-19 **RESOLUTION APPROVING THE 2019 BUDGET** Resolution was adopted. (18 votes cast: 17 ayes, 1 nay, 3 absent)

- 2018-20 **RESOLUTION ELIMINATING TWO (2.0) FULL-TIME EQUIVALENT (FTE) POSITIONS OF HIGHWAY MAINTENANCE WORKER IN THE HIGHWAY DEPARTMENT AND REPLACING SAID POSITIONS WITH TWO (2.0) FTE FOREMAN POSITIONS EFFECTIVE JANUARY 1, 2019** Resolution was adopted. (18 votes cast: 17 ayes, 1 nay, 3 absent)
- 2018-21 **RESOLUTION CREATING 1.0 FULL-TIME EQUIVALENT (FTE) HUMAN SERVICES PROFESSIONAL (MENTAL HEALTH COORDINATOR) IN THE CALUMET COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT EFFECTIVE JANUARY 1, 2019** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 absent)
- 2018-22 **RESOLUTION TO REALLOCATE HOURS FOR THE LEGAL ASSISTANT IN THE CORPORATION COUNSEL DEPARTMENT FROM PART-TIME (0.5) FTE STATUS TO FULL-TIME (1.0 FTE) STATUS EFFECTIVE AUGUST 1, 2019** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 absent)
- 2018-23 **RESOLUTION TO CREATE FOUR (4.0) FULL-TIME EQUIVALENT (FTE) PATROL OFFICER POSITIONS IN THE CALUMET COUNTY SHERIFF'S DEPARTMENT EFFECTIVE JANUARY 1, 2019** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 absent)

DECEMBER SESSION 12-18-2018

- 2018-24 **RESOLUTION ACKNOWLEDGING COUNTY BOARD SUPERVISORS, AND CITIZEN MEMBERS OF COMMITTEES, BOARDS AND COMMISSIONS** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 excused)
- 2018-25 **RESOLUTION IN SUPPORT OF INCREASED PUBLIC DEFENDER ACCESS AND PAY** Amended Resolution was adopted. (18 votes cast: 17 ayes, 1 nay, 3 excused)
- 2018-26 **RESOLUTION TRANSFERRING AUTHORITY TO PROCESS CHIPS AND TPR CASES FROM THE DISTRICT ATTORNEY TO THE CORPORATION COUNSEL, EFFECTIVE SEPTEMBER 1, 2019** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 excused)
- 2018-27 **RESOLUTION CHANGING PAY GRADE OF 1.0 FTE PUBLIC SAFETY ADMINISTRATIVE MANAGER IN THE SHERIFF'S DEPARTMENT FROM PAY GRADE 11 TO PAY GRADE 12 ON THE CALUMET COUNTY COMPENSATION PLAN EFFECTIVE JANUARY 6, 2019** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 excused)
- 2018-28 **RESOLUTION RATIFYING THE 2019-2021 COLLECTIVE BARGAINING AGREEMENT BETWEEN CALUMET COUNTY AND THE DEPUTY SHERIFF'S ASSOCIATION** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 excused)

- 2018-29 **RESOLUTION AMENDING THE 2018 BUDGET FOR THE INSTALLATION OF WATERLINE AND BUILDING ADDITION AT CALUMET COUNTY PARK AND RESCINDING RESOLUTION 2017-34** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 excused)
- 2018-30 **RESOLUTION REQUESTING INCREASED FUNDING AND OVERSIGHT REFORMS FOR WISCONSIN'S CHILD PROTECTIVE SERVICES SYSTEM** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 excused)

**JANUARY NO SESSION
NO RESOLUTIONS**

FEBRUARY SESSION 2-19-2019

- 2018-31 **RESOLUTION AUTHORIZING THE ADMINISTRATIVE SERVICES COMMITTEE TO SETTLE ACCOUNTS TEN THOUSAND DOLLARS (\$10,000) OR LESS** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 2 excused)
- 2018-32 **RESOLUTION AUTHORIZING CONTINUING APPROPRIATIONS** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 2 excused)
- 2018-33 **RESOLUTION AUTHORIZING PARTICIPATION BY CALUMET COUNTY IN THE STATE-FUNDED SNOWMOBILE TRAIL PROGRAM** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 2 excused)
- 2018-34 **RESOLUTION AUTHORIZING GRANT APPLICATION FOR THE CALUMET COUNTY PARK HARBOR BATHROOM** Resolution was adopted unanimously. (19 votes cast: 19 ayes, 0 nays, 2 excused)

MARCH SESSION 3-19-2019

- 2018-35 **RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2019 BUDGET FOR THE AWARD OF THE DRUG TRAFFICKING RESPONSE GRANT** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 excused)
- 2018-36 **RESOLUTION ACKNOWLEDGING COUNTY BOARD SUPERVISORS, AND CITIZEN MEMBERS OF COMMITTEES, BOARDS AND COMMISSIONS** Resolution was adopted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 excused)

INDEX OF ORDINANCES**APRIL SESSION 4-17-2018
NO ORDINANCES****MAY SESSION 5-15-2018**

2018-01 ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES AMENDING CHAPTER 14, EMERGENCY SERVICES Ordinance was enacted unanimously. (19 votes cast: 19 ayes, 0 nays, 2 excused)

JUNE SESSION 6-19-2018

2018-02 ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES AMENDING CHAPTER 32, COUNTY TRUNK HIGHWAYS Ordinance was enacted unanimously. (19 votes cast: 19 ayes, 0 nays, 1 absent, 1 excused)

**JULY NO SESSION
NO ORDINANCES****AUGUST SESSION 8-21-2018**

2018-03 ORDINANCE TO AMEND CHAPTER 82 – ZONING CODE ON CERTAIN PROPERTY IN THE TOWN OF NEW HOLSTEIN PROPERTY OF DAVID SCHISEL Ordinance was enacted. (18 votes cast: 16 ayes, 2 nays, 3 excused)

2018-04 ORDINANCE TO AMEND CHAPTER 82 – ZONING CODE ON CERTAIN PROPERTY IN THE TOWN OF WOODVILLE PROPERTY OF BERNARD E DRIESSEN IRREVOCABLE TRUST Amended Ordinance was enacted. (18 votes cast: 12 ayes, 6 nays, 3 excused)

SEPTEMBER SESSION 9-18-2018

2018-05 ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES CHAPTER 2, SECTION 2-132 MARRIAGE LICENSE AND DOMESTIC PARTNERSHIP PROVISIONS Ordinance was enacted unanimously. (20 votes cast: 20 ayes, 0 nays, 1 absent)

2018-06 ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES CHAPTER 32, COUNTY TRUNK HIGHWAYS, SECTION 32-71 Ordinance was enacted. (20 votes cast: 19 ayes, 1 nay, 1 absent)

2018-07 ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES CREATING CHAPTER 44, PROPERTY ASSESSED CLEAN ENERGY FINANCING (PACE) Ordinance was enacted. (20 votes cast: 19 ayes, 1 nay, 1 absent)

**OCTOBER NO SESSION
NO ORDINANCES**

NOVEMBER SESSION 11-5-2018

2018-08 ORDINANCE TO AMEND CHAPTER 82 – ZONING CODE ON CERTAIN PROPERTY IN THE TOWN OF CHARLESTOWN PROPERTY OF TRAVIS KURSCHIEDT

Ordinance was enacted unanimously. (18 votes cast: 18 ayes, 0 nays, 3 absent)

**DECEMBER SESSION 12-18-2018
NO ORDINANCES****JANUARY NO SESSION
NO ORDINANCES****FEBRUARY SESSION 2-19-2019
NO ORDINANCES****MARCH SESSION 3-19-2019
NO ORDINANCES**